

EXCAVATION PERMIT DISCLAIMER:

This permit is required for all work in / adjacent to the Town Right-of-Way, regardless of whether the road will actually be cut. This includes (but is not limited to) paving/altering driveways, connecting/replacing utility lines, planting/removing trees in the right-of-way, construction access to site.

SUBMISSION OF APPLICATION DOES NOT AUTHORIZE EXCAVATION/WORK. Town will review application, set individual site stipulations, collect bond, inspection fee, and COI, and sign off.

Please do not submit bond or inspection fees until permit is reviewed by Town (unless authorized by Town Staff). Bond amounts and inspection fees are subject to change depending on work proposed/location/etc., so they are not the same for every permit.



Town of North Kingstown, Rhode Island

Department of Public Works 2050 Davisville Road North Kingstown, RI 02852-1799

Phone: (401) 268-1500 Web: www.northkingstownri.gov

APPLICATION FOR ROAD EXCAVATION / RIGHT-OF-WAY IMPACT

(Application for special permit in accordance with Sections 17.46-17.53)

Applicant: _____	Name of Contractor: _____
Address: _____	Address: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

Excavation Location (address): _____

Purpose/Type of Excavation (select all that apply): **PLEASE ATTACH A SKETCH/MAP OF PROPOSED WORK**

- | | | | | |
|--|---|---|---|--------------------------------|
| <input type="checkbox"/> Electric | <input type="checkbox"/> Communication | <input type="checkbox"/> Gas | <input type="checkbox"/> Sewer | <input type="checkbox"/> Water |
| <input type="checkbox"/> New Service | <input type="checkbox"/> Main Extension | <input type="checkbox"/> Repair | <input type="checkbox"/> Emergency (explanation: _____) | |
| <input type="checkbox"/> Driveway | <input type="checkbox"/> Stormwater | | | |
| <input type="checkbox"/> Tree Planting (Tree Warden Approval, dated _____) | | <input type="checkbox"/> Tree Removal (Tree Warden Approval, dated _____) | | |
| <input type="checkbox"/> Building Permit # _____ | | | | |
| <input type="checkbox"/> Other: _____ | | | | |

The undersigned applicant/contractor agrees to conduct the work in conformance with attached rules, regulations and orders of the Director of Public Works which are herewith acknowledged and further agrees to bear all restoration costs which may include costs pertaining to necessary inspection and traffic officer costs pertaining to the work involved.

Applicant Signature: _____ Date: _____

Town Use Only:

Certificate of Insurance Required⁽¹⁾: NO ☐ YES ☐ Is there a moratorium for the road? NO ☐ YES ☐

Bond Amount: \$ _____ Company: _____

Inspection Costs: \$ _____ Traffic Officer: _____

Recommended for approval: _____ Date: _____

Approved By: _____ Date: _____

Aly Sparks, PE, Deputy Director of Public Works / Town Engineer

☐ Bond Received ☐ Inspection Fee Received ☐ COI Received (if applicable)

ISSUED: Initials: _____ Date: _____

Comments/Stipulations: Attached Stipulations Page made part of this permit.

(1) A Certificate of Insurance (COI) is a document verifying the existence of insurance. COIs are commonly issued free of charge by insurance carriers, agents, and brokers when requested by the insured. COIs offer a summary of the insurance policies held by the insured. **The Town of North Kingstown shall be listed as an additional insured on the COI** (note this is not just a certificate holder).

Town of North Kingstown

General Excavation Permit Requirements

Revision 5/2023

The following rules and conditions shall apply to excavation within the Town's right-of-way, requiring the cutting, removal, or undermining of roadway pavement or shoulder. When said pavement, or surface treatment applied thereto, is less than 5 years old, there will be **no excavation** except for health and safety reasons at the discretion of the Director of Public Works.

1. Contractor shall notify "Dig Safe" prior to the start of the excavation. **811 or visit digsafe.com.**
Please note: Town Water and Sewer are not part of Dig Safe and must be contacted separately by calling 401-268-1500 x231 for water, or x605 for sewer.
2. The Town Engineer's office shall be notified 48 hours in advance of all work within the public right-of-way. **At the completion of work, a request shall be made of the Town Engineer's office, 401-268-1500, for an inspection to approve the completed work.**
3. It shall be the responsibility of the Contractor performing the work to maintain a safe, passable (minimum of one (1) lane) roadway throughout the project. The Contractor shall provide necessary signs, barricades, flag persons, or traffic persons, as deemed necessary by the Director of Public Works. **In general, road closures will not be permitted.** Roads shall be completely reopened by the conclusion of each construction day.
4. All restoration work shall be governed by the Town of North Kingstown Standard Specifications and Construction Details and the Rhode Island Department of Transportation Standard Specifications for Road and Bridge Construction, 2004 Edition, and Standard Details 2010 Edition, or most recent amendment.
5. The excavation, wherever possible, will straddle the property line between two lots, and combined utilities, so as to minimize utility trenching.
6. The pavement to be excavated shall be sawcut in a neat line. Before patching material is placed against the existing pavement, the edge of the existing pavement shall be thoroughly swabbed with emulsified asphalt to insure bonding and water tightness.
7. Water line excavation shall be backfilled with a "flow-able fill" type of material to four (4") inches below grade and allowed to cure for at least 24 hours prior to application of asphalt patch. Gas line excavation shall be backfilled with suitable material and compacted in one (1') foot lifts to four (4") inches below grade prior to the application of asphalt patch.
8. Contractor is required to place a minimum of four (4") inches of bituminous concrete pavement, or match the existing pavement, whichever is greater. A minimum of two and one half (2½") inches of binder course and one and one half (1½") inches of Class I-1 surface course is required. All asphalt is to be placed and rolled in accordance with previously referred RIDOT specifications and details.
9. Whenever a longitudinal trench is more than two (2') feet from the edge of the pavement into the travel way, the entire travel lane pavement shall be replaced or overlaid.

10. The shoulder area disturbed by the excavation shall be loamed and seeded with a minimum of four (4") inches of loam and URI #2 grass seed.
11. No roadway opening will be allowed between November 15th and March 1st. Emergency or Health and Safety issues will be considered by the Director of Public Works.
12. A Performance Bond shall be held in its entirety from the date of final satisfactory inspection of the completed project, for one (1) winter season from the same completion date and be designated as retainage and used as warranty for work performed.
13. No cement, pavers, or cobble stones shall be used within two (2') feet of the edge of the road. This portion of the driveway apron shall be **asphalt only!**
14. If the applicant wishes to have the approved/issued permit sent via US Mail, a self-addressed stamped return envelope shall be provided. Otherwise, a digital copy will be sent to the email address provided on the permit application or a hard copy can be available at the DPW Office, located at 2050 Davisville Road.

Town of North Kingstown Minimum Pavement Restoration for Utility Cut in Roadway

