



To get started – scan here



Town of North Kingstown Recreation Department

North Kingstown Facility Rental Guide

Our Recreation Department oversees management of a Fields Maintenance Division, Allen Harbor Marina and the North Kingstown Golf Course. We have 16 fields, 9 courts, 1 splashpad and 8 playgrounds. We offer about 25 programs to over 2,000 participants annually. Dave Creta is our fields manager, Melissa Gaccione and Melissa Croteau are our clerical staff. Kyle Bodington is our program director and Chelsey Dumas-Gibbs is our Recreation director. All of their contact information and facilities information in depth is explained on our website www.northkingstownri.gov

Several ways to register and to contact us with questions or concerns:

 100 Fairway Drive North Kingstown RI 02852  Kbodington@northkingstownri.gov

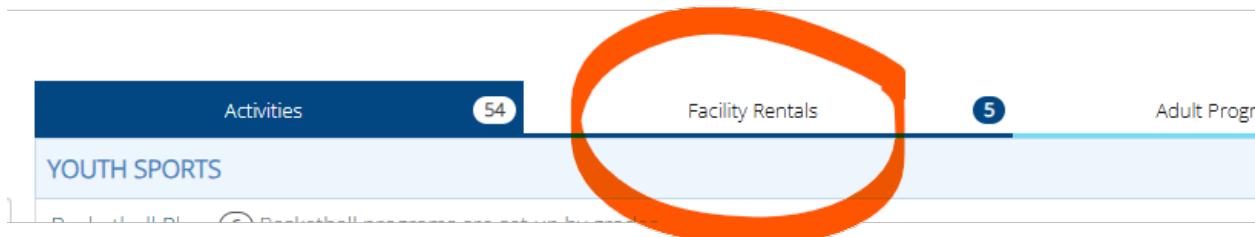
 80 Boston Neck Road M-F 8:30 to 4:30pm  401-268-1540

 Weather cancellation line 401-268-1543  <https://secure.rec1.com/RI/north-kingstown-ri/catalog>

We have recently set up a facility rental option on our Civrec site. Starting March 1st you will need to go online and request your field reservations. Please set up an account on <https://secure.rec1.com/RI/north-kingstown-ri/catalog> . Once you have an account set up, under your account you can add your organization. Please only have one log on per league. Once you are set up in the system you can start to reserve your fields. Please be patient with us as we navigate this new system.

It will take some time to iron out some of the quirks but will result in a more efficient rental process and tracking system.

1. Navigate to the North Kingstown Recreation registration website and log in
2. Choose Facility Rentals





To get started – scan here



Town of North Kingstown Recreation Department

3. Choose Location

[Cold Spring Community Center](#) (5) Cold Spring Community Center is located a...

[Ryan Park](#) (1) Ryan Park has 2 softball/baseball practice fi...

4. Choose Field/Court

5. Scroll to make a reservation-

- Tobacco Free Facility

Facility Men's Fields #2
Location Ryan Park
Phone 401-268-1500 x242
Email kbodington@northkingstown.org
Address 210 Oak Hill Park North Kingstown North Kingstown, RI 02852

[View Facility Rules](#)

Make a Reservation

1. SELECT DATE

Feb 2025

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

AVAILABLE TIMES:

- 08:00 AM to 10:00 PM
Winter Resident Rate
- 08:00 AM to 10:00 PM
Winter Non Resident
- 08:00 AM to 10:00 PM
Winter Resident Rate Non-Profit
- 08:00 AM to 10:00 PM
Winter Non-Resident Non-Profit

2. SELECT RATE

Winter Non Resident (\$28/Hour)

3. SELECT TIME

From: 08:00 AM To: 09:00 AM

RECURRING

Repeat this reservation?

Add To Cart

6. Choose dates and times



To get started – scan here



Town of North Kingstown Recreation Department

7. If its recurring check the box



*This will auto
fill based on
residency and
time of year*

2. SELECT RATE

Non Resident (\$23/Hour) ▾

3. SELECT TIME

From: 08:00 AM ▾ To: 09:00 AM ▾

RECURRING

Repeat this reservation?

How often?: Daily ▾

Repeat Until: MM/DD/YYYY

Add To Cart

8. Once you had added all the days, click “Add to cart”

9. If you need to OMIT dates from your recurring schedule you click the X in your cart to remove the dates

#	Item	Total
1.	Rental of Ryan Park Men's Fields #2 02/25/2025 8a-9a (Winter Non Re...	\$28.00
	Security Deposit: Keys	\$50.00
2.	Rental of Ryan Park Men's Fields #2 03/04/2025 8a-9a (Winter Non Re...	\$28.00
3.	Rental of Ryan Park Men's Fields #2 03/11/2025 8a-9a (Winter Non Re...	\$28.00
4.	Rental of Ryan Park Men's Fields #2 03/18/2025 8a-9a (Winter Non Re...	\$28.00
5.	Rental of Ryan Park Men's Fields #2 03/25/2025 8a-9a (Winter Non Re...	\$28.00



TOTAL

\$190.00

Close

Checkout

Select Language



To get started – scan here



Town of North Kingstown Recreation Department

- 10. You can add other facilities and days to cart as well**
- 11. Once done, click your cart on top right or “Checkout”**
- 12. Answer Questions that pop up on the next page:**

1. When having an outdoor event that the attendance is expected to be over 100 you will be responsible for trash. You as the renter have the option to take your own trash and dispose of it on your own OR to have the Facilities/ Public Works Staff dispose of the trash for you. You as the renter are responsible for disposal of all trash in all areas of your rental. Dumpster on premises is for the trash from INSIDE the Cold Spring Community Center ONLY. The rates are per day for town disposal, breakdown as follows:
•Weekday or weeknight (nonholiday) \$50.00
•Holiday/Weekend \$100.00

Yes No

2. Do you need batting cages?
\$3.00 hour Residents
\$6.00 hour Non-Residents
School, town, North Kingstown Organization fees waived

Yes No

3. Do you need concession for the entire SEASON?
If yes - it will be \$100 per season
School, Town, North Kingstown Organization fees waived
Cleaning Fee \$250 User/Organization is responsible for cleaning. If no fee will be assessed.

Yes No

4. Do you need concession for ONE EVENT?
If yes - it will be \$50 per event
School, Town, North Kingstown Organization fees waived
Cleaning Fee \$250 User/Organization is responsible for cleaning. If no fee will be assessed.

Yes No

5. Do you need lights for your event?

Yes No

- 13. Submit Response**
- 14. Confirm Waiver Agreements after reading (check off and e-sign)**
- 15. Review Transaction**
- 16. Proof your reservation request on this screen**
- 17. Please note that there WILL be a charge for a Key Deposit, and this must be paid in FULL at the time of the request. This is a REFUNDABLE charge that is returned to the method of payment once the keys are returned at the end of your rental.**
- 18. Have payment ready and complete transaction**
- 19. Receipt will be sent to you in your email and a request will be sent to the Recreation Department**
- 20. The program director can make changes to reservation and the system will send you an approval**

North Kingstown Recreation
Department



David J. Ward

80 Boston Neck Rd
North Kingstown, RI 02852

401-268-1540

recreationsecretary@northkingtownri.gov
<https://www.northkingtownri.gov>

Hello,

Your reservation has been approved for Ryan Park Men's Fields #2.

Thank You.



To get started – scan here



Town of North Kingstown Recreation Department

- There will be a link sent to you to pay any balances due
- To view your permits, and permit status go to your account dashboard
- You can click your reservation and view your permit number
- When you are requesting any changes to your reservation they must be in writing/email to kbodington@northkingstownri.gov and you must reference your permit number
- To find your permit number its on your receipt and you can find it in your dashboard by viewing the rental history

✉ NEW NOTIFICATIONS

You have no new notifications

▶ View Inbox

📅 MY UPCOMING EVENTS

Feb 25th 08:00 - 09:00am - (Facility Reservation) MF# Transaction 82763595

▶ View Full Calendar

📝 MY RECENT REGISTRATIONS

No recent registrations to display

▶ View All Registrations

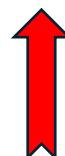
📄 MY RECENT RENTAL/PERMIT HISTORY

Feb 25, 2025 8:00 AM-9:00 AM @ Ryan Park Men's Fields #2 #82763595

▶ View All Rental/Permit History

Transaction History

From	To	Receipt #	Account Member	Refresh Re	
02/13/2024	02/13/2025		(2) Chelsey Dumas Gi...		
Transactions Activities Reservations Equipment Rentals POS Items Balances					
Results 1-1 of 1 (Page 1 of 1)					
#	Location	Facility	Date	Time	Receipt Permit Total Paid Balance Actions
1.	Ryan Park	Men's Fields...	02/25/2025	8a-9a	82763595 Permit #2002 \$78.00 \$0.00 \$78.00



Permit number