

# TRIPS

Beechwood sponsors several trips per month; for a complete list of current trips please refer to our monthly newsletter available at Beechwood or through our website at [www.northkingstown.org](http://www.northkingstown.org).

## Policy for Participants on Trips

2022

### RESERVATIONS

Each scheduled trip will be advertised in the monthly Senior Center newsletter. Included is the deadline for making reservations, the minimum or maximum number of participants needed to offer the trip and the deposit required to hold the reservation.

### DEPOSITS

1. Reservations are accepted on a first come, first served basis upon receipt of a deposit or full payment for the trip.
2. Deposits can be made in person or by mail.
3. Telephone reservations can be made by calling 268-1596. Reservations will be held for five business days. If the deposit is not received by this deadline, the reservation will be cancelled.
4. If the number of reservations does not reach the minimum required, the trip will be cancelled. All payments will be refunded.

### FINAL PAYMENT

Final payment must be received three weeks prior to the scheduled date of the trip (unless a different date is advertised in the trip description) or risk forfeiting the deposit. Participants are responsible for meeting this deadline.

### CANCELLATIONS BY PARTICIPANTS

A cancellation is processed when the participant contacts the Senior Center in person or by calling 268-1596. Deposits will be returned if the cancellation is made before the Balance Due date. Refunds will be made based on when the cancellation occurs:

**At least 22 days before the trip - Full Refund**

**21 fewer days before the trip - No Refund**

**Full refunds** for cancellations will be made only if the reserved space can be resold.

**A courtesy call to 268-1596 is appreciated if you are unable to participate at the last minute.**

### PHYSICAL CAPACITY REQUIREMENTS

Participants are made aware of the degree of physical difficulty (e.g. amount of walking required) when the trip is advertised.

Participants must notify Senior Center staff of any physical limitations that might affect their participation in the trip activities.

### TIPPING POLICY

1. BUS DRIVERS working for the Town of North Kingstown are prohibited from accepting tips.
2. RESTAURANT WAITSTAFF: The cost of the meal on trips to restaurants includes an 18% gratuity. Further tipping on meals is not necessary. Tipping is appropriate on additional food or beverage items purchased.

