

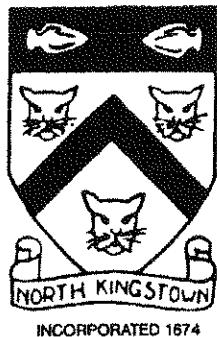


Town of North Kingstown, Rhode Island
2018 Capital Improvement Plan (CIP)

Table of Contents

- **FY 2018 Cover Letter**
- **Bonding**
- ***Open Asset Management (Process) Recommendations FY 2017 Capital Improvement Plan***
- **Deferred Maintenance**
- **FY 2018 AMC Member Scores For Each Project**
- **FY 2018 Capital Improvement Rating Sheet Summary**
- **1-8 Water Department Project Requests**
- **9-18 Recreation Department Project Requests**
- **19-25 Department of Public Works Project Requests**
- **26-29 Fire Department Project Requests**
- **30-32 Police Department Project Requests**
- **33 Senior Services Project Request**
- **34 Sewers Project**
- **35-59 School Department Project Requests**
- **Other Comment**

Asset Management Commission



FY 2018 CIP COVER LETTER

TO: THE HONORABLE TOWN COUNCIL
FROM: Members of the Asset Management Commission
DATE: February 25, 2017
RE: FY'18 Capital Improvement Plan Report

Introduction:

This report and covering letter are being submitted pursuant to Section 820 of the town of North Kingstown charter. We respectfully offer an overview with specific comments regarding the CIP process and our advisory perspective on each of the departments' submittals. Below that are the departmental CIPs stratified in their order of importance as judged by commission members in consensus; each request includes our comments or concerns.

To Review: The Asset Management Commission's Purpose and Duties

Sec. 820. - *Asset management commission.*

There shall be an asset management commission who shall be appointed by the town council, the terms and membership to be fixed by ordinance. The asset management commission shall be responsible for formulating a capital improvement program and an asset protection plan. The program shall address projecting major expenditures needed to maintain existing municipal and school facilities and for projecting new public facilities. The commission shall prioritize all projects and recommend funding sources for all expenditures.

Sec. 2-331. - *Purpose.*

The purpose of the asset management commission shall be to review all capital improvement and asset protection requests related to town and school facilities, establish their priorities, determine funding levels and formulate a comprehensive capital improvement program and an asset protection plan to be presented to the town council.

Sec. 2-332. - Duties.

The asset management commission shall be responsible for the following:

- (1) *Projecting major expenditures needed to maintain existing municipal and school facilities.*
- (2) *Projecting new public facilities and reviewing the five-year, ten-year, and twenty-year capital improvement and asset protection programs.*
- (3) *Developing fiscal programs, generating innovative financing options and seeking creative alternative funding for the capital improvement projects and asset protection projects for both town and school facilities.*

Asset Management CIP Review:

This year the North Kingstown Asset Management Commission has once again started with a standard request that's been made to all school and municipal department heads. It was asked that they present an annual assessment of their capital needs in the coming budget year. This input was received on the form entitled *Capital Improvement Program Request*. In recent years, these annual submissions were used for the eventual presentation to the Town Council.

For budget year FY' 2018, the Commission again wished to offer the North Kingstown Town Council a more granular, and therefore, detailed analysis of town wide capital requirements. This body also wanted to conduct a more in-depth investigation than has been undertaken in recent years, specifically Cross Departmental/Agency Capital Improvement Needs regarding:

- I. Deferred Maintenance
- II. Public Safety
- III. Historic Assets
- IV. Funding Sources

This reflects what the present membership of the Asset Management Commission sees as its responsibility 'for formulating a more comprehensive Capital Improvement Program' as stated in the charter.

Following the receipt of the Departmental Capital Improvement Program Requests, the Commission held detailed interviews with department heads and key members of their staff. Then a supplementary form, developed last year, was distributed to collect an

additional level of information on each requested project. Entitled the *Capital Improvement Rating Sheet*, this supplementary form requested an opinion from each department on seven different factors impacting the need or importance of the project. The factors included the department's own assessment on the type of project, its internal priority, and expected useful life of the project, its impact on town revenue, and any sources of outside funding.

Armed with this overall input, the commissioners rated each individual request. The North Kingstown Town Council will find in this report a hierarchy of priority for capital projects based on the results of mathematical averages of all individual commissioner rankings.

Deferred maintenance Vs. Routine Maintenance and Capital Improvements:

Deferred maintenance is the practice of postponing maintenance activities such as repairs on both real property (i.e. infrastructure) and personal property (i.e. machinery) in order to save costs, meet budget funding levels, or realign available budget monies. The technical community (e.g., Engineers, facilities managers, and logisticians, etc.) makes distinctions between maintenance and repairs whereas accountants generally do not. Accountants typically look at maintenance and repairs as period costs requiring immediate expensing as opposed to capital improvements that become capitalized and depreciated over some future time period. The technical community often defines maintenance in terms of retaining an asset's functionality compared to repairs that restore an asset's functionality.

The accounting standard-setter for the U.S. Government (www.FASAB.gov) in its Statement of Federal Financial Accounting Standard 40, defines deferred maintenance to also include deferred repairs in this way, "Deferred maintenance and repairs" are maintenance and repair activities that were not performed when they should have been or were scheduled to be and which, therefore, are put off or delayed for a future period. Maintenance and repairs are activities directed toward keeping fixed assets in an acceptable condition. Activities include preventive maintenance; replacement of parts, systems, or components; and other activities needed to preserve or maintain the asset. Maintenance and repairs, as distinguished from capital improvements, exclude activities directed towards expanding the capacity of an asset or otherwise upgrading it to serve needs different from, or significantly greater than, its current use.

The failure to perform needed repairs has led to asset deterioration and in some cases asset impairment. The lack of attention and or financing of routine maintenance is likely to result in higher costs, asset failure, and in some cases, health and safety implications.

Public Works Director has begun collecting information regarding Deferred Maintenance of all Town and School Assets.

Financing of the Capital Improvement Program:

The North Kingstown Asset Management Commission has identified the separate sources of financing for projects under consideration for FY'18. They are: Projects Supported by Capital Reserve, Projects Supported by Authorized Bond Funds, Projects Supported by Yet To Be Authorized Bond Funds, Projects Supported by Enterprise Fund or dedicated Income Stream, and Projects Supported by Grants or Other Income. What follows is a definition of each of these somewhat self-explanatory categories, with the relevant CIP Program Requests attached.

Once Final Project Tally is available these named efforts will have to be parsed by funding source

Sources of Funding

Funds from outside sources.

- 1.) Projects Supported by Established Enterprise Funds - The Recreations Department and the Water Department are the primary sources of these projects.
- 2.) Income streams dependent on departmental assets - such as that from the Municipal Fire Department's Rescue reimbursements and police department detail vehicle revenue.
- 3.) Projects Supported by Grants or Other Income are those which are funded by project specific grants, be they public or private, as well as any that might be funded by income sources not otherwise defined above. It should be noted that many grants require matching funds or have a limited time frame that would require support from the local tax levy.

Funds From the Tax Levy:

- 4.) Officially Appropriated and Budgeted Capital Improvement Project Funding done as part of the annual Town Budget Process.
- 5.) Undesignated Fund Balance Appropriation
- 6.) Previously Authorized Bond Funds are those whose investment comes from income raised by the sale of municipal bonds which have already been approved by the legislature and the voters. Unused bond authority exists from years past for which specific assets/projects may qualify.
- 7.) Yet To Be Authorized Bond Funds. This would require a bond referendum approval by the legislature and then a public referendum during a general election or special election. If such a bond referendum is successful then the work or acquisition can begin on schedule during the remainder of that Fiscal Year – FY'19. This category may include projects for which bond referenda are yet to be raised. In such a case the Council may choose to loan the project funding from the Capital Reserve Fund in anticipation of the successful bonding later.

A Word on Bonding: The bond debt load being carried by the town is currently in natural contraction as existing longer term obligations mature. This means the annual budget allocations NK has recently set aside for repayment will start going unused with the retirement of existing debt. This is a phenomenon known as 'The Cliff' because the dropping debt frees up money already in use to service new debt. This is a potential strategic opportunity for the Town Council to propose new bond debt for Critical Deferred Maintenance either without increasing or minimizing an increase on the tax levy (Read: Property Tax Rates).

Asset Management Commission Recommendations:

Modality for Developing Priority Ranking: The raw data provided by the Departments for each project in this report was analyzed by each member of the Commission. Projects were grouped for consideration by funding category, as shown above. A numeric Priority Ranking of Zero through Five was established, with Five being the highest priority and Zero the lowest.

For each of the Projects proposed for CIP funding, each member of the Asset Management Commission was asked to use a numeric ranking set. That is, each Member could accord a rank of Five, Four, Three, Two, One, or Zeros to each project reviewed. The ultimate number reported to the Town Council is an mathematical average of those scores.

Once each member completed his or her rankings, the AMC Chair and the Director of Public Works oversaw the computation of averages for each project which yielded the rankings you see in this report.

FY'18 NK Asset Management Commission CIP Ranking: (See attached)

Cross Departmental/Agency Capital Improvement Needs:

Public Safety Quonset Fire Station: The need for NKFD to station firefighting assets for Quonset industrial facilities has become a high priority. As a point of reference, history shows us that when Quonset was occupied as it is beginning to become now, this area of the town boasted five separate, fully equipped fire stations. Today the presence of highly toxic chemical agents and massive quantities of liquid propane make the fire control challenge far greater than it was back in that day. It is critical that this unserved need be addressed as a basic infrastructure requirement to protect the public, employees and industrial assets at Quonset. Funding should be sought from both the state and federal levels.

Town Hall Renovation: Asset Management accepted the Town Council's request to oversee the receipt of proposals for restoration of this currently Out-of-Code facility. In

October 2016 The Commission forwarded a report to the Council recommending the building be "Recreation Department as a Guild Community Center - The building would become a community center similar to the Guild in South Kingstown." That is a policy question requiring the attention of our elected officials. Once that policy has been made, Asset Management stands ready to spearhead its implementation.

Town Hall Annex Renovation: In August of 2016 Asset Management forwarded a recommendation that "the NK Town Council enter into a Memorandum of Intent and Understanding with the Wickford Art Association to negotiate conditions for the potential sale or lease of the Annex." And "the NK Town Council investigate the purchase of the Wickford Art Association Gallery at the Town beach, thus providing: Complete control of all assets at the town beach; Eliminate the need to invest in significant capital expense in the current community center; Add parking." This Commission urges the Town Council to negotiate expeditiously with the Association to bring this plan to reality.

Old Meeting House: This Commission urges the Town Council to identify specific use and purpose for this historic asset based on community need and funding resources.

Wickford Elementary School Project: Until the former elementary school is legally conveyed to a new owner to be the core of the condo and retail development currently under consideration, the Asset Management Commission will continue to have a vested interest in this valuable property and will correspond with the North Kingstown Town Council regarding any concerns that we may have as they arise.

Sewer System Expansion: Although this planning will be of a more strategic nature, Asset Management should begin to formulate a proposed chart of incremental expansions of the North Kingstown Sewer System. No final planning or execution can begin until the current Brown Street Extension is completed and in operation. The Town's ability to operate the resulting mini-system will be an important model of what can be expected from the larger eventual system. This model will permit the Asset Management Commission to suggest financing options based on the ability of the system of the future to generate income sufficient to service bonds or other funding instruments.

Observations:

The Asset Management Commission finds that the use of town funds for the upkeep and improvement of both town and school assets have degraded over the years to the point where it is haphazard. Funding sources under this organic process vary from year to year but include Regular Operating Budget allocations, Revenue Streams dedicated to a department and unmonitored by the CFO, Grants applied for independently, Budget Surpluses reallocated for Capital Improvement by Department Heads under no established or repeatable process. The result of this ad-hoc and often unbudgeted spending is that the Town Council has no reliable data as to how much is needed to

maintain or improve its capital assets. That lack of well-defined budgeting process for asset management has resulted in some excesses while in many cases no funds are being spent for critical asset protection. The current condition of Town Hall and the Town Hall Annex are glaring examples of the results of this dynamic.

In an effort to provide a clear picture to the Council of the financial resources available/required for application to capital improvements this Commission sought specific and detailed financial information from both the municipal and school department. As of the date of this report: basic financial information that had been part of the annual CIP report submission to the Council, in prior years, is not available. The Commission has also had difficulty getting information on recent project expenses and maintenance records, which should be readily available. The Town Council, as well as the tax paying citizens of North Kingstown, should be concerned.

The Asset Management Commission has a responsibility to insure that these deficiencies are identified and recommend effective oversight and budgeting policies and procedures. Asset Management Commission has begun addressing information needs required for projecting major expenditures needed to maintain existing municipal/school facilities and for projecting new public facilities. The commission has also implemented a department Capital Improvement Rating Sheet to prioritize all projects and recommend funding sources for all expenditures.

These measures are only initial steps in the right direction. Before substantive and meaningful progress can be made, the Town Council must recognize several financial reporting deficiencies and also that the results of these shortcomings have been due to a lack of operational attention to regular preventative maintenance. This has contributed greatly to the deteriorating condition of North Kingstown's capital assets.

Recommendation: The NK Asset Management Commission recommends that the executive management of Town Hall develop and institute a written, repeatable procedure whereby department heads will be required to budget for the routine maintenance of the assets they manage. There should be employees in each department who are required to identify and attend to regular asset management needs in each department. This means adding appropriate lines to the Chart of Accounts used to segregate budget allocations. It also means comparing Departmental performance, after the fact, to insure that maintenance goals have been met. It also means reviving the use of Fleet Reserve accounts which, while they currently exist, are largely unused in both the Police and Fire Departments. Finally, provisions should be made to list preventative maintenance charges in the Finance Department Template used to create North Kingstown departmental budgets.

Unless and until the Town Council makes it a matter of priority in the evaluation of the performance of responsible department heads, regular preventative maintenance will

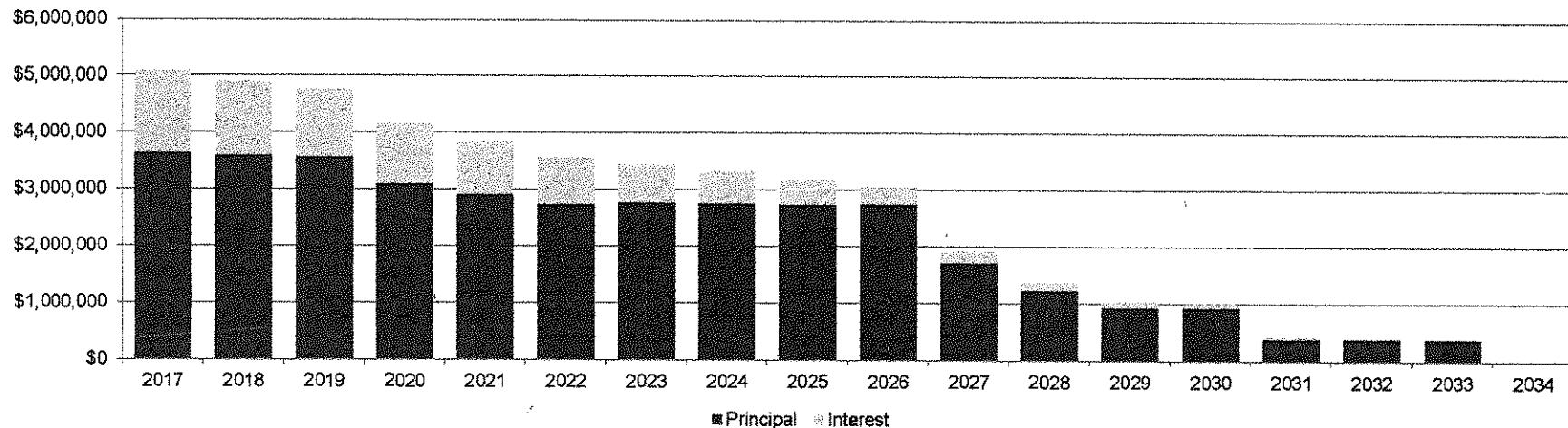
not be accomplished. Until that priority is set and observed, North Kingstown will continue to see what it sees today: the use of Capital Improvement Funds to play catch-up with crumbling assets or those which should not be at their life's end. These conditions require overall higher expenditures for town operations than would be needed if we insisted upon routine attention to the proper life cycle of our buildings, roadways, piping infrastructure, and rolling stock.

A notable exception is the North Kingstown Water Department. As an autonomous enterprise operating off its own limited funds, its management has seen to the careful maintenance of its system as its only source of income. Lessons could be learned from that businesslike approach.

Respectfully Submitted,

Bonding

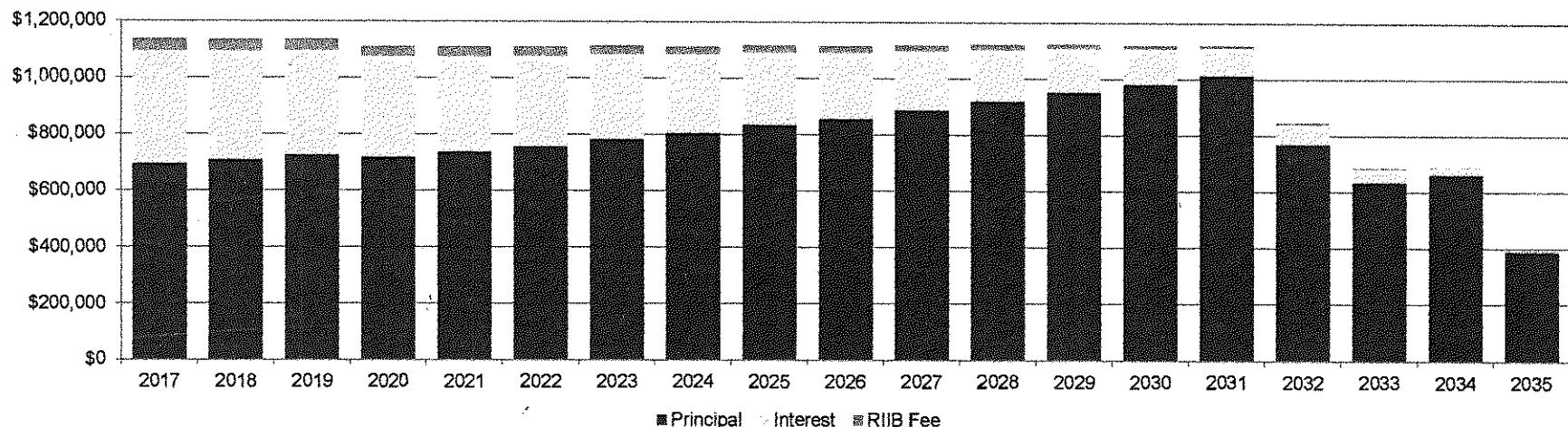
Town of North Kingstown, Rhode Island
General Fund Debt
As of June 30, 2016



Average Annual Debt Service	\$2,698,540
Maximum Annual Debt Service	\$5,070,413
Callable Par (\$)	\$10,125,000
Callable Par (%)	27.88%
Average Life	6.45 Years
<i>Ratings</i>	
Moody's	Aa2
Standard & Poor's	AA+
Fitch	-



Town of North Kingstown, Rhode Island
Enterprise Fund Debt
As of June 30, 2016



Average Annual Debt Service	\$1,022,469
Maximum Annual Debt Service	\$1,985,085
Callible Par (\$)	\$2,385,000
Callible Par (%)	16.12%
Average Life	9.98 Years
<i>Ratings</i>	
Moody's	Aa2
Standard & Poor's	AA+
Fitch	

**NET DEBT SERVICE**

2017 Debt Service Schedule
2017 General Obligation Bonds
Town of North Kingstown, RI

Period Ending	Total Debt Service	State Aid (35%)	Net Debt Service
06/30/2018	75,000	26,250	48,750
06/30/2019	73,600	25,760	47,840
06/30/2020	72,200	25,270	46,930
06/30/2021	75,800	26,530	49,270
06/30/2022	74,200	25,970	48,230
06/30/2023	72,600	25,410	47,190
06/30/2024	71,000	24,850	46,150
06/30/2025	74,400	26,040	48,360
06/30/2026	72,600	25,410	47,190
06/30/2027	70,800	24,780	46,020
06/30/2028	74,000	25,900	48,100
06/30/2029	72,000	25,200	46,800
06/30/2030	75,000	26,250	48,750
06/30/2031	72,800	25,480	47,320
06/30/2032	75,600	26,460	49,140
06/30/2033	73,200	25,620	47,580
06/30/2034	75,800	26,530	49,270
06/30/2035	73,200	25,620	47,580
06/30/2036	75,600	26,460	49,140
06/30/2037	72,800	25,480	47,320
	1,472,200	515,270	956,930

BOND DEBT SERVICE

2017 Debt Service Schedule
 2017 General Obligation Bonds
 Town of North Kingstown, RI

Period Ending	Principal	Coupon	Interest	Debt Service
06/30/2018	35,000	4.000%	40,000	75,000
06/30/2019	35,000	4.000%	38,600	73,600
06/30/2020	35,000	4.000%	37,200	72,200
06/30/2021	40,000	4.000%	35,800	75,800
06/30/2022	40,000	4.000%	34,200	74,200
06/30/2023	40,000	4.000%	32,600	72,600
06/30/2024	40,000	4.000%	31,000	71,000
06/30/2025	45,000	4.000%	29,400	74,400
06/30/2026	45,000	4.000%	27,600	72,600
06/30/2027	45,000	4.000%	25,800	70,800
06/30/2028	50,000	4.000%	24,000	74,000
06/30/2029	50,000	4.000%	22,000	72,000
06/30/2030	55,000	4.000%	20,000	75,000
06/30/2031	55,000	4.000%	17,800	72,800
06/30/2032	60,000	4.000%	15,600	75,600
06/30/2033	60,000	4.000%	13,200	73,200
06/30/2034	65,000	4.000%	10,800	75,800
06/30/2035	65,000	4.000%	8,200	73,200
06/30/2036	70,000	4.000%	5,600	75,600
06/30/2037	70,000	4.000%	2,800	72,800
	1,000,000		472,200	1,472,200

RatingsDirect®

Summary:

North Kingstown, Rhode Island; General Obligation

Primary Credit Analyst:

Christina Marin, Boston 617-530-8312; christina.marin@standardandpoors.com

Secondary Contact:

Timothy J Daley, Boston (1) 617-530-8121; timothy.daley@standardandpoors.com

Table Of Contents

Rationale

Outlook

Related Criteria And Research

Summary:

North Kingstown, Rhode Island; General Obligation

US\$15.12 mil GO rfdg bnds ser 2015 A dtd 07/15/2015 due 07/15/2027	AA+/Stable	New
<i>Long Term Rating</i>		
North Kingstown GO	AA+(SPUR)/Stable	Affirmed
<i>Unenhanced Rating</i>		

Rationale

Standard & Poor's Ratings Services has assigned its 'AA+' rating on the town of North Kingstown, R.I.'s general obligation (GO) bonds and affirmed its 'AA+' rating on existing debt. The outlook is stable.

A pledge of the town's full faith and credit GO pledge secures the bonds. We understand proceeds will be used to refund 2005, 2006, and 2007 bonds for an estimated present value savings of \$1.6 million.

The GO rating reflects our assessment of the following factors for North Kingstown:

- Very strong economy, with access to a broad and diverse metropolitan statistical area (MSA);
- Strong management, with "good" financial policies and practices under our Financial Management Assessment methodology;
- Strong budgetary performance, with balanced operating results in the general fund and at the total governmental fund level;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2014 of 18% of operating expenditures;
- Very strong liquidity, with total government available cash of 17.3% of total governmental fund expenditures and 124.7% of governmental debt service, and access to external liquidity we consider strong;
- Very strong debt and contingent liability position, with debt service carrying charges of 13.9% of expenditures and net direct debt that is 49.2% of total governmental fund revenue, low overall net debt at less than 3.0% of market value, and rapid amortization with 72.1% of debt scheduled to be retired in 10 years; and
- Strong institutional framework score.

Very strong economy

We consider North Kingstown's economy very strong. The town, with an estimated population of 25,962, is located in Washington County in the Providence-Warwick, R.I. MSA, which we consider to be broad and diverse. North Kingstown has a projected per capita effective buying income of 143% of the national level and per capita market value of \$146,166. Overall, the town's market value grew by 1.0% over the past year to \$3.8 billion in 2015. The county unemployment rate was 7.0% in 2014.

North Kingstown is 22 miles south of Providence, along the Narragansett Bay in Washington County. Although the tax base is 76% residential, the town has a strong commercial presence, particularly at the Quonset Point/Davisville

Industrial Park. The Port of Davisville is the seventh largest auto-port in North America at present, and the adjacent park is home to 165 companies employing more than 8,800 full-time and part-time employees. The town's leading employer is General Dynamics Electric Boat, a submarine manufacturer, with about 2,100 employees. Electric Boat is expecting to add as many as 3,000 employees in the next few years. Town leaders are working to add diversified housing to meet some of the demand of the new hires. They expect new development (and redevelopment) in the area of Wickford Junction, a 300,000-square-foot commercial area next to a commuter rail station, as well as along the Post Road Corridor, to which the town is installing sewer lines (a project that will be completed this fall).

Strong management

We view the town's management as strong, with "good" financial policies and practices under our Financial Management Assessment methodology, indicating financial practices exist in most areas, but that governance officials might not formalize or monitor all of them on a regular basis.

Highlights of North Kingstown's policies and practices include budget monitoring reports presented monthly to council, and a formal six-year capital improvement plan that is re-prioritized each year and identifies a funding source for all pending projects. Management does a three- to five-year trend analysis, which forms the basis of budget planning, and assumes flat line revenues from excise taxes and state aid. The management team does some informal one-to-two year financial forecasting and has an extensive, annually-updated six-year capital improvement plan, which identifies pending capital projects and potential funding sources. Budget monitoring is done daily with monthly budget-to-actual reports shared with the town council. Reports on investment holdings and earnings are shared quarterly with the council. Though North Kingstown lacks an investment policy, it adheres to state guidelines. The town has adopted a formal multi-level debt policy, which includes a 2% of market value limit, and 50% amortization over 10 years. It also has adhered to its formal reserve policy of maintaining minimum 10% of expenditures in the general fund.

Strong budgetary performance

North Kingstown's budgetary performance is strong in our opinion. The town had balanced operating results of 0.3% in the general fund and negative 0.3% across all governmental funds in fiscal 2014. General fund operating results of the town have been stable over the last three years, with a result of 1.0% in 2013 and a result of negative 0.8% in 2012.

The schools reported a \$1.2 million surplus as a result of a health insurance dividend and prudent spending. The town operating result was \$942,043 in deficit, largely due to one-time capital purchases and litigation relating to the fire department. The Rhode Island Supreme Court resolved the legal dispute in January, ruling in the town's favor. The ruling enables the town to change fire department scheduling, which management expects will result in cost savings in future years.

The fiscal 2015 budget was on-budget, and included \$685,000 use of reserves. The fiscal 2016 budget is balanced and does not require the use of reserves. Approximately 72% of revenues come from property taxes; the remaining 28% are derived from state aid.

Very strong budgetary flexibility

North Kingstown's budgetary flexibility is very strong, in our view, with an available fund balance in fiscal 2014 of 18% of operating expenditures, or \$15.6 million.

The town has historically adhered to its fund balance policy of maintaining a minimum of 10% of expenditures in reserves. Although the fiscal 2015 budget includes a \$658,000 draw on reserves, management is aiming to increase fund balances in future years. The fiscal 2016 budget includes no draw on fund balance.

North Kingstown has close to \$7 million in pending receivables from the Rhode Island Health and Educational Building Corp. relating to reimbursements for school capital projects. The capital projects were paid for from the general fund. Management has been delayed in pursuing the reimbursements due to turnover, but expects to receive the reimbursement this month.

Very strong liquidity

In our opinion, North Kingstown's liquidity is very strong, with total government available cash of 17.3% of total governmental fund expenditures and 124.7% governmental debt service in 2014. In our view, the town has strong access to external liquidity if necessary.

The general fund reported a negative cash balance (negative \$286,000) in fiscal 2014, which was balanced by cash holdings within the school department, enterprise funds and the debt service fund. We don't believe North Kingstown is constricted by liquidity issues, largely due to these other accounts, which are available to pay debt service. We recognize that the general fund cash balance has improved substantially from the 2014 audited figure and that it will improve further with the pending transfer of \$7 million from the Rhode Island Health and Educational Building Corp. for school building projects.

We believe the town has strong access to external liquidity as it has issued GO bonds and BANs frequently in the last 15 years. Furthermore, investments are conservative and the town does not have variable-rate or direct purchase debt.

Very strong debt and contingent liability profile

In our view, North Kingstown's debt and contingent liability profile is very strong. Total governmental fund debt service is 5.9% of total governmental fund expenditures, and net direct debt is 51.1% of total governmental fund revenue. Overall net debt is low at 1.4% of market value and approximately 65.9% of the direct debt is scheduled to be repaid within 10 years, which are in our view positive credit factors.

Eventually, the town might borrow for pending sewer projects and for Post Road North, but management does not have any immediate debt plans.

North Kingstown's combined pension and other postemployment benefits (OPEB) contributions totaled 7.7% of total governmental fund expenditures in 2014. Of that amount, 6.4% represented contributions to pension obligations and 1.3% represented OPEB payments. The town made its full annual required pension contribution in 2014.

For pensions, North Kingstown employees are covered by one of two plans: the Municipal Employees' Retirement System or the Employees' Retirement System (the teachers' plan). The town maintains a 72%-73% funded ratio on all municipal plans; the teachers' plan is funded at 60%. Total pension costs in 2014, including the teachers' plan, were \$4.8 million. North Kingstown's OPEB liability was \$35 million. The town's pay-as-you-go cost budgeted for fiscal 2014 was \$1.3 million.

Strong institutional framework

The institutional framework score for Rhode Island municipalities is strong.

Outlook

The stable outlook reflects our view of the town's consistent financial performance and very strong economy. Credit improvement over time depends on further enhancement of the town's financial management policies and practices and improved property wealth indicators. Although unlikely, we could lower the rating if performance becomes significantly imbalanced, leading to a draw on reserves. However, we do not expect to revise the rating within the outlook's two-year horizon because we believe North Kingstown will maintain very strong reserves and continue to benefit from its very strong tax base.

Related Criteria And Research

Related Criteria

- USPF Criteria: Assigning Issue Credit Ratings Of Operating Entities, May 20, 2015
- USPF Criteria: Local Government GO Ratings Methodology And Assumptions, Sept. 12, 2013.
- Criteria: Use of CreditWatch And Outlooks, Sept. 14, 2009
- USPF Criteria: Debt Statement Analysis, Aug. 22, 2006
- USPF Criteria: Financial Management Assessment, June 27, 2006

Related Research

- Institutional Framework Overview: Rhode Island Local Governments

RatingsDirect Rating Information		
North Kingstown GO		
<i>Long Term Rating</i>	AA+/Stable	Affirmed
North Kingstown GO		
<i>Unenhanced Rating</i>	AA+(SPUR)/Stable	Affirmed
North Kingstown GO		
<i>Unenhanced Rating</i>	AA+(SPUR)/Stable	Affirmed
Rhode Island Hlth & Educl Bldg Corp, Rhode Island		
<i>North Kingstown, Rhode Island</i>		
<i>Rhode Island Hlth & Educl Bldg Corp (North Kingstown) GO</i>		
<i>Long Term Rating</i>	AA+/Stable	Affirmed
<i>Many issues are enhanced by bond insurance.</i>		

Complete ratings information is available to subscribers of RatingsDirect at www.globalcreditportal.com. All ratings affected by this rating action can be found on Standard & Poor's public Web site at www.standardandpoors.com. Use the Ratings search box located in the left column.

Open Asset Management (Process) Recommendations

FY 2017 Capital Improvement Plan

OPEN

Asset Management Commission Recommendations

FY 2017 Capital Improvement Plan

- 1) The Council needs to identify the specific amount and funding source for all Town and school departments and enterprise funds as part of the budget
- 2) The Town and School Budgets should clearly identify prior years capital improvement; sources of funding, actual expense, Capital Reserve and Fleet reserve.
- 3) The Financial system of record (Munis) and the Chart of Accounts should be used to reflect the votes of elected officials via "Appropriation" and "Budget"
- 4) Inventory of all facilities and vehicles for Town and School departments should be maintained, Identifying condition of major systems, warranties, and expected capital needs.
- 5) Maintenance and inspection schedules for major assets should be Identified, Funded, and Managed using existing Work Order software (SchoolDude)
 - a) Reported on regularly.
 - b) The Town should implement the same work order software as the school.
- 6) Establish a well-defined "lean" Capital Asset process that notifies responsible departments, appointed and elected officials(including Asset Management Commission) of:
 - a. Potential risk to health and safety as well as assets
 - b. Material change to Capital improvement priorities, funding sources and/or expense.
 - c. Proposed purchase, lease or abandonment of facilities
- 7) Greater use of existing MSEExcel for analysis purposes vs. paper or PDF files. Excel is used worldwide and virtually all business/government systems support reporting into Excel format for further analysis. (As does Munis and SchoolDude)
- 8) Building on the Agreement made between the NKSD and US Department of Education Office of Civil Rights, the Town and Schools should enact a Town-wide ADA Accessibility policy and train and disseminate to all responsible officials, staff and Boards.

C. Capital Improvement Program

1. Town Staff, in cooperation with the Asset Management Commission (AMC) will prepare a yearly Capital Improvement Program (CIP). The AMC is a nine-member committee.
2. The AMC is to review all capital improvement and asset protection requests for both town and school facilities, assign priorities to the projects, recommend funding levels and assemble a comprehensive capital improvement program to be submitted to the Town Council for their review and consideration. The Plan is a multi-year, prioritized listing of long-term capital projects.
3. The Capital Improvement Plan shall be submitted by the AMC to the Town Council and approved yearly as part of the budget process.

D. Capital Reserve Funds

1. A Capital Reserve Fund provides a leveling effect in departmental budgets. The annual appropriation for future purchases, repairs and improvements on a timely basis eliminates the need for peaks and valleys in the budget and offers a more stabilized method of budgeting, which helps in maintaining infrastructure improvements. Eliminating the opportunity to set money aside for the future will expedite deterioration of the Town's assets and infrastructure.
2. The Capital Reserve Fund considers the following when determining the criteria for qualification of the fund:
 - (a) An asset shall have a minimum dollar value of \$20,000 for any single bid item, construction project or vehicle.
 - (b) The Town Council shall make funding for Capital Reserve items by separate resolution if required.

E. Debt Issuance Ratios/Limits

1. The Town shall establish the following limits while considering the issuance of debt:
 - (a) The Town shall not exceed its statutory debt limits except as set forth below in 2(c)
 - (b) The Town's legal debt limit as set forth by RIGL 45-12-2 is limited to three (3%) percent of total assessed value.
 - (c) Nevertheless the Town direct debt burden should be maintained at less than two (2%) percent of full assessed valuation.
2. The useful life of the asset or infrastructure improvement shall be considered when determining the repayment schedules:
 - (a) Twenty (20) years for most public improvement debt issued through a general obligation bond.
 - (b) Twenty (20) to Twenty-Five (25) years for the issuance of debt for the large construction of a new school which is supported by State Housing Aid.
 - (c) The Town may from time to time seek permission from the state legislature, by special legislation, to incur indebtedness outside the statutory limitation established by RIGL 45-

(d) Overall, all general obligation debt shall be structured to retire at least fifty (50%) percent of the Town's indebtedness over the first half of the term of the debt.

F. Reserves

1. Operating reserves are significant factors being considered by the bond rating agencies when assigning credit ratings. Therefore, proper maintenance and significant control over operating reserves is important to the financial strength and flexibility of the Town. Healthy reserves make it possible for the Town to issue debt at favorable rates and help maintain the character of the infrastructure.
2. The following guidelines shall help the Town to maintain reserves:
 - (a) The Unreserved/Undesignated General Fund reserve shall be maintained at 10% of the current period's total budgeted expenditures for all Town Funds.
 - (b) The enterprise funds should maintain an unrestricted net asset balance adequate to meet unanticipated expenditures to remain self supported.
 - (c) The Town Council shall have as a goal to appropriate a \$100,000 contingency each year in the General Fund Operating Budget.

G. Recommended Alternative Plan

The Town Manager reserves the right to recommend to the Town Council an alternative plan for financing of proposed capital projects if the alternative plan is in the best interest for the Town of North Kingstown. (This allows Tax Incentive Financing (TIF) or revenue pledges.)

H. Temporary Suspension of Policy

The Town Council, at its discretion, acting in the best interest for the financial health of the Town may temporarily suspend any portion of said policy not otherwise restricted by state law or charter by vote of the Town Council.

I. Policy Supersedes Previous Policies

This policy shall take effect upon passage and all policies or parts of policies inconsistent herewith are hereby repealed.

ARTICLE VII. - *FLEET RESERVE*

-
- Sec. 2-600. - Purpose.
 - To establish a policy for funding of replacement of all vehicles and motorized equipment used in the town via an internal service fund entitled the *fleet reserve* fund.

(Ord. No. 12-04, § 1, 4-30-2012)

- Sec. 2-601. - Definitions.
 - *Fleet reserve* fund means an internal service fund (Fund #720) used to purchase vehicles and other motorized capital equipment valued over \$5,000.00 used in the town (motorized equipment under \$5,000.00 is budgeted and funded from the individual function budgets). Funds are transferred from individual functions that have town vehicles.

Internal service fund means a fiscal and accounting entity the main purpose of which is to identify costs that are related to providing of those goods and services within a government. It is used to centralize the providing of those goods and services within a government and it provides a useful means of accounting for such centralized intergovernmental activities.

(Ord. No. 12-04, § 1, 4-30-2012)

- Sec. 2-602. - Policy.

- (a)

One goal of the town council and management staff of the town is to provide the highest level of service at the least cost to the taxpayer. For replacement vehicles and motorized equipment, the *fleet reserve* fund is the means to achieve this goal. By anticipating the future replacement cost of the vehicles/equipment and ensuring funds are on hand to replace the vehicles/equipment at the end of its life cycle, large budget variances will be eliminated bringing more stability, predictability and control to each department's function operating budget.

- (b)

All town vehicles and motorized equipment over \$5,000.00 will be purchased through the *fleet reserve* fund. Departments with vehicles and motorized equipment will be charged an amount each year based on the future replacement value of the vehicles and equipment to finance the fund.

- (c)

The public works director will recommend to the town manager which vehicles should be purchased through the *fleet reserve* fund. He/she will reassign vehicles in the best interest of the town and with the town manager's approval.

(3)

All questions concerning the purchase of vehicles and motorized equipment over \$5,000.00 should be addressed to the public works director.

(Ord. No. 12-04, § 1, 4-30-2012)

- Secs. 2-604—2-699. - *Reserved.*

#'s 1-3 Chart of Accounts Plan & Actual
TOWN OF NORTH KINGSTOWN, RHODE ISLAND Example

NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED JUNE 30, 2015

7. LONG-TERM OBLIGATIONS (CONTINUED):

Bonds authorized but unissued at June 30, 2015 are as follows:

School Improvements	\$ 481,339
School Renovations	3,328,661
Construction of Town Sewer System	20,700,000

8. FUND BALANCE:

The Town has classified governmental fund balances at June 30, 2015 as follows:

Assigned:

General Fund Encumbrances	\$ 380,183
School Encumbrances	179,162
Education	2,061,608
Health Insurance Reserve	2,710,813
Retirement Allowance Reserve	296,743
Debt Service	107,881
Capital Project Funds - nonbonded	1,938,777
Town Special Revenue - nongrant funds	<u>2,367,875</u>
	<u>10,043,042</u>

Restricted:

Town Special Revenue - grant funds	802,146
School Special Revenue - grant funds	122,574
Capital Projects - bonded	2,341,132
6.4 Million School Renovation Bond	81,234
Permanent Funds	<u>97,887</u>
	<u>3,444,973</u>

(continued)

Capital Improvement Program By Object

Fiscal Year 2013-20

Object Code	Object Description	2012-13	2013-14	2014-15	2015-16
		Final	Final	Final	Act/Encb
REVENUES					
41210	Other Taxes-Local Govt Unit	0	111,150	1,021,035	0
41250	Re-Appropriation Of Fund Bal	0	0	835,924	1,938,776
43202	School Housing Aid	0	0	0	48,227
45207	Fund Transfer In-General Fund	200,000	1,151,822	3,198,608	176,231
	TOTAL REVENUES	200,000	1,282,972	5,055,567	2,163,234
PURCHASED SERVICES					
53406	Other Professional Services	22,780	264,274	145,044	133,983
53410	Police And Fire Details	0	0	0	0
53502	Other Technical Services	0	0	3,000	18,675
53701	Other Charges	0	0	0	0
	TOTAL PURCHASED SERVICES	22,780	264,274	148,044	152,659
PURCHASED PROPERTY SERVICES					
54310	Maint/Repair-Bldg/Equip	12,084	7,100	0	0
54602	Rental / Lease of Equipment	0	0	0	4,349
54603	Rental / Lease of Computers	0	0	95,315	104,924
54903	Moving And Rigging	0	0	0	0
54904	Vehicle Registration	0	0	0	0
	TOTAL PURCHASED PROPERTY SVC	12,084	7,100	95,315	108,273
OTHER PURCHASED SERVICES					
55401	Advertising Costs	0	0	0	0
55930	Other Contracted Services	0	0	0	0
	TOTAL OTHER PURCHASED SVCS	0	0	0	0
GENERAL SUPPLIES					
07	Web Based Sftwr/Db-Library	0	0	0	0
55409	Electronic Textbooks	0	0	0	0
501	Technology Related Supplies	0	0	0	0
	TOTAL GENERAL SUPPLIES	0	0	0	0
CAPITAL EQUIPMENT & PROPERTY					
57102	Land Improvements	0	7,603	12,900	0
57202	Building Improvements	0	0	2,030,078	957,531
57301	Vehicles	9,831	9,831	9,831	74,390
57303	Buses	9,020	9,020	166,663	28,726
57305	Equipment	0	0	210,065	245,579
57306	Furniture And Fixtures	0	0	18,343	7,594
57309	Technology Rel Hardware	144,156	182,121	449,446	11,042
57311	Technology Software	0	0	0	0
	TOTAL CAPITAL EQUIP & PROPERTY	163,007	208,575	2,897,325	1,324,860
DEBT SERVICE & MISCELLANEOUS					
69103	Fund Transfer Out-GF	0	0	4,830	0
77303	Buses-Contra Acct	(9,020)	(9,020)	(28,725)	(28,725)
	TOTAL DEBT SERVICE & MISC	(9,020)	(9,020)	(23,885)	(28,725)
	TOTAL EXPENDITURES	188,851	470,929	3,116,790	1,568,067
Excess (Deficiency) of Revenues over Expenses					
	FUND BALANCE	11,149	792,043	1,938,777	605,167
31500a	Fund Balance at Beginning of Yr-Town	0	0	0	0
31500	Fund Balance at Beginning of Yr-School	32,732	43,881	835,924	1,938,776
41250	Re-Appropriation of Fund Balance	0	0	(835,924)	(1,938,776)
	Sub Total Fund Balance	43,881	835,924	1,938,777	605,167
31120	Fund Balance-Assigned-Pr Yr Encumb	0	21,829	0	0
	Fund Balance at End of Yr	43,881	857,753	1,938,777	605,167

NKSD FY2014 - 2015 Capital Improvement Expenses

Source: NK Munis Financial System of Record

FY 2014

	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	ORIGINAL APPROP	YTD EXPENDED
Munis Fund Code Desc	1301-99998-998-98-9800-9800-45207-	FUND TRANSFER IN-GEN FUND	R	\$0.00	\$1,151,822.17
CAPITAL IMPROVEMENT PROJECT	3201-99998-998-98-9800-9800-41210-	OTHER TAXES-LOCAL GOVT UNIT	R	\$0.00	\$11,150.00
CAPITAL IMPROVEMENT PROJECT	3201-99998-998-98-9800-9800-41250-	RE-APPROPRIATION OF FUND BAL	R	\$0.00	\$0.00
				\$0.00	\$1,151,822.17

FY 2015

	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	ORIGINAL APPROP	YTD EXPENDED
Munis Fund Code Desc	1301-99998-998-98-9800-9800-45207-	FUND TRANSFER IN-GEN FUND	R	\$0.00	\$3,188,607.50
CAPITAL IMPROVEMENT PROJECT	3201-99998-998-98-9800-9800-41210-	OTHER TAXES-LOCAL GOVT UNIT	R	\$0.00	\$1,011,005.00
CAPITAL IMPROVEMENT PROJECT	3201-99998-998-98-9800-9800-41250-	RE-APPROPRIATION OF FUND BA	R	\$1.00	\$335,924.16
CAPITAL IMPROVEMENT PROJECT				\$0.00	\$3,075,080.86

FY 2015 Universal Chart of Accounts Munis Year To Date Expense report

As of 10/08/2015

General Fund					
ACCOUNT	ACCOUNT DESCRIPTION	TYPE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL
Revenue Total			\$59,153,083.00	\$59,055,083.00	\$59,176,758.19
Expense Total			\$59,153,083.00	\$59,055,083.00	\$60,525,499.37
Grand Total			\$0.00	\$0.00	\$822,097.58
					\$2,071,748.76
ACCOUNT	ACCOUNT DESCRIPTION	TYPE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL
3000-00000-997-00-2510-0000-59102-	FUND TRANSFER OUT-CP	R	\$0.00	\$0.00	\$3,188,607.50
					\$0.00
					\$3,188,607.50

School FY2015 Year End	Revenue Total	-59,055,083	0	-59,055,083	-59,276,758.19	0.00	221,675	100.40 *
Universal Chart of Accounts (UCoA)	Expense Total	59,055,083	0	59,055,083	60,526,499.37	822,007.58	-2,293,424	103.90 *
	Grand Total	0	0	0	1,249,741.18	822,007.58	-2,071,749	100.00 *

ACCOUNT	ACCOUNT DESCRIPTION	ENCUMBRANCE/RE						
		ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	Q	AVAILABLE BUDGET	% USED
5000-00000-997-00-2500-0000-59102 -	FUND TRANSFER OUT-CIP	0	0	0	3,198,607.50	0.00	-3,198,608	100.00 *
5000-00000-441-00-2500-0000-58206 -	SETTLEMENTS	0	0	0	76,950.06	0.00	-76,950	100.00 *
5000-08380-431-20-2106-0000-55630 -	TUITION-2106-PROVIDENCE CENTER	168,000	34,678	202,678	196,639.00	82,165.00	-76,126	137.60 *
5000-08603-431-20-2111-0000-55630 -	TUITION PRIVATE SRCS-WALKER	0	60,667	60,667	73,625.40	50,719.72	-63,678	205.00 *
5000-05108-221-10-0700-3101-51132 -	DEPT HEAD-FOR LANG-HS	3,494	9,400	12,894	73,693.94	0.00	-60,800	571.50 *
5000-08431-431-20-2105-0000-55630 -	TUITION-PATHWAYS/TRUDEAU	472,000	69,674	541,674	540,227.72	46,736.09	-45,290	108.40 *

#5

Maint APRA 2.24.16 work orders - all n elo

SchoolDude Example

No.	Work Order ID	Location	Status	Request Description	Submittal Date	Requested Completion Date	Area Description	Area Number	Craft	Status Last Change	Budget Code	Budget Description	Purpose Description	Priority Description	Action Taken	Craft	Actual Costs	Actual Hours	Actual Completion Date	
177	43631	ADMINISTRATION BUILDING	Test	Complete	please put all bus heater cords out & set time clocks	10/27/2016		Parking Lot		10/28/2016	17414025 In House	In House Services ADMIN	General Maintenance	Scheduled	Purchase and set out cords, test cords and outlets, set limitswitches and replace broken cover.	Electrical	\$224.98	2	10/28/2016	
895	33307	DAVISVILLE MIDDLE SCHOOL	Test	Complete	M DELILLO CALLED GENERATOR FAILED TO START DURING GENERATOR TEST	7/5/2013				8/26/2013	17414912-532301	In House Services DMS		High	1 CALLED CHARLIE'S DIESEL 7/5	Electrical	\$809.00		9/26/2013	
1059	34686	DAVISVILLE MIDDLE SCHOOL	Test	Complete	Run generator for electrical contractor to test gym emergency lights.	10/24/2013	10/24/2013	Gym		10/25/2013	17414912 In House	In House Maint Services DMS	General Maintenance	Scheduled	ran generator test gym emergency lights/lights do not come on-they worked before construction.	Electrical	\$33.57	1.5	10/25/2013	
918	36318	DAVISVILLE MIDDLE SCHOOL	Test	Complete	SPARKS CAN OUT OF THE OUTLET YOU PLUG THE BLEACHER IN	3/20/2014		1st Floor	GYM GIRLS RIGHT	3/21/2014	17414912 In House	In House Maint Services DMS	General Maintenance	Emergency	open & check outlet boxes-test run bleachers- no problem found	Electrical	\$38.98	1.5	3/21/2014	
783	42917	DAVISVILLE MIDDLE SCHOOL	Test	Complete	PLEASE REPAIR LARGE FAN PLUG NOT WORKING	9/9/2015		1st Floor	HALLWAY BY GYM	9/9/2015	17414912 In House	In House Maint Services DMS	General Maintenance	Scheduled	Replace cord and, check and test fan.	Electrical	\$24.82	1	9/9/2015	
628	44878	DAVISVILLE MIDDLE SCHOOL	Test	Complete	plug outside of IA-2 BOTTOM OUTLET NEED TO BE REPLACE	1/27/2016		Hallway/Corridor		1/27/2016	17414908 In House	In House Maint Services DMS		Medium	Replace receptacle, test.	Electrical	\$24.82	1	1/27/2016	
628	44870	DAVISVILLE MIDDLE SCHOOL	Test	Complete	The Chromebook cart #2 located in room 105 at DMS needs a new plug. It has lost one of its prongs and the other two prongs bend very easily. It is the plug that goes into the back of the cart, not that ones that goes into the wall. Thank you.	1/27/2016		105		1/27/2016	17414912 In House	In House Maint Services DMS		Medium	Replace cord cap, test.	Electrical	\$24.82	1	1/27/2016	
1299	33565	District Wide	Test	Complete	Monthly test of generators and emergency lights.	8/6/2013	8/31/2013	Building Wide		8/9/2013	17414925 In House	In House Services District Wide		Medium		Electrical	\$201.42	9	8/8/2013	
1263	33858	District Wide	Test	Complete	Monthly testing of generators and emergency lights.	9/3/2013	9/30/2013	Building Wide		9/18/2013	17414925 In House	In House Services District Wide	General Maintenance	Scheduled		Electrical	\$259.18	11.5	9/18/2013	
1311	34438	District Wide	Test	Complete	Monthly testing of generators and emergency lights.	10/6/2013	10/31/2013	Building Wide		10/18/2013	17414925 In House	In House Services District Wide	General Maintenance	Scheduled	10/8 began 1stg-10/17 pm generators	Electrical	\$190.23	8.5	10/18/2013	
1243	34842	District Wide	Test	Complete	Monthly testing emergency lights and generators.	11/5/2013	11/30/2013	Building Wide		11/28/2013	17414925 In House	In House Services District Wide		Medium		Electrical	\$234.99	10.5	11/28/2013	
1281	35287	District Wide	Test	Complete	Monthly testing of emergency lights and generators.	12/12/2013	12/31/2013	Building Wide		12/20/2013	17414925 In House	In House Services District Wide	General Maintenance	Scheduled		Electrical	\$258.83	10.5	12/20/2013	
1199	36249	District Wide	Test	Complete	Monthly testing - generators and emergency lights.	3/13/2014	3/31/2014	Building Wide		3/17/2014	17414925 In House	In House Services District Wide	General Maintenance	Scheduled	begin relamping 3/7	Electrical	\$234.18	9.5	3/17/2014	
1218	36950	District Wide	Test	Complete	Monthly test, generators and emergency lights.	5/13/2014	5/31/2014	Building Wide		5/18/2014	17414925 In House	In House Services District Wide	General Maintenance	Scheduled	5/8 - TSTD GENERATORS- 6/12 BGIN TSTNG 4 EMERG LIGHTS	Electrical	\$234.18	9.5	5/16/2014	
1834	35947	HAMILTON ELEMENTARY	Test	Complete	Wallpack out, set timeclock for AM lighting.	2/19/2014	2/27/2014	Exterior		2/20/2014	17414911 In House	In House Maint Services HAM	General Maintenance	Scheduled	RELAMP TEST/SET PINS IN TIME CLOCK	Electrical	\$35.45	1	2/20/2014	
2024	40313	HAMILTON ELEMENTARY	Test	Complete	Generator failed to start on weekly test run.	2/8/2015	2/28/2015	Exterior		2/23/2015	17414911 In House	In House Maint Services HAM		Medium	CHARLIE'S DIESEL CALLED - MD - THAWED FROZEN LOCKS-SHOVEL OUT AREA-TEST & TIGHTEN BATTERY CABLES.	Electrical	\$1,378.30	2	2/28/2015	
1600	42546	MAINTENANCE BUILDING	Test	Complete	Purchase power cord, test run generator, shut down utility power and test generator and transfer switch under load.	8/7/2015	8/7/2015	Electrical Room		8/11/2015	17414921 In House	In House Maint Services MAINT		Medium		Electrical	\$124.81	2	8/11/2015	
1469	44602	MAINTENANCE BUILDING	Test	Complete	Per Transportation Office, check bus outlets and set outlet timers to run 24/7.	2/17/2018	2/17/2018	Parking Lot		2/17/2018				Medium	Reset GFI receptacles and breakers, test all outlets and cords, set time clocks.	Electrical	\$24.82	1	2/17/2018	
2603	33372	NORTH KINGSTOWN SR. HIGH	Test	Complete	The equipment Slat Roller#1 needs wheel put back on. Kite#2 needs thermal couple changed	7/19/2013		Classroom	134		7/18/2013	17414908 In House	In House Maint Services NKHS		Medium	Replaced thermocouple, tested. Freed and adjust seized guides, replaced missing screws and tightened all set screws-greased both rollers	Electrical	\$76.33	3.5	7/18/2013
2430	34200	NORTH KINGSTOWN SR. HIGH	Test	Complete	Walkway lights out.	9/24/2013	9/30/2013	Exterior		10/1/2013	17414908 In House	In House Maint Services NKHS	General Maintenance	Medium	relamped/tested	Electrical	\$22.38	1	10/1/2013	
2887	36261	NORTH KINGSTOWN SR. HIGH	Test	Complete	Relamp hallways.	3/14/2014	3/14/2014	Building Wide		3/17/2014	17414908 In House	In House Maint Services NKHS	General Maintenance	Scheduled	begin testing 3/7	Electrical	\$98.80	4	3/17/2014	
3632	40414	NORTH KINGSTOWN SR. HIGH	Test	Complete	1 parking lot pole light taken by LB during plowing 2/17/15 & 2 other pole lights heavily damaged	2/19/2015		Parking Lot		2/20/2015	17414908 In House	In House Maint Services NKHS	General Maintenance	Scheduled	remove pole, rewire, test, cover wires	Electrical	\$73.95	3	2/20/2015	
3499	34783	QUIDNESSET ELEMENTARY	Test	Complete	Wallpack out.	10/31/2013	10/31/2013	Exterior		11/1/2013	17414913 In House	In House Maint Services QUES		Medium	relamped/tested	Electrical	\$22.38	1	11/1/2013	
2575	44023	STONY LANE SCHOOL	Test	Complete	MIKE- Can you check this before I call DANE TECH? The main entrance door buzzer and the clinic buzzer are not operating.	11/30/2015		Main Entrance	main entrance	11/30/2015	17414914 In House	In House Maint Services SL		Medium	Clean terminals, replace batteries, test intercom, buzzer and door lock release.	Electrical	\$37.23	1.5	11/30/2015	

FY 14, 15 + 16 YTD

7/1/13 - 2/26/16 11,738 work orders

575 "Electrical"

171 Electrical "Test" "Check"
"Inspect" "breaker"
"Dane 1"

3950	34282	WICKFORD MIDL SCHOOL		Complete	Emergency shut down does not work.	9/30/2013	9/30/2013	Wood Shop		Electrical	/2013	17414805 In House	In House Maint Services WMS	General Maintenance	Scheduled	chk switches and power/chk reset/test complete	Electrical	\$33.57		10/1/2013
4074	36733	WICKFORD MIDDLE SCHOOL	Test	Complete	Shut down utility power to trouble shoot and repair emergency lights.	4/25/2014	4/30/2014	Building Wide		Electrical	4/28/2014	17414805 In House	In House Maint Services WMS	General Maintenance	Scheduled	lighting repaired and tested, located and replaced relay/rework wiring. This was not construction related.	Electrical	\$110.93	4.5	4/28/2014
2743	43811	WICKFORD MIDDLE SCHOOL	Test	Complete	Please re-locate and repair power strip on the cart. Please see Mr. Waterman or Steve B. for exact problem.	11/18/2015		Computer Lab	2nd floor	Electrical	11/18/2015	17414805 In House	In house Maint Services WMS		Medium	Removed and tested power strip. Power strip cannot be mounted on top cart. Left note for new work order if teacher wishes to change or reinstall power strip.	Electrical	\$24.82	1	11/18/2015
2714	44398	WICKFORD MIDDLE SCHOOL	Test	Complete	Please put new cord caps on the two plugs on the back of the computer cart.	1/5/2016		3rd Floor	class room	Electrical	1/5/2016	17414805 In House	In House Maint Services WMS		Medium	Replace cord caps. test.	Electrical	\$37.23	1.5	1/5/2016
1087	41898	HAMILTON ELEMENTARY	Needs	Complete	Go over electrical needs for A/C's with Mike D.	6/12/2015	6/12/2015	Classroom		Electrical	7/10/2015	17414911 In House	In House Maint Services WMS	General Maintenance	Medium	ELCO COMPLTD JOB ON 7/8/15	Electrical	\$72.96	3	7/10/2015
488	42984	DAVISVILLE ELEMENTARY	Inspect	Complete	Please inspect the electrical outlet that is located on the wall in the cafeteria. The wall left of the stage. It's the outlet that has two plugs. The reason I ask is because when the P.E. teacher went to use the plug it caused a electrical spark.	9/10/2015		Cafeteria	Cafeteria	Electrical	9/11/2015	17414807 In House	In House Maint Services DE	General Maintenance	Scheduled	Replace outlet, pigtail neutrals on multiwire circuit, thread box. Install ground pigtail.	Electrical	\$37.23	1.5	9/11/2015
715	44084	DAVISVILLE MIDDLE SCHOOL	Inspect	Complete	PER NKFD: SEVERAL OPEN ELECTRICAL JUNCTION BOXES ABOVE KITCHEN CEILING OUTSIDE OF DISH WASHING AREA	12/3/2015			KITCHEN	Electrical	12/3/2015	17414812 In House	In House Maint Services WMS		Scheduled	I could not find any open boxes. I removed the old unused fixture supports, maybe this is what they are referring to. See WO#43805.	Electrical	\$37.23	1.5	12/3/2015
1320	36034	FISHING COVE SCHOOL	Inspect	Complete	NKFD INSPECTION: Emergency light in Rm 5 (light 28) bulb out.	2/25/2014			rm 5	Electrical	2/26/2014	17414806 In House	In House Maint Services WMS		Scheduled	no problem found	Electrical	\$12.33	0.5	2/25/2014
1528	39458	FISHING COVE SCHOOL	Inspect	Complete	NKFD INSPECTION: The emergency lights in the following locations need to be checked: Unit 53 bulb out near room 22, Unit 66 near library bulb out, Unit 34 near office bulb out, Unit 397 Opposite PE Office does not work, Unit 70 2nd floor reading room Mrs. Rice	11/17/2014				Electrical	11/20/2014	17414806 In House	In House Maint Services FCS		Medium	CHKD #53, 66, 34, 70 RPD ON WO 39321 #39 RPLCD ON WO 39320	Electrical	\$24.85	1	11/20/2014
987	44086	FISHING COVE SCHOOL	Inspect	Complete	PER NKFD: EMERGENCY LIGHTS NEED TO BE CHECKED--RM 1 LIGHT #20; OFFICE CONFERENCE ROOM LIGHT #24; LIBRARY LIGHT #68	12/3/2015			MISC	Electrical	12/3/2015	17414806 In House	In House Maint Services WMS		Medium	EL#34-replaced, EL#20-repair lamp, EL#68-no problem found.	Electrical	\$87.00	2.5	12/3/2015
1688	39301	FOREST PARK SCHOOL	Inspect	Complete	NKFD INSPECTION - Emergency light in rm 17 (Mr. Garvey) does not work.	11/5/2014			rm 17	Electrical	11/7/2014	17414910 In House	In House Maint Services FP		Medium	COMPLETED ON WO 38818	Electrical	\$0.00		11/7/2014
2572	44083	STONY LANE SCHOOL	Inspect	Complete	PER NKFD: EMERGENCY LIGHTS IN CUSTODIAN ROOM W/SHOWER NOT WORKING	12/3/2015			CUST RM W/SHOWER	Electrical	12/3/2015	17414914 In House	In House Maint Services SL		Medium	Replace battery.	Electrical	\$12.41	0.5	12/3/2015
2584	44807	STONY LANE SCHOOL	Inspect	Work in Progress	NEED A POWER SOURCE INSTALLED FOR PROJECTOR, CURRENTLY NOT PASSING INSPECTION IN ROOM#21 MISS HEALY DUE TO USE OF EXTENSION CORD	1/22/2016		Classroom	MISS HEALY #21	Electrical	1/22/2016	17414914 In House	In House Maint Services SL		Medium		Electrical	\$0.00		
80	34638	ADMINISTRATION BUILDING	Check	Complete	Repair bus outlets, put out and check extension cords.	10/23/2013	10/31/2013	Parking Lot		Electrical	10/28/2013	17414025 In House	In House Services ADMIN		Medium	RPLCD RECEPTICLES/WP CVRS/CORD CAPS/wp BOX/TSTD ALL PUT OUT AND REPAIRED AND TSTD CORDS. COMPLETE	Electrical	\$88.33	3.6	10/28/2013
39	35119	ADMINISTRATION BUILDING	Check	Complete	Please check T-stat in Mary King's office. No heat in Steve Jane's office. Mary keeps the small heater on and it keeps her office warm but it is not sending heat to Steve's office. He suggested moving the T-stat to his side of the wall. What's your thought on it?	11/28/2013				Electrical	3/5/2014	17414025 In House	In House Services ADMIN		Medium		Electrical	\$38.88	1.8	11/28/2013
50	35324	ADMINISTRATION BUILDING	Check	Complete	Check bus outlets.	12/18/2013	12/18/2013	Parking Lot		Electrical	12/17/2013	17414921 In House	In House Maint Services WMS	General Maintenance	Scheduled	CHKD ALL OUTLETS & CORDS-RESET CIRCUIT BREAKER AND GFI	Electrical	\$24.85	1	12/17/2013
70	35488	ADMINISTRATION BUILDING	Check	Complete	Check all bus outlets.	1/8/2014	1/8/2014	Parking Lot		Electrical	1/9/2014	17414025 In House	In House Services ADMIN		Medium	check outlets & cords, reset breakers & outlets	Electrical	\$24.85	1	1/8/2014
55	35624	ADMINISTRATION BUILDING	Check	Complete	Check bus outlets.	1/21/2014	1/31/2014	Parking Lot		Electrical	1/27/2014				Medium	check outlets & cords, reset breakers & outlets	Electrical	\$49.30	2	1/27/2014
347	35638	ADMINISTRATION BUILDING	Check	Complete	Check bus outlets.	2/7/2014	2/7/2014	Parking Lot		Electrical	2/10/2014	17414025 In House	In House Services ADMIN		Medium	check outlets and cords, reset breakers and gfi outlets	Electrical	\$24.85	1	2/10/2014
143	39807	ADMINISTRATION BUILDING	Check	Complete	Need to have the electric heating strips in both hallways checked. They don't always seem to heat up.	12/18/2014				Electrical	12/19/2014	17414025 In House	In House Services ADMIN		Medium	had to order new t-stats 12/17	Electrical	\$118.23	3	12/19/2014
75	40142	ADMINISTRATION BUILDING	Check	Complete	please check all bus cords make sure all are working	1/21/2015		Parking Lot		Electrical	1/22/2015	17414025 In House	In House Services ADMIN	General Maintenance	Scheduled	check outlets and cords-reset gfi- make temporary repair of covers and order new covers	Electrical	\$38.98	1.5	1/22/2015
221	41757	ADMINISTRATION BUILDING	Check	Complete	Check receptacle, lights flicker and outlet heats up when space heater is used.	6/2/2015	6/2/2015	Office	PPS office	Electrical	6/3/2015	17414025 In House	In House Services ADMIN	General Maintenance	Scheduled	CHKD-WIRING IS NO GOOD-- DISCONNECTED RECEPT/BLANK OUTLET COVER	Electrical	\$24.82	1	6/3/2015

643	40235	C/D BUILDING	x	Complete	The power in half of my classroom (closest to the bathrooms) is not working. It happened Monday afternoon and when we returned to school yesterday it was still not on. Unfortunately this affects the computers and SmartBoard in my room. Would someone be available today to come check it out? Thank you so much.	1/30/2015				Electrical	.015	17414922	In House	Maint Services C/D	Medium	see attached notes	Electrical	\$24.65	2/3/2015	
296	42871	C/D BUILDING	Check	Complete	Check outlet in 'kitchen' by refrigerator. Popped this morning and won't reset.	8/24/2015				Electrical	8/26/2015	17414922	In House	Maint Services C/D	Medium	too many items on one circuit	Electrical	\$24.62	1	8/26/2015
521	35580	DAVISVILLE ELEMENTARY	Check	Complete	The light switch inside the Child Outreach screening room (small room located across from the cafeteria door in classroom 1-4 hallway) is not working consistently. Could someone check it out?	1/14/2014				Electrical	1/15/2014	17414907	In House	Maint Services OE	Medium	RPLCD SWITCH & COVER	Electrical	\$24.65	1	1/15/2014
487	42659	DAVISVILLE ELEMENTARY	Check	Complete	Please check to see why the window AC unit does not work in room 1.	9/10/2015				Electrical	9/10/2015	17414907	In House	General Maintenance	Scheduled	Check AC and outlet. AC needs to be replaced.	Electrical	\$24.62	1	9/10/2015
486	44658	DAVISVILLE ELEMENTARY	Check	Complete	Per forwarded e-mail, receptacles in server room not working. Circuits not identified.	1/28/2016	1/28/2016	Server Room	12	Electrical	1/28/2016	17414907	In House	Maint Services DE	Medium	Check receptacles, trace wiring to locate circuit breaker panel, reset tripped breaker, locate and label receptacle circuits not labeled by contractor.	Electrical	\$49.64	2	1/28/2016
706	33724	DAVISVILLE MIDDLE SCHOOL	Check	Complete	Please check the outlet behind Barbara Mandin's desk at CMS guidance. It is showing wiring fault, either open ground or swapped line/neutral	8/27/2013				Electrical	8/29/2013	17414912	In House	Maint Services CMS	Medium	check wiring/repld receptacle/wiring fault light on APC back up cleared	Electrical	\$33.57	1.5	8/29/2013
671	34134	DAVISVILLE MIDDLE SCHOOL	Check	Complete	Check classroom outlets.	9/18/2013	9/30/2013	Building Wide		Electrical	9/10/2013	17414912	In House	Maint Services CMS	Medium	no major problems found-reset breakers	Electrical	\$44.76	2	9/10/2013
634	34408	DAVISVILLE MIDDLE SCHOOL	Check	Complete	The custodian asked me to check the second floor hall lights because he is not sure if the emergency/security lights are working.	10/7/2013	10/7/2013	Hallway/Common		Electrical	10/9/2013	17414912	In House	General Maintenance	Scheduled	check lights/relampd—all working	Electrical	\$11.18	0.5	10/9/2013
645	34459	DAVISVILLE MIDDLE SCHOOL	Check	Complete	exit light is not working please check bulbs	10/11/2013		Hallway/Common	back ext light by wood shop	Electrical	10/18/2013	17414912	In House	Maint Services CMS	Medium	located/reset btr/old exit lights and batteries	Electrical	\$22.38	1	10/16/2013
1082	35245	DAVISVILLE MIDDLE SCHOOL	Check	Complete	Café light over the serving line is filled with water from a roof leak...please check. Roofing contractor called 12/9/13.	12/9/2013		Cafeteria		Electrical	12/10/2013	17414912	In House	Maint Services CMS	Medium	rmvd light/spliced wires & installed temp junction box. Let him know when leak is fixed so light can be replaced.	Electrical	\$49.30	2	12/10/2013
988	38807	DAVISVILLE MIDDLE SCHOOL	Check	Complete	Run generator, check gym emergency lights. Check kitchen battery emergency lights and kitchen lighting circuits.	5/1/2014	5/31/2014	Building Wide		Electrical	5/5/2014	17414912	In House	General Maintenance	Scheduled		Electrical	\$36.88	1.5	5/5/2014
747	37411	DAVISVILLE MIDDLE SCHOOL	Check	Complete	Please check the pull stations in the kitchen and surrounding areas. We called Elco to replace the one in the kitchen. I have two invoices from Elco to replace 2 pull stations (on different dates) and want to be sure we aren't paying twice for one service call.	8/17/2014		Kitchen		Electrical	8/20/2014	17414912	In House	Maint Services CMS	Medium		Electrical	\$12.33	0.5	8/20/2014
850	38400	DAVISVILLE MIDDLE SCHOOL	Check	Complete	2 lights will not come, please check asap	9/4/2014		Hallway/Common	halfway by cafe going to dumpster	Electrical	9/5/2014	17414912	In House	General Maintenance	Scheduled	repld 2 3 way switches	Electrical	\$36.88	1.5	9/5/2014
1123	41576	DAVISVILLE MIDDLE SCHOOL	Check	Complete	COZY T.V. IS NOT WORKING COULD PLEASE CHECK IT OUT	5/19/2015		Hallway/Common	FRONT AREA	Electrical	8/7/2015				Medium		Electrical	\$0.00		8/7/2015
1269	35139	District Wide	Check	Complete	Check and reset time switches in buildings that lost power.	11/27/2013	11/27/2013	Electrical Room		Electrical	12/2/2013	17414925	In House	General Maintenance	Scheduled	check and reset time switches in admin/maint bld/c/d bldg&item & hs	Electrical	\$22.38	1	12/2/2013
1188	36197	District Wide	Check	Complete	Check and set traffic signs and timeswitches for daylight savings time.	3/10/2014	3/10/2014	Building Wide		Electrical	3/11/2014	17414925	In House	General Maintenance	Scheduled		Electrical	\$123.25	5	3/11/2014
1608	40177	FISHING COVE SCHOOL	Check	Complete	Please check to see why we are having problems plugging things into the 2 wall outlets that are located under the chalkboard.	1/22/2015		Classroom	Main level/RM-2	Electrical	2/3/2015	17414908	In House	Maint Services C/C	Medium		Electrical	\$0.00		2/3/2015
952	43088	FISHING COVE SCHOOL	Check	Complete	Lights not coming on at night Inferior playground area and back of Building.	9/18/2015		Building	Building	Electrical	9/17/2015	17414908	In House	General Maintenance	Scheduled	Check exterior lights. All lights working - no problem found.	Electrical	\$12.41	0.5	9/17/2015
1639	33309	FOREST PARK SCHOOL	Check	Complete	Please check and repair. No power to the fax machine or the printer. No dial tone on the phone line. Have checked all breakers. Cannot find a popped breaker.	7/5/2013		Office	secretary's office	Electrical	7/10/2013	17414910	In House	Maint Services FP	Medium	old & reset tripd breaker-fsld equip	Electrical	\$22.38	1	7/10/2013
1632	33519	FOREST PARK SCHOOL	Check	Complete	Two sets of lights went out put new light bulbs in still not work please check the ballasts	8/2/2013		Classroom	16	Electrical	8/8/2013	17414910	In House	Maint Services FP	Medium		Electrical	\$88.13	1.5	8/8/2013
1653	33948	FOREST PARK SCHOOL	Check	Complete	Check building after partial loss of utility power.	9/6/2013	9/30/2013	Building Wide		Electrical	9/11/2013	17414910	In House	General Maintenance	Scheduled	check bldg & emerg lights	Electrical	\$44.78	2	9/11/2013
1650	33982	FOREST PARK SCHOOL	Check	Complete	At the end of the hallway a set of lights are out I change the lights but nothing so can you please check the ballast (its after room 5) thank you	9/10/2013		Hallway/Common		Electrical	9/13/2013	17414910	In House	Maint Services FP	Medium		Electrical	\$36.42	1	9/13/2013
1663	34784	FOREST PARK SCHOOL	Check	Complete	Check bell system.	10/31/2013	10/31/2013	Office		Electrical	11/1/2013	17414910	In House	General Maintenance	Scheduled		Electrical	\$22.38	1	11/1/2013
1734	35088	FOREST PARK SCHOOL	Check	Complete	In room 6 i change the bulbs but still not working can you please check ballast thank you	11/25/2013		Classroom	room 5	Electrical	12/2/2013	17414910	In House	Maint Services FP	Medium		Electrical	\$36.88	1	12/2/2013

1709	36402	FOREST PARK SCHOOL	Check	Complete	In room 16 there are a set of lights out can you please check the ballast thank you	12/31/2013		Classroom	room 16	Electrical	1/24/2014	17414910 In House	In House Maint Services FP	Medium			Electrical	\$40.93	1/8/2014	
1717	36833	FOREST PARK SCHOOL	Check	Complete	The fan in the nurse's room is making a loud noise she can't turn the light because the noise is to loud for the kids and her please check thank you	1/23/2014		Clinic		Electrical	1/24/2014	17414910 In House	In House Maint Services FP	Medium			Electrical	\$24.65	1/24/2014	
1587	35884	FOREST PARK SCHOOL	Check	Complete	I have 2 sets of lights out in the gym/cafeteria can you please check it thank you	1/27/2014		Cafeteria	gym/cafeteria	Electrical	1/29/2014	17414910 In House	In House Maint Services FP	Medium			Electrical	\$53.26	1.5 1/28/2014	
1594	35787	FOREST PARK SCHOOL	Check	Complete	check school for no loss of power	2/3/2014		Building Wide		Electrical	2/3/2014	17414910 In House	In House Maint Services FP	Scheduled			Electrical	\$26.90	1 2/3/2014	
1809	38078	FOREST PARK SCHOOL	Check	Complete	The brown plug next to the sink is not working can you please check thank you	2/27/2014		Classroom	room 3	Electrical	3/5/2014	17414910 In House	In House Maint Services FP	Medium	reset gfci		Electrical	\$12.33	0.5 3/5/2014	
1802	38239	FOREST PARK SCHOOL	Check	Complete	the 5th grade boys bathroom. One of the boys threw a wet paper towel up and hit the lights and the light bulb popped. The light need to be checked out and a light put back in.thank you	3/13/2014		Bathroom	boys bathroom	Electrical	3/14/2014	17414910 In House	In House Maint Services FP	Scheduled	replaced damaged socket/plate and secured socket housing and back plate/replaced and installed tube guards		Electrical	\$67.54	2.5 3/14/2014	
1582	38326	FOREST PARK SCHOOL	Check	Complete	I have a set of lights out , I changed all 4 light bulbs still nothing. Can you please check the ballast thank you	3/21/2014		Classroom	room 4	Electrical	3/25/2014	17414910 In House	In House Maint Services FP	Scheduled			Electrical	\$24.65	1 3/25/2014	
1578	38745	FOREST PARK SCHOOL	Check	Complete	In room 19 I have a set of lights out I change the bulbs but no luck can u please check the ballast thank you	4/28/2014		Classroom	19	Electrical	4/30/2014	17414910 In House	In House Maint Services FP	Scheduled			Electrical	\$40.93	1 4/30/2014	
1525	37160	FOREST PARK SCHOOL	Check	Complete	A set of lights are out can you please check ballast thank you	5/28/2014		Classroom	room 12	Electrical	5/28/2014	17414910 In House	In House Maint Services FP	Medium			Electrical	\$64.16	1 5/28/2014	
1524	37148	FOREST PARK SCHOOL	Check	Complete	In room 7 I change the light bulbs but no luck can you please check ballast (lights out)	5/28/2014		Classroom	room 7	Electrical	5/20/2014	17414910 In House	In House Maint Services FP	Medium			Electrical	\$24.65	1 5/28/2014	
1896	34263	HAMILTON ELEMENTARY	Check	Complete	classroom 12 has 2 lights out, both sets of bulbs were checked	9/30/2013		Classroom		Electrical	10/1/2013	17414911 In House	In House Maint Services HAM	Medium	replot ballast		Electrical	\$38.66	1 10/1/2013	
1846	35739	HAMILTON ELEMENTARY	Check	Complete	Check RTU disconnected.	1/30/2014	1/31/2014	Roof		Electrical	1/31/2014	17414911 In House	In House Maint Services HAM	Scheduled			Electrical	\$24.15	1 1/31/2014	
1835	38568	HAMILTON ELEMENTARY	Check	Complete	check both Hamilton Elementary street flashing signs (police called said they are not working)	2/10/2014		Roads/Driveways		Electrical	2/11/2014	17414911 In House	In House Maint Services HAM	High	checked tightened fastener relay		Electrical	\$36.98	1.5 2/11/2014	
1820	38150	HAMILTON ELEMENTARY	Check	Complete	classroom 3, there are 2 back to back sections of lights out, bulbs have been checked.	3/8/2014		Classroom		Electrical	3/10/2014	17414911 In House	In House Maint Services HAM	Medium			Electrical	\$40.93	1 3/10/2014	
1827	38185	HAMILTON ELEMENTARY	Check	Complete	In classroom 19 there are 4 back to back sets of lights that are out, bulbs have been checked.	3/10/2014		Classroom		Electrical	3/11/2014	17414911 In House	In House Maint Services HAM	Medium			Electrical	\$89.54	1.5 3/11/2014	
1806	38785	HAMILTON ELEMENTARY	Check	Complete	classroom 4 there are 4 back to back lights out, bulbs have been checked,	4/30/2014		Classroom	4	Electrical	5/2/2014	17414911 In House	In House Maint Services HAM	Medium			Electrical	\$114.12	1.5 5/2/2014	
1878	38851	HAMILTON ELEMENTARY	Check	Complete	Data Request: room 4 there a noise on the alternating current line that comes thru on the speakers – see Christina Nicoletti and she can show you the issue .. Data thinks it is the outlet.	9/19/2014			room 1	Electrical	9/24/2014	17414911 In House	In House Maint Services HAM	Medium	checked-found one outlet improperly grounded/repaired		Electrical	\$36.98	1.5 9/24/2014	
1875	38854	HAMILTON ELEMENTARY	Check	Complete	REQUEST FROM DATA-- In the Computer lab--there are power spikes causing computers to turn off. It happens to the bank of computers facing library especially. Rich or Chris can answer questions.	9/19/2014		computer lab		Electrical	9/24/2014	17414911 In House	In House Maint Services HAM	High	checked and found no problems		Electrical	\$12.33	0.5 9/24/2014	
1985	41738	HAMILTON ELEMENTARY	Check	Complete	Check panels for new AC circuits.	8/1/2015	8/30/2015	Classroom		Electrical	8/27/2015	17414911 In House	In House Maint Services HAM	Scheduled			Electrical	\$82.05	2.5 8/27/2015	
1318	43659	HAMILTON ELEMENTARY	Check	Complete	please check parking lot lights time clocks They were not on at 845am this morning	10/29/2015		Parking Lot		Electrical	10/29/2015	17414911 In House	In House Maint Services HAM	Scheduled	Check and adjust timeswitches, there is no AM setting or pins for the parking lot lights.		Electrical	\$12.41	0.5 10/29/2015	
2152	39497	MAINTENANCE BUILDING	Check	Complete	please check all bus heater time clocks Drivers say not working	11/20/2014		Parking Lot		Electrical	11/21/2014	17414921 In House	In House Maint Services HAM	General Maintenance	Scheduled	CHCKD TIMESWITCHES, BREAKERS, OUTLETS & CORDS- NO PROBLEM FOUND		Electrical	\$36.98	1.5 11/21/2014
2593	33339	NORTH KINGSTOWN SR. HIGH	Check	Complete	Please check dehumidifier in room 121 (band room). It still off, not sure if it was full or just not working.	7/11/2013		Band Room	room 121	Electrical	7/10/2013	17414908 In House	In House Maint Services HAM	General Maintenance	Medium	no problem found		Electrical	\$22.38	1 7/18/2013
2820	33432	NORTH KINGSTOWN SR. HIGH	Check	Complete	Check loading dock lights and exterior lighting building wide.	7/23/2013	7/30/2013	Exterior		Electrical	7/31/2013	17414908 In House	In House Maint Services HAM	General Maintenance	Scheduled	replot blolamps...rmvd broken lamps w/redactor, all blolg and walkway light working 2 piling lot lights out		Electrical	\$248.21	5.5 7/31/2013
3240	34491	NORTH KINGSTOWN SR. HIGH	Check	Complete	Check generator, meet with Power Products service technician.	10/15/2013	10/15/2013	Emergency Generator		Electrical	10/16/2013	17414908 In House	In House Maint Services HAM	General Maintenance	Scheduled	checked generator and met w/power products		Electrical	\$33.57	1.5 10/16/2013
3248	34682	NORTH KINGSTOWN SR. HIGH	Check	Complete	Check exterior lighting time clocks for night time events per athletic director.	10/16/2013	10/18/2013	Building Wide		Electrical	10/23/2013	17414908 In House	In House Maint Services HAM	Medium			Electrical	\$11.19	0.5 10/23/2013	

Maint APRA 2.24.16 work orders - all in ele

3303	34845	NORTH KINGSTOWN SR. HIGH	Check	Complete	Check to see if copiers can be relocated.	11/5/2013	11/5/2013	Faculty	214,314	Electrical	11/2013	17414908 In House	In House Maint Services NIKHS	General Maintenance	Scheduled	copiers are 120 volt and can be located near any outlet, data lines may need to be moved. It may be best not to move t-sfits as they are probably already located in the proper spot.	Electrical	\$22.35	11/6/2013	
3134	35189	NORTH KINGSTOWN SR. HIGH	Check	Complete		12/5/2013		Classroom	room 214	Electrical	12/5/2013	17414908 In House	In House Maint Services NIKHS	General Maintenance	Scheduled		Electrical	\$25.00	1	12/5/2013
3163	35219	NORTH KINGSTOWN SR. HIGH	Check	Complete	Received e-mail that drop cords are not working.	12/6/2013	12/8/2013	Art Room		Electrical	12/9/2013	17414908 In House	In House Maint Services NIKHS	General Maintenance	Medium	CHECK DROP CORDS & CB--NO PROBLEMS FOUND	Electrical	\$12.33	0.5	12/9/2013
3037	35684	NORTH KINGSTOWN SR. HIGH	Check	Complete	Matt Lyons in room 321 has reported to me that he gets an electric shock from the wall phone and the light switch in the corner of room 321. He states that it is not the type of shock that one gets from static electricity. The other electrical items in the room- ex. printer, Smart Board do not give off this shock. Can someone check this out, please?	1/24/2014				Electrical	1/27/2014	17414908 In House	In House Maint Services NIKHS	General Maintenance	Medium	check phone/phone wiring/switch/switch wiring-no problems found	Electrical	\$24.65	1	1/27/2014
2835	37183	NORTH KINGSTOWN SR. HIGH	Check	Complete	Check TV outlet.	5/30/2014	5/30/2014	Classroom		Electrical	5/30/2014	17414908 In House	In House Maint Services NIKHS	General Maintenance	Scheduled	CHCK OUTLET/WIRING-NO PRBLM-NEED NEW TV	Electrical	\$24.65	1	5/30/2014
3008	37719	NORTH KINGSTOWN SR. HIGH	Check	Complete	check generator after power interruption	7/9/2014				Electrical	7/10/2014	17414908 In House	In House Maint Services NIKHS	General Maintenance	Medium	no problems found	Electrical	\$24.65	1	7/10/2014
2594	38693	NORTH KINGSTOWN SR. HIGH	Check	Complete	2nd request not sure if IT or Maint would follow up on this. Phone and computer shut down several times a day and counselor thinks it the electrical outlets that is causing the problem. A couple of weeks ago a w/o was requested.	9/23/2014		1st Floor	104E	Electrical	9/25/2014	17414908 In House	In House Maint Services NIKHS	General Maintenance	Scheduled	checked outlet, equipment and printers--no problems found. this is the first work order I received.	Electrical	\$24.65	1	9/25/2014
2759	38915	NORTH KINGSTOWN SR. HIGH	Check	Complete	CHECK ELECTRICAL FOR WASHING MACHINE (NEXT TO NEW DRYER) -SEE JOHN DYER. LET ME KNOW THE MANUFACTURER AND MODEL SO I CAN CALL FOR REPAIRS IF IT'S NOT A BREAKER.	12/29/2014				Electrical	1/5/2015	17414908 In House	In House Maint Services NIKHS	General Maintenance	Medium	CHCKD POWER FUSES & WASHER WIRING-- NEED TO CALL FOR SERVICE	Electrical	\$24.65	1	1/5/2015
3585	40245	NORTH KINGSTOWN SR. HIGH	Check	Complete	DOCK LEVELER KNOCKED OFF IN SNOW CLEARING -- concern due to electrical connection	1/30/2015				Electrical	2/5/2015	17414908 In House	In House Maint Services NIKHS	General Maintenance	High	1/40 LOCATED/HUT OFF BREAKER MARKED LEVELER OUT OF ORDER--2/3 DISCONNECTED POWER TO LEVELER/CHECKED DAMAGE CONCRETE ENCAUSED CONDUIT IS BROKEN	Electrical	\$37.23	1.5	2/5/2015
3517	40668	NORTH KINGSTOWN SR. HIGH	Check	Complete	check outlets for new copier.	3/11/2015	3/31/2015	Faculty Lounge	314	Electrical	3/12/2015	17414908 In House	In House Maint Services NIKHS	General Maintenance	Scheduled	only 120 volt power in teacher's room.	Electrical	\$12.41	0.6	3/12/2015
3092	41206	NORTH KINGSTOWN SR. HIGH	Check	Complete	OUTLET IN CLOSET ACROSS FROM 107 IS DEAD	4/22/2015			107	Electrical	4/27/2015	17414908 In House	In House Maint Services NIKHS	General Maintenance	Medium	located and reset breaker check closet to	Electrical	\$24.82	1	4/27/2015
2275	43689	NORTH KINGSTOWN SR. HIGH	Check	Complete		10/29/2015		Band Room		Electrical	10/30/2015	17414908 In House	In House Maint Services NIKHS	General Maintenance	Scheduled		Electrical	\$27.07	1	10/30/2015
2301	43881	NORTH KINGSTOWN SR. HIGH	Check	Complete	Per forwarded e-mail, check consumer sciences emergency shut down, locate 'on' key and leave messages with teacher and custodian explaining operation and location of 'on' key.	11/17/2015	11/18/2015	Classroom		Electrical	11/17/2015	17414908 In House	In House Maint Services NIKHS	General Maintenance	Medium		Electrical	\$49.64	2	11/17/2015
2124	44070	NORTH KINGSTOWN SR. HIGH	Check	Complete	Please check the light switch in Room 127 and the adjoining Prep room. When lifted the switch does not always turn the lights on in both rooms.	12/3/2015		1st Floor	127 and prep room	Electrical	12/3/2015	17414908 In House	In House Maint Services NIKHS	General Maintenance	Medium	Replace switch.	Electrical	\$24.82	1	12/3/2015
2116	44134	NORTH KINGSTOWN SR. HIGH	Check	Complete	(some ceiling lights do not respond to dimmer (1 of two on wall)	12/8/2015		Art Room	132	Electrical	12/8/2015	17414908 In House	In House Maint Services NIKHS	General Maintenance	Medium	Check dimmers, no problem found.	Electrical	\$12.41	0.6	12/8/2015
2099	44249	NORTH KINGSTOWN SR. HIGH	Check	Complete	Room 308 electrical outlet shocked teacher when she plugged in. She will mark which outlet it is.	12/18/2015		3rd Floor	308	Electrical	12/21/2015	17414908 In House	In House Maint Services NIKHS	General Maintenance	Medium	Check wiring, replace receptacle.	Electrical	\$24.82	1	12/21/2015
3338	33399	OTHER	Check	Complete	Check NK High School and Hamilton Elementary School for additional circuits for possible new air conditioners.	7/19/2013	7/30/2013	Classroom		Electrical	7/23/2013	17414925- 532301	Maint Services District Wide	General Maintenance	Medium		Electrical	\$33.67	1.5	7/26/2013
3590	33885	QUIDNESSETT ELEMENTARY	Check	Complete	Check exterior lighting timelock for open house.	9/9/2013	9/9/2013	Exterior		Electrical	9/11/2013	17414913 In House	In House Maint Services NIKHS	General Maintenance	Scheduled		Electrical	\$11.18	0.6	9/11/2013
3612	34439	QUIDNESSETT ELEMENTARY	Check	Complete	Check grounding on relocated fixtures at Stoney Lane and Quidnessett schools.	10/9/2013	10/9/2013	Cafeteria		Electrical	10/10/2013	17414913 In House	In House Maint Services NIKHS	General Maintenance	Scheduled	SEE ATTACHMENT UNDER NEW FILE	Electrical	\$67.14	3	10/10/2013
3420	38342	QUIDNESSETT ELEMENTARY	Check	Complete	Please check the overhead light in Mrs Denette's office. Not working. I replaced bulbs but no light. Please fix asap cause this is right over her desk where she needs the light.	3/24/2014		Office	Principal	Electrical	3/25/2014	17414913 In House	In House Maint Services NIKHS	General Maintenance	Scheduled		Electrical	\$16.19		3/25/2014
3900	37933	QUIDNESSETT ELEMENTARY	Check	Complete	Please check the electrical connections of the DOOR BUZZER and the CEILING LIGHTS in teachers room. When the lights in teachers room come on, (they are on a timer) the front door bell rings. Please check ASAP cause bell rings everytime lights come on.	7/30/2014		Office	door bell / lights	Electrical	8/4/2014	17414913 In House	In House Maint Services NIKHS	General Maintenance	Medium	check light sensor/wiring/circuit--disord sensor	Electrical	\$73.95	3	8/4/2014
3885	38088	QUIDNESSETT ELEMENTARY	Check	Complete	Please re check the Lights in teachers rm...they are still connected to timer which sets front door bell ringing.	8/13/2014		Staff Room	lights/front door bell	Electrical	8/14/2014	17414913 In House	In House Maint Services NIKHS	General Maintenance	Medium	light switch need to stay on	Electrical	\$12.33	0.6	8/14/2014

3809	38308	QUIDNESSETT ELEMENTARY		Check	Complete	Check the DULETS on serving counter...not working.	8/27/2014		Kitchen		Electrical	2014	17414913 In House	In House Maint Services QUID	Medium	located/reset breaker	Electrical	\$24.65	8/28/2014
3837	38592	QUIDNESSETT ELEMENTARY		Check	Complete	Please CHECK the overhead fixture in office. No light. I replaced with 3 new bulbs. Also CAFETERIA has a few BURNED OUT bulbs that need replacing.	9/18/2014		Building Wide	lights out/not working	Electrical	9/17/2014	17414913 In House	In House Maint Services QUID	Medium	replaced lamps and ballasts w/12' ladder-NOTE 1 CAF LIGHT FIXTURE SHOULD BE CHANGED AND NEED A LIFT	Electrical	\$77.21	2 9/17/2014
3849	38688	QUIDNESSETT ELEMENTARY		Check	Complete	Please check the LIGHT FIXTURES in classroom areas...I never replaced burned out bulbs with new ones, but the new bulbs (which are the SAME type as old ones) are dim and do not fully light up. This happens with every new bulb I put in.	12/24/2014		Building Wide		Electrical	1/14/2015	17414913 In House	In House Maint Services QUID	Scheduled	replaced lamps & ballasts	Electrical	\$177.00	5 1/14/2015
3791	41417	QUIDNESSETT ELEMENTARY		Check	Complete	Please check the INTERCOM PA function on the door buzzer device on Mrs Tully's desk. She said there is no audio from her pager to the speaker outside.	5/8/2015		Office	Intercom PA	Electrical	8/4/2015			Medium	danetech	Electrical	\$0.00	8/4/2015
2442	43821	QUIDNESSETT ELEMENTARY		Check	Complete	Teacher has a large FISH TANK in room. We need a GFI OUTLET installed.	11/13/2015		Classroom	Palmer KDG	Electrical	11/18/2015	17414913 In House	In House Maint Services QUID	Medium	GFI Installed 10/32/15, WO #43589. Check GFI, no problem found.	Electrical	\$12.41	0.5 11/18/2015
2393	44152	QUIDNESSETT ELEMENTARY		Check	Complete	Please check out why there is an electrical extension cord running up thru drop ceiling. You may need to call DATA dept. to find out why it is there. The cord is right near the monitor screen on wall.	12/9/2015		Office		Electrical	12/18/2015	17414913 In House	In House Maint Services QUID	Scheduled	Extension cord in ceiling supplies power to plug in cord connected devices that are part of the video camera recording system. Neither the extension cord nor the plug in video camera devices should be in the drop ceiling.	Electrical	\$24.82	1 12/18/2015
2424	44533	QUIDNESSETT ELEMENTARY		Check	Complete	Please check these EXISTING electrical outlets for POWER...they are NOT WORKING and are needed for computers.	1/15/2016		Computer Lab	and hallway	Electrical	1/15/2016	17414913 In House	In House Maint Services QUID	Medium	Check all outlets with custodian, no problem found, may need to check equipment.	Electrical	\$24.82	1 1/15/2016
3708	38018	STONY LANE SCHOOL		Check	Complete	Check building and generator after power outage.	2/24/2014	2/21/2014	Building Wide		Electrical	2/28/2014	17414914 In House	In House Maint Services SL	Medium	check building power/generator fluids/seat belt tsd; run complete	Electrical	\$36.98	1.5 2/28/2014
3857	37412	STONY LANE SCHOOL		Check	Duplicate Request	REQUESTING TO HAVE THE SURGE PROTECTOR OUTLET CHECKED. COPY MACHINE ARE TURNING OFF. HAVE TO KEEP RESETTING AT PANEL BOX.	6/17/2014		1st Floor	COPY ROOM	Electrical	6/19/2014	17414914 In House	In House Maint Services SL	Scheduled	duplicate of 37417	Electrical	\$0.00	
3735	37417	STONY LANE SCHOOL		Check	Complete	Check outlet for copiers.	6/18/2014				Electrical	6/19/2014	17414914 In House	In House Maint Services SL	Medium	copiers cannot be plugged into same circuit--plug one copier in new outlet w/surge protector.	Electrical	\$48.30	2 6/19/2014
4058	38085	STONY LANE SCHOOL		Check	Complete	check copiers and outlets	8/14/2014				Electrical	8/14/2014	17414914 In House	In House Maint Services SL	Medium	no problem found	Electrical	\$12.33	0.5 8/14/2014
3839	34218	WICKFORD MIDDLE SCHOOL		Check	Complete	Check outlets.	9/25/2013	9/30/2013	Building Wide		Electrical	9/28/2013	17414905 In House	In House Maint Services WMS	Scheduled		Electrical	\$55.85	2.5 9/28/2013
4252	34481	WICKFORD MIDDLE SCHOOL		Check	Complete	Please check and repair. Set of lights is out and outlets in the room don't work.	10/15/2013		Classroom	Art room	Electrical	10/18/2013	17414905 In House	In House Maint Services WMS	Medium	reset tripped breaker and bypass gfci-trip switch/drilled out and relap brm screw	Electrical	\$33.57	1.5 10/18/2013
4171	36836	WICKFORD MIDDLE SCHOOL		Check	Complete	Check building and generator after power outage.	2/7/2014	2/7/2014	Building Wide		Electrical	2/10/2014	17414905 In House	In House Maint Services WMS	Medium	check bldg and generator fluid-	Electrical	\$24.65	1 2/10/2014
4141	36129	WICKFORD MIDDLE SCHOOL		Check	Complete	Please repair score board plug. Could you please do this before Thursday, 3/6. Faculty vs. Student game at 2:30 Pm.	3/5/2014		Gym		Electrical	3/5/2014	17414905 In House	In House Maint Services WMS	High	RPD, RELOCATED END CHECK CONTROL-PROBLEM APPEARS TO BE CONTROL BOARD SOME FUNCTIONS WORK OTHERS DO NOT	Electrical	\$48.30	2 3/6/2014
4137	36210	WICKFORD MIDDLE SCHOOL		Check	Complete	Disconnect exterior emergency lights, run generator and check for voltage.	3/11/2014	3/11/2014	Exterior		Electrical	3/12/2014	17414905 In House	In House Maint Services WMS	Scheduled	exterior emerg lights not working 1-front/back of gym entrance 2 lights 2-cafe exit 2 lights 3-lockerroom exit 2 lights these lights and control to hall lights were working before summer 2013 construction	Electrical	\$61.63	2.5 3/12/2014
4070	36808	WICKFORD MIDDLE SCHOOL		Check	Complete	Run generator, check hall, staircase and cafeteria emergency lighting. Check emergency lighting relay.	5/1/2014	5/31/2014	Building Wide		Electrical	5/5/2014	17414905 In House	In House Maint Services WMS	Scheduled		Electrical	\$36.88	1.5 5/5/2014
2771	43220	WICKFORD MIDDLE SCHOOL		Check	Complete	Please check and repair. Outlet under the windows. Outlet to the far right sparked and smoked. There is nothing plugged into the outlet. Outlet directly to the left of that one is cracked and broken.	9/24/2015		Classroom	208	Electrical	9/29/2015	17414905 In House	In House Maint Services WMS	Medium	Replace outlets.	Electrical	\$37.23	1.5 9/28/2015
2086	44620	WICKFORD MIDDLE SCHOOL		Check	Complete	Please check and repair. GFI outlet next to the sink keeps tripping.	1/25/2016		Classroom	212	Electrical	1/28/2016	17414905 In House	In House Maint Services WMS	High	Check GFIs, no problem found, left teacher note on how to avoid nuisance tripping.	Electrical	\$12.41	0.5 1/28/2016
2658	44903	WICKFORD MIDDLE SCHOOL		Check	Complete	Check lights and electrical wall boxes for water damage.	2/17/2016	2/17/2016	Kitchen		Electrical	2/17/2016	17414905-532301	Maint Services WMS	Medium	No water or damage found in wall boxes. Small amount of water found in two lights, cleaned fixture, lamps and replaced ballast.	Electrical	\$37.23	1.5 2/17/2016
259	41247	ADMINISTRATION BUILDING	Breaker	Check	Complete	OLD ADMIN BLDG—OUTLET FOR THE COPIER IN HALLWAY BY SCHOOL COMMITTEE RM KEEPS TRIPPING	4/27/2015				Electrical	4/28/2015	17414905 In House	In House Maint Services ADMIN	Scheduled	chld breaker--this copier draws a lot of power--might need to use another outlet or get smaller copier	Electrical	\$24.82	1 4/28/2015
860	37714	C/D BUILDING	Breaker	Check	Complete	AC breaker keeps kicking off and will not stay on.	7/8/2014		IT Data		Electrical	7/14/2014	17414922 In House	In House Maint Services C/D	Scheduled	chld comp draw at startup--high amps/compress laboring/chld refrigerant lev-off contactor very pitted/prod contact and capacitor/mold time delay relay and hard start--set per Mike Da	Electrical	\$265.58	10 7/14/2014
257	43507	C/D BUILDING	Breaker	Check	Complete	breaker popped when John plugged in his heater	10/19/2015		transportation ofc		Electrical	10/19/2015	17414922 In House	In House Maint Services C/D	Medium	Reset breaker, plug only one space heater in this circuit.	Electrical	\$12.41	0.5 10/19/2015

Maint APRA 2.24.16 work orders - all n/e

710	33788	DAVISVILLE MIDDLE SCHOOL	Breaker	Complete	breaker 21 in the first box near the girls bathroom made a loud pop and is not working we need new plugs in the teacher lounge	8/29/2013		Halway/Corridor	main floor hallway across from the library	Electrical	8/29/2013	17414912 In House	In House Maint Services DHS	General Maintenance	Scheduled	see attachment--will be rectified by TRAC	Electrical	\$22.38	8/30/2013	
737	33793	DAVISVILLE MIDDLE SCHOOL	Breaker	Duplicate Request	Breaker 21 by girls bathroom popped really loud, she isn't resetting it. Thinks it needs another circuit in there.	8/29/2013				Electrical	8/29/2013	17414912 In House	In House Maint Services DHS		Medium			Electrical	\$0.00	
658	34012	DAVISVILLE MIDDLE SCHOOL	Breaker	Complete	Power loss. Subpanel feed tripped at main distribution panel.	9/11/2013	9/11/2013	Building Wide		Electrical	9/12/2013	17414912 In House	In House Maint Services DHS	General Maintenance	Scheduled	RESET PANEL FEED -3 BRKRS CAUSING PROBLEM TURNED OFF-CONSTRUCTION RELATED PRBLM	Electrical	\$22.38	9/12/2013	
636	34398	DAVISVILLE MIDDLE SCHOOL	Breaker	Complete	spark came out of electrical box see lou I told him	10/7/2013		Other	generator room	Electrical	10/9/2013	17414912 In House	In House Maint Services DHS		Medium	chkd panels/boxes-no prbms found. relampd	Electrical	\$22.38	10/9/2013	
914	36338	DAVISVILLE MIDDLE SCHOOL	Breaker	Complete	Repair bleacher hand control, control outlet, remove access panel to reset control overload.	3/21/2014	3/21/2014	Gym		Electrical	3/24/2014	17414912 In House	In House Maint Services DHS	General Maintenance	Scheduled			Electrical	\$73.95	3/24/2014
633	38480	DAVISVILLE MIDDLE SCHOOL	Breaker	Complete	2ND PLUG IN THE SEWING ROOM LEFT SIDE IS NOT WORKING	11/19/2014		Clinic	FCS-2	Electrical	11/20/2014	17414912 In House	In House Maint Services DHS		Medium	LOCATED/RESET BREAKER	Electrical	\$12.33	0.5 11/20/2014	
1270	38790	DAVISVILLE MIDDLE SCHOOL	Breaker	Complete	breaker 39 first box near the front end keeps on tripping	12/12/2014		Halway/Corridor	main across from the Library	Electrical	12/16/2014	17414912 In House	In House Maint Services DHS		Medium	SEE ATTACHED WORK ORDER NOTE	Electrical	\$24.65	1 12/16/2014	
1128	41523	DAVISVILLE MIDDLE SCHOOL	Breaker	Complete	breaker box closes to girl bathroom keeps on breaking it is for the counter in teacher lounge please fix asap	5/15/2015		Halway/Corridor	breaker box by library	Electrical	5/20/2015	17414912 In House	In House Maint Services DHS		Medium	ran 3 microwaves and a grill and found no problems. He said they might be plugging microwaves into the same circuits or using other appliances at the same time - Overloading circuits.	Electrical	\$24.82	1 5/20/2015	
602	44385	DAVISVILLE MIDDLE SCHOOL	Breaker	Work In Progress	breaker 39 spark	1/4/2016		Halway/Corridor	across from library closes to side	Electrical	1/4/2016	17414912 In House	In House Maint Services DHS		Medium		Electrical	\$0.00		
1746	33310	FOREST PARK SCHOOL	Breaker	Duplicate Request	There is no electricity at the outlet that services the fax machine and the copier. A review of all the breaker panels in the building failed to reveal an issue with the breaker panel.	7/6/2013		Office	Secretary	Electrical	7/5/2013				Medium		Electrical	\$0.00		
1719	38636	FOREST PARK SCHOOL	Breaker	Complete	in the teacher's room the side where the microwaves are the fuse blow.	9/8/2014		Faculty Lounge	teacher's room	Electrical	9/10/2014	17414910 In House	In House Maint Services FP		Medium	LOCATE/RESET BREAKER & REWORK APPLIANCE TO LOWER LOAD ON CIRCUIT/RMVD EXTENSION CORD	Electrical	\$24.85	1 9/18/2014	
1888	33655	HAMILTON ELEMENTARY	Breaker	Complete	outlet in back storage closet by kitchen to charge the ride on cleaning machine has no power and cannot find the breaker	9/3/2013		1st Floor		Electrical	9/5/2013	17414911 In House	In House Maint Services DHS		Medium	reset stat brkr	Electrical	\$11.19	0.5 9/5/2013	
2217	35089	MAINTENANCE BUILDING	Breaker	Complete	Look out circuit breaker to gasoline pump.	11/22/2013	11/22/2013	Electrical Room		Electrical	11/28/2013	17414921 In House	In House Maint Services MAINT	General Maintenance	Scheduled			Electrical	\$11.19	0.5 11/28/2013
2720	33588	NORTH KINGSTOWN SR. HIGH	Breaker	Complete	MIKE--IM NOT SURE IF THIS IS COMPLETED ->lights not working in weight room (called in by Carol)	8/13/2013		Weight Room		Electrical	8/24/2013	17414908 In House	In House Maint Services NKHS	General Maintenance	High	I MET AUDET ON 8/1/2013 found main breaker for panel H1A and H5V 4 tripped, reset H&V 4 tripped instantly. H1A held for a minute. John (GCA) help me isolate circuits to locate problem. Let Mike D know of the problem. Damaged wires in conduit are causing the breakers to trip. Steve is aware of this problem.	Electrical	\$2,848.21	13.5 8/24/2013	
2726	33608	NORTH KINGSTOWN SR. HIGH	Breaker	Complete	Determine if there is a disconnect before sewerage treatment building.	8/14/2013	8/31/2013	Sewage Treatment Room		Electrical	8/15/2013	17414908 In House	In House Maint Services NKHS		Medium	chkd hs end panel rooms-chkd elect prints for disconnects/no found. Possible the pumping stat is fed from the 2- of the main transformer which feeds the schi and stadium lights. disconnect in treat bldg is the only main disconnect for that building.	Electrical	\$33.57	1.5 8/15/2013	
2704	33795	NORTH KINGSTOWN SR. HIGH	Breaker	Complete	They think the breaker for the chair lift tripped. Butch used to help her with this. Let me know if we need a service call for the lift.	8/28/2013		toni silver's music		Electrical	8/30/2013	17414908 In House	In House Maint Services NKHS		Medium		Electrical	\$22.38	1 8/30/2013	
2979	36320	NORTH KINGSTOWN SR. HIGH	Breaker	Complete	teachers said that the ceiling electric plugs will not work	3/20/2014		Classroom		Electrical	3/21/2014	17414908 In House	In House Maint Services NKHS	General Maintenance	Scheduled	chkd outlets/located/reset breaker	Electrical	\$12.33	0.5 3/21/2014	
2958	34588	NORTH KINGSTOWN SR. HIGH	Breaker	Complete	Dropcords not working.	4/14/2014	4/11/2014	Classroom	133	Electrical	4/15/2014	17414908 In House	In House Maint Services NKHS	General Maintenance	Scheduled	RESET BREAKER/CHCKD PRINTS/SHOWED TEACHER WHAT OUTLETS TO USE AND HOW MUCH POWER CAN BE USED ON ONE CIRCUIT.	Electrical	\$24.85	1 4/15/2014	
2515	38245	NORTH KINGSTOWN SR. HIGH	Breaker	Complete	Mr. Lamboy. My air conditioning is not working, I believe it's due to a circuit breaker that needs to be tripped.	8/25/2014			222	Electrical	8/26/2014	17414908 In House	In House Maint Services DHS		Medium	located and reset breaker-AC ok	Electrical	\$24.65	1 8/26/2014	
3323	41811	NORTH KINGSTOWN SR. HIGH	Breaker	Complete	Breaker shuts off for A/C in Ft Dept	8/5/2015		1st Floor	C/D Building	Electrical	8/11/2015	17414921-532301	In House Maint Services MAINT		Medium	chkd breaker/no problems/ biker controls youk itu need to be checked out by heather	Electrical	\$24.82	1 8/11/2015	
2339	43140	NORTH KINGSTOWN SR. HIGH	Breaker	Complete	Outlets along wall in Media Center facing the courtyard do not work. May be why TV doesn't work??	8/21/2015		1st Floor	Media Center	Electrical	8/21/2015	17414908 In House	In House Maint Services NKHS		Medium	Loose, reset circuit breaker.	Electrical	\$12.41	0.5 8/21/2015	
3779	41726	QUINNESETT ELEMENTARY	Breaker	Complete	Please look at the PANEL for basketball hoop in the southwest corner of gym. The hoop is stuck up and won't come down. There is a URI basketball clinic coming up and they would like that outta here.	8/1/2015		Gym		Electrical	8/2/2015	17414913 In House	In House Maint Services DHS		Medium	chkd switches/plcd key switch	Electrical	\$49.84	2 8/2/2015	
4085	38177	STONY LANE SCHOOL	Breaker	Complete	Replace circuit breaker to AC-1 in main distribution panel, replace roof top unit.	8/20/2014	8/31/2014	Electrical Room		Electrical	8/21/2014	17414914 In House	In House Maint Services SL	General Maintenance	Scheduled			Electrical	\$594.29	4 8/21/2014
4074	38590	STONY LANE SCHOOL	Breaker	Complete	NO POWER TO SMART BOARD AND EMERGENCY FLOOD LIGHTS ON.	8/16/2014		Classroom	3rd grade MRS. CAMERON REILLY	Electrical	8/17/2014	17414914 In House	In House Maint Services SL		Medium	locate/reset breaker	Electrical	\$24.65	1 8/17/2014	

4257	34532	WICKFORD MIDDLE SCHOOL	Breaker	Complete	The four gang outlet above Mr. Buzzes desk does not work.	10/17/2013		Wood Shop	office	Electrical	10/18/2013	17414905 In House	In House Maint Services		Medium	located/reset breaker	Electrical	\$11.19	0.5	10/18/2013	
4250	34593	WICKFORD MIDDLE SCHOOL	Breaker	Complete	TRAC: Conduit to right of service exit was bent to build chase for heating pipe, needs to be replaced. Any circuit breaker panel covers (WMS, SL, QEL, HE and CMS) with tape covering unused breaker slots need to have the proper permanent blanks installed. No panel covers had taped openings before construction. Thank you.	10/21/2013	10/31/2013	Cafeteria		Electrical	10/23/2013	17414905 In House	In House Maint Services WMS	General Maintenance	Scheduled			Electrical	\$11.19	0.5	10/23/2013
4168	35679	WICKFORD MIDDLE SCHOOL	Breaker	Void	No lights in coaches offices and in the locker room bathrooms.	1/27/2014		Locker Room	boys and girls	Electrical	1/27/2014				Medium	custodian found breakers	Electrical	\$0.00			
4051	37192	WICKFORD MIDDLE SCHOOL	Breaker	Complete	Chairlift next to art room needs 220 volt, 20 amp single phase circuit from emergency panel.	5/30/2014	5/31/2014	Stairway		Electrical	7/10/2014	17414905 In House	In House Maint Services	General Maintenance	Scheduled	NEED TO SUPPLY WIRING, 20 AMP QUICK BLOW FUSES AND PUT EACH LIFT ON ITS OWN CIRCUIT	Electrical	\$3,667.73	1	7/10/2014	
4495	41021	WICKFORD MIDDLE SCHOOL	Breaker	Complete	We need an outlet for another micro-wave. See Sandy	4/9/2015		Lounge	teachers/2nd floor	Electrical	4/13/2015	17414905 In House	In House Maint Services		Medium	check wiring and circuits and panel board-took current readings on circuits-4/10 check w/sandy-should not need to add a new circuit	Electrical	\$62.05	2.5	4/13/2015	
4444	41529	WICKFORD MIDDLE SCHOOL	Breaker	Complete	SEE SANDY-- QUALITY GYM CALLED TO LET US KNOW THEY PUT IN A NEW BLEACHER SWITCH BUT THERE IS AN ELECTRICAL PROBLEM. WHEN THEY TRIED IT THE BREAKER POPPED.	5/15/2015			gym	Electrical	5/16/2015	17414905 In House	In House Maint Services WMS		Medium	see mike's notes	Electrical	\$24.82	1	5/16/2015	

Voluntary Resolution Agreement

North Kingstown Public Schools

Complaint 01-14-1232

To resolve the allegations raised to the U.S. Department of Education, Office for Civil Rights (OCR), North Kingstown Public Schools (District) agrees to implement this Agreement, drafted in accordance with OCR's jurisdiction under Section 504 of the Rehabilitation Act of 1973 and its implementing regulation found at 34 C.F.R. Part 104 (Section 504) and Title II of the Americans with Disabilities Act of 1990 and its implementing regulation at 28 C.F.R. Part 35 (Title II). The District does not admit any wrongdoing or violation of any law, statute, regulation or policy, and is entering into this Agreement solely for purposes of amicably resolving this complaint.

A. The District will develop, adopt and implement a procedure (Procedure) by which individuals may request that any of the District's programs, activities and services that are currently provided at the Davisville Middle School (Davisville) or in the Wickford Middle School ("Wickford") front office, and are inaccessible, be made accessible to persons with disabilities, including through relocation, as needed. At a minimum, the Procedures will:

1. Detail the process by which individuals may make such requests, including the District's internal process for handling such requests;
2. Describe how programs currently provided at the Davisville will be relocated, including to the Wickford Middle School (Wickford), as needed to accommodate persons with disabilities;
3. Describe how programs/activities located in the Wickford's Main Office will be relocated as needed for persons with disabilities;
4. Identify the District, Davisville and Wickford staff who are involved in the process of making such accommodations, and describe their role; and
5. Include timeframes for each step of the process and ensure that any such requests are processed timely; and
6. Ensure that the District, Davisville and Wickford staff with responsibilities under the procedure are aware of, and trained on, these responsibilities.

Reporting:

- i. By April 30, 2015, the District will provide to OCR for review and approval, a draft proposal of the above Procedure. The District agrees to make such edits to the Procedure as OCR may require to comply with Section 504/Title II.
- ii. Upon OCR's approval of the Procedure, the District will place the Procedure on the very next North Kingstown School Committee ("Committee") agenda and commence the necessary public readings to approve the Procedure. Once the Procedure has been approved by the Committee the District shall, within 30 days:
 - a. Provide OCR with evidence that it disseminated the Procedure to staff in administration, as well as at the Davisville and Wickford, through a memorandum, email, etc.; and
 - b. Provide OCR with evidence that it trained staff consistent with the requirements of Paragraph A (5), for instance, as sign-in sheets (with staff names and titles) for such training.

- c. It is the goal and intent of both parties to complete (a) and (b) above prior to the commencement of the 2015-2016 school year.
- B. The District will adopt and implement a Policy that ensures that applicants, participants, beneficiaries, and other interested persons can obtain information *as to the existence and location of accessible services and activities* at the Davisville and Wickford, as required by the Title II regulation at 28 C.F.R. Section 35.163(a), and can request relocation of inaccessible programs/activities as needed. At a minimum, the Policy will:
 - 1. List the programs and activities that are only available at the Davisville;
 - 2. List the programs and activities provided in the front office of the Wickford;
 - 3. Describe the current level of accessibility for persons with disabilities at the Davisville school and at the Wickford; and
 - 4. Describe the Procedure, developed pursuant to Paragraph (A), by which individuals may request relocation of inaccessible programs and activities when necessary, to make programs and activities accessible to persons with disabilities.

Reporting:

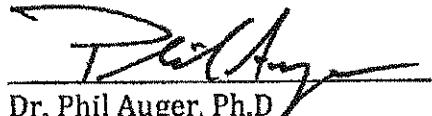
- i. By April 30, 2015, the District will provide to OCR for review and approval, a draft Policy proposal. The District agrees to make such edits to the Policy as OCR may require to comply with Section 504>Title II.
- iii. Upon OCR's approval of the Policy, the District will place the Policy on the very next North Kingstown School Committee ("Committee") agenda and commence the necessary public readings to approve the policy. Once the policy has been approved by the Committee the District shall, within 30 days:
 - a. Provide OCR with evidence that it posted the Policy to its District website, as well as to the Davisville website, for instance, by providing a link to the updated site; and
 - b. Provide OCR with evidence that it notified parents and students of the Policy, for instance, by including the new Policy in District emails, notices home, etc.
 - c. It is the goal and intent of both parties to complete (a) and (b) above prior to the commencement of the 2015-2016 school year.

The District understands that OCR will not close the monitoring of this Agreement until OCR determines that the District has fulfilled the terms of this Agreement and is in compliance with the regulations implementing Section 504, at 34 C.F.R. Sections 104.22, and Title II, at 28 C.F.R. Sections 35.150 and 35.163, which were at issue in this case. The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this Agreement.

Further, the District understands that during the monitoring of this Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as

are necessary for OCR to determine whether the District has fulfilled the terms of this Agreement and is in compliance with the regulation implementing Section 504, at 34 C.F.R. Section 104.22, and Title II, at 28 C.F.R. Sections 35.150 and 35.163, which were at issue in this matter.

The District understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or judicial proceedings to enforce this Agreement, OCR shall give the District written notice of the alleged breach and a minimum of sixty (60) calendar days to cure the alleged breach.


Dr. Phil Auger, Ph.D.
Superintendent

4/2/15
Date

Deferred Maintenance



The cost of "doing nothing" in building maintenance is often much higher than expected.

Deferred Maintenance: The Cost of Doing Nothing



Connecticut Interlocal Risk Management Agency
900 Chapel Street
New Haven, Connecticut 06510
www.CIRMA.org

September 2016

Deferred maintenance can lead to sudden, catastrophic failure.

"By definition, deferred maintenance is maintenance, system upgrades, or repairs that are deferred to a future budget cycle or postponed until funding becomes available. In order to address a deferred maintenance backlog, you must:

- Identify why projects, maintenance, and repairs have been deferred.
- Recognize and understand the scale of the problem.
- Quantify and communicate the financial impact of deferred maintenance.
- Prioritize projects and develop a strategy to secure adequate funding.
- Conduct preventive maintenance and complete repairs promptly to avoid backlog redevelopment."

Leah B. Garris, editor
Buildings Magazine

When the "Check Engine" light on your car's dashboard lights up, you know to have your car serviced because if you don't, the consequences will be catastrophic to the engine, and your budget. Municipal buildings don't come with warning lights, instead tell-tail signs indicate when something is amiss: leaks, cracks, discoloration, odors, temperature fluctuations, and small failures of structures, components, and equipment. Far too often these signs are ignored, maintenance and repairs go unfunded and neglected, until a major failure occurs.

This white paper provides municipalities and public schools leaders some management tools to help them understand the full cost and potential impact of deferred property and facility maintenance, and to help them adequately budget for maintenance before it's too late. They are:

1. Measuring the Total Cost of Risk of deferred maintenance.
2. Evaluating the condition of equipment and buildings.
3. Budgeting for a long-range maintenance strategy.

Definition

"**Deferred Maintenance**" is the practice of postponing maintenance activities such as repairs to or replacement of both real property (i.e. infrastructure) and personal property (i.e. machinery) in order to save costs, meet budgetary funding levels, or realign available budget monies.

The failure to perform needed repairs or replacement leads to asset deterioration and ultimately asset impairment. Generally, a policy of continued deferred maintenance results in higher costs, asset failure, and in some cases, risk to health and safety.

Measuring the true cost of deferred maintenance

Cost Escalations

Maintenance competes for funding with other programs and is often deferred because appropriations are not available or were redirected to other priorities or projects. Deferred maintenance needs are usually escalated to decision makers who often either dismiss or view them as insignificant compared to other budgetary items. Maintenance repairs and replacement requests are then deferred, contributing to a compounding maintenance backlog that may result in increased safety hazards, poor service to the public, higher costs in the future, and inefficient operations.

In nationally recognized studies, the evidence indicates that the time and cost to recover from property and equipment failure is enormous compared to time and cost needed to avoid it. Studies suggest that any part that is known to be failing and left in service until the larger unit fails, that will create an expense equal to the square of the cost of the primary failure part.

For example: If a failing \$100 component is run to outright failure, then at breakdown the repairs could cost upwards of \$10,000. Moreover, the consequential damage from the breakdown of the unit could increase that amount exponentially, as seen in many CIRMA Property claims.

The Total Cost of Risk (TCOR)

When taking an enterprise risk management approach to property management, understanding the Total Cost of Risk is paramount in decision-making.

The Total Cost of Risk (TCOR) for a loss = (Direct Cost + Indirect Costs)

Direct Costs are the portion of a loss covered and paid by insurance, while the Indirect Costs are a non-insurable costs that the municipality incurs.

"Savings from early interventions can be plowed back into more early interventions."

David Tod Geaslin

Examples of Indirect Costs from a property loss may include:

- Business interruption.
- Lost productivity.
- Employee overtime.
- Administrative fees.
- Reputational risk (individual, municipality).
- Increased insurance premiums.
- Deductible costs.
- Lower employee morale.
- Impact on student learning and school climate.
- Potential adverse health concerns.

CIRMA Claim Example

Maintenance Issue:

A high school had a leaking 2" copper water pipe. Instead of hiring a plumber to cut out the failing section and replace it, the pipe was patched by in-house maintenance staff. The cost of a plumber to do a proper repair in the school would be about \$500-\$600, including materials for 1" replacement section of copper pipe at around \$25.

What Happened:

The inadequate patch failed and the pipe burst a short time later. While it was the patch that ultimately gave out, the fact that the copper pipe was leaking could have meant that the pipe was at its end of life and the entire system needed replacing. It was well known that the building was old and that the plumbing issues were a constant, the maintenance budget had been cut or reduced for years.

The failure resulted in over 2,000,000 gallons of water gushing out, severely damaging the interior of the building and its contents. The insured portion of the loss, or Direct Cost, was \$350,000. If the Indirect Costs are calculated conservatively at a 1 to 2 ratio, the Indirect Costs are about \$750,000. The total true cost of the loss is over \$1 million.

Best Practices for Deciding to Repair or Defer

In deciding to repair or defer maintenance, municipalities should:

1. Know the cost of the primary part that is failing today.
2. Square the cost of the part to see the potential cost to recover from the breakdown.
3. Understand that if a particular piece of equipment does break down, the consequential damage can significantly increase the entity's Total Cost of Risk.

Benchmarking to facilitate a long-term strategy

The Facility Condition Index (FCI) is a standard tool used by architects, engineers, and by facility managers nationally to increase understanding of the condition of assets, which can in turn facilitate long-term strategic decision making and potentially give more credibility to requests for increased maintenance funding. This nationally recognized standard has also been adopted by the National Association of College and University Business Officers (NACUBO) and the Association of Higher Education Facilities Officers (APPA) as a benchmarking method of comparing relative building condition over a period of time. Basically, the FCI is the ratio of deferred maintenance dollars to replacement dollars.

The FCI is calculated by dividing the existing cost of Deferred Maintenance by

The Inverse-Square Rule is a handy tool to estimate cost of repairs to recover from escalating failures.

the Asset Replacement Value (ARV). It provides a quantitative measure of an asset's condition, stated as a percentage.

Total Deferred Maintenance: The total dollar amount of existing major maintenance repairs and replacements, identified by a comprehensive facilities audit of buildings, grounds, fixed equipment, and infrastructure. This does not include projected maintenance and replacements or other types of work, such as program improvements or new construction.

Asset Replacement Value: The estimated cost of constructing a new facility containing an equal amount of space that is designed and equipped for the same use as the original building, meets the current commonly accepted standards of construction, and also complies with environmental and regulatory requirements.

$$FCI = \frac{\text{Total Deferred Maintenance} (\$)}{\text{Asset Replacement Value} (\$) \times 100}$$

The higher the FCI percentage, the poorer the condition of the asset (see chart).

In short, once the condition of municipal buildings have been inventoried using the FCI, and the potential total cost of risk for deferred maintenance items calculated, a long-term strategy for capital renewal and deferred maintenance reduction programs should be established and funds allocated appropriately.

The Bottom Line:

The sooner a municipality or school can conduct an appropriate repair or replace a failing component, the better. The likelihood of incurring greater costs escalates with each deferred maintenance repair or replacement. By appropriate budgeting and funding for maintenance, municipalities are less likely to develop a deferred maintenance backlog that seems too overwhelming to overcome.

The Connecticut Interlocal Risk Management Agency, CIRMA, is Connecticut's leading provider of municipal risk financing and risk management services. A member-owned and governed agency, CIRMA provides high quality insurance for municipalities, school districts, and local public agencies. CIRMA operates two risk pools, the Workers' Compensation and the Liability-Auto-Property pool. It also provides Heart & Hypertension claims services and claims administration and risk management services to self-insured municipalities. CIRMA's financial strength enables it to provide assured rate stability, open availability, and expert risk control and claims services. CIRMA is a service program of The Connecticut Conference of Municipalities.

Deferred Maintenance: The Cost of Doing Nothing

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This publication is intended for general purposes only and is not intended to provide legal advice. If you have questions about particular legal issues or about the application of the law to specific factual situations, CCM strongly recommends that you consult your attorney.

Interpretation of the Facility Condition Index (FCI)

FCI	Condition of building
0-2%	Excellent
2-5%	Good
5-10%	Fair
10-15%	Poor
>15%	Very Poor

For more information about this topic, please contact your CIRMA Risk Management Consultant.

17391-
BY THE COMPTROLLER GENERAL

114636

Report To The Congress OF THE UNITED STATES

Federal Capital Budgeting: A Collection Of Haphazard Practices

Funds for developing and maintaining physical capital—roads, bridges, airports, computers—are often cut to reduce expenditures. The Federal Government needs to pay special attention to planning, budgeting, and managing such assets because decisions made in the 1980's about capital assets will determine, in part, the future of the nation's infrastructure and the nature of the economy it can support in the decades ahead.

Federal decisionmaking today focuses on single projects rather than on the nation's overall infrastructure needs. GAO recommends that the Congress and the executive branch perform a complete policy assessment of those needs.



114636



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FEBRUARY 26, 1981

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Federal Capital Budgeting:

A Collection of Haphazard Practices

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Office of Public Affairs

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The federal government has enormous amounts of capital assets and helps fund state and local projects. Much of these federally owned and financed items are deteriorating, and the government is faced with the prospect of either repairing or rehabilitating them or risking a staggering replacement burden in the future. Industry, most states, and municipalities follow a capital budgeting procedure, but the federal government does not. A study was conducted of capital investment data and the planning and budgeting experiences of numerous public and private organizations.

GAO concluded that a policy-level approach to capital investment must be added to the federal government's decisionmaking process, and sound, up-to-date information is needed to support that approach. Government agencies need to closely monitor the implementation of capital investment programs, audit their results, and check the condition of operating facilities and equipment. GAO found that deteriorating public capital assets are partly the result of state and local neglect. Federally owned assets appear to be in better condition than state and local assets, but they too suffer from obsolescence and deterioration. The Postal Service had the most desirable planning, budgeting, and control features that could be readily adopted by other federal agencies. Many factors have contributed to the problems of capital investment in the federal government: (1) managers' views; (2) congressional authorization and budgetary procedures; (3) limited resources available for capital; and (4) too little monitoring or oversight of ongoing and completed capital projects. Short-term strategies are implemented in capital investment areas, increased costs of federal capital programs are passed on to states without recognition, and no effective national capital improvement plan exists. Consequently, the federal government's ability to stop the decline of physical capital is severely limited. Uncontrollable outlays have reduced the funds available for physical capital investments.

Deferred maintenance is the practice of postponing maintenance activities such as repairs on both real property (i.e. infrastructure) and personal property (i.e. machinery) in order to save costs, meet budget funding levels, or realign available budget monies. The failure to perform needed repairs could lead to asset deterioration and ultimately asset impairment. Generally, a policy of continued deferred maintenance may result in higher costs, asset failure, and in some cases, health and safety implications.

The technical community (e.g., Engineers, facilities managers, and logisticians, etc.) makes distinctions between maintenance and repairs whereas accountants generally do not. Accountants typically look at maintenance and repairs as period costs requiring immediate expensing as opposed to capital improvements that become capitalized and depreciated over some future time period. The technical community often defines maintenance in terms of retaining an asset's functionality compared to repairs that restore an asset's functionality.

The accounting standard-setter for the U.S. Government (www.FASAB.gov) in its Statement of Federal Financial Accounting Standard 40, defines deferred maintenance to also include deferred repairs in this way, *“Deferred maintenance and repairs” are maintenance and repair activities that were not performed when they should have been or were scheduled to be and which, therefore, are put off or delayed for a future period. Maintenance and repairs are activities directed toward keeping fixed assets in an acceptable condition. Activities include preventive maintenance; replacement of parts, systems, or components; and other activities needed to preserve or maintain the asset. Maintenance and repairs, as distinguished from capital improvements, exclude activities directed towards expanding the capacity of an asset or otherwise upgrading it to serve needs different from, or significantly greater than, its current use.*

GUIDELINES TO DETERMINE ASSET IMPAIRMENT AND REPORTING OF INSURANCE RECOVERIES

ASSET IMPAIRMENT

STEP 1: Identify "Potential" Impairments to Capital Assets

The first step in the process is to identify "potential" impairments to capital assets. Identifying "potential" impairments to capital assets may not necessarily lead to recording an impairment loss. Refer to Step 1 of Exhibit 1 for a detailed decision tree.

How is asset impairment defined?

As stated above, GASB Statement No. 42, paragraphs 5 and 6 define asset impairment as "a significant, unexpected decline in the service utility of a capital asset."

- **Significant:** The events or changes in circumstances that lead to impairments are not considered to be normal and ordinary.
- **Unexpected:** At the time the capital asset was acquired, the event or change in circumstance would not have been expected to occur during the useful life of the asset.
- **Decline in service utility:** A reduction in the usable capacity that at acquisition was expected to be used to provide service, as distinguished from the level of utilization.
 - The current usable capacity of a capital asset that is less than its original usable capacity due to normal wear and tear and expected decline in useful life is not considered to be an impairment; however, impairing events or changes in circumstances that reduce usable capacity may indicate impairment.
 - Decreases in utilization and existence of, or increases in, surplus capacity that are not associated with a decline in usable capacity are generally not considered to be impairment.

How should the institution identify the population of "potential" impairments to capital assets?

It is important to highlight that the possible population of capital assets that have potential for meeting the definition of impairment are identified through significant events or changes in circumstances that may suggest that the service utility of a capital asset may have declined significantly and unexpectedly. The guidelines for identification are:

- The events and circumstances are known by the institution's financial management and are generally known from discussions by the Regents, senior management, or the media. At a minimum, Regents' items pertaining to your institution during the year should be reviewed and evaluated. Other sources of information that should be used to identify potential impairments to capital assets may include the institution's press releases.
- The events and circumstances are prominent, conspicuous and, as expressed above, are not considered to be normal and ordinary. Any known event should be properly reported, regardless of the amount. In order to perform a review for potential unknown circumstances, they should be considered "significant." The Texas State Comptroller's Office has defined significance as the asset's net book value declined by \$500,000 or more. Institution review efforts should focus on identifying events and circumstances that may lead to potential impairments that are in excess of \$500,000.
- The events and circumstances denote the presence of "indicators of impairment."

Improvements to existing plant assets are capital expenditures because they increase the quality of services obtained from the asset.

Learning Objective[[edit](#)]

- Explain what a capital expenditure is and how a company would account for it.

Key Points[[edit](#)]

- Because betterments or improvements add to the service-rendering ability of assets, firms charge them to the asset accounts.
- Occasionally, expenditures made on plant assets extend the quantity of services beyond the original estimate but do not improve the quality of the services. Since these expenditures benefit an increased number of future periods, accountants capitalize rather than expense them.
- Deferred maintenance is the practice of postponing maintenance activities such as repairs on both real property (i.e. infrastructure) and personal property (i.e. machinery) in order to save costs, meet budget funding levels, or realign available budget monies.

Terms[[edit](#)]

- deferred maintenance

The failure to perform needed repairs could lead to asset deterioration and, ultimately, asset impairment.

- capital expenditure

Funds spent by a company to acquire or upgrade a long-term asset.

- depreciation

The measurement of the decline in value of assets. Not to be confused with impairment, which is the measurement of the unplanned, extraordinary decline in value of assets.

- additions and improvement

expense accrued to increase the productivity of an asset

Source: Boundless. "Valuing Repairs, Maintenance, and Additions." *Boundless Accounting* Boundless, 20 Sep. 2016. Retrieved 15 Dec. 2016 from <https://www.boundless.com/accounting/textbooks/boundless-accounting-textbook/controlling-and-reporting-of-real-assets-property-plant-equipment-and-natural-resources-6/valuing-of-assets-43/valuing-repairs-maintenance-and-additions-240-10551/>

FY 2018 AMC Member Scores For Each Project

Project #	Department	Enterprise Funded	Project Title	1	2	3	4	5	6	7	8	9	Average	Tot of Scores	# of Scores
1	Water	Y	Rehabilitation/Replacement of Well #10	4	4	3	5	5	3	4			4.0	28	7
2	Water	Y	Develop a Water System Asset Management Plan/Condition Assessment	3	3	2	5	5	5	3			3.7	26	7
3	Water	Y	Disinfection of High Service Area	5	3	5	5	5	3	5	2		4.1	33	8
4	Water	Y	Renewable Energy Feasibility Study	3	1	2	5	5	5	2			3.3	23	7
5	Water	Y	Water Supply Development/Source Augmentation/Supply Redundancy	3	5	5	5	5	3	5	3		4.3	34	8
6	Water	Y	Recoating of Slocum Tank	3	5	3	5	5	4	4			4.1	29	7
7	Water	Y	Rehabilitation of Well Station #6	5	4	2	5	5	4	4	3		4.0	32	8
8	Water	Y	Replacement/Refining Water Main	3	4	5	5	5	4	3	3		4.0	32	8
9	Recreation	Y	Signal Rock	3	1	1	0	1	1	1	1		4.1	9	8
10	Recreation	Y	Yorktown Park Improvements	3	1	1	2	2	1	2	1		4.6	13	8
11	Recreation	Y	McGinn Park/Sports turf	3	1	0	0	4	0	2	3		4.6	13	8
12	Recreation	Y	Indoor Recreation Facility	1	3	0	0	1	1	1	1		4.0	8	8
13	Recreation	Y	Wilson Park Repairs	3	2	2	3	3	3	4	2		4.8	22	8
14	Recreation	Y	Golf Carts	4	3	1	0	5	3	5	4		3.1	25	8
15	Recreation	Y	Community Center - Replace heating & A/C	4	2	2	0	4	5	1			2.6	18	7
16	Recreation	Y	Golf Course Driving Range	4	4	0	2	4	4	5	4		3.4	27	8
17	Recreation	Y	McGinn Park - Repair basketball & resurface tennis courts	4	2	2	5	4	3	4	2		3.3	26	8
18	Recreation	Y	Ryan Park Field Improvements	2	2	2	3	3	1	3	2		2.3	18	8

Project #	Department	Enterprise Funded	Project Title	1	2	3	4	5	6	7	8	9	Average
19	Public Works	N	Municipal Office Building-100 Fairway Drive	4	5	0	2	4	5	5	4		3.6
20	Public Works	N	Facilities Improvements	4	3	4	5	3	3	4	3		3.6
21	Public Works	N	Fire Maintenance Building Improvements	3	3	1	3	5		4	3		3.1
22	Public Works	N	Old Town House (WES Property)	3	3	4	4	3		4	1		3.1
23	Public Works	N	Road Maintenance Projects	4	4	5	4	5	5	4	4		4.4
24	Public Works	N	DPW - Vehicles & Equipment Replacement	4	3	5	3	3		4	4		3.7
25	Public Works	N	Landfill Closure-Hamilton Allenton and Oak Hill	4	5	3	4	1	3	4	1		3.1
26	Fire	N	Fire Station 6	4	3	0	0	5	2	5	2		2.6
27	Fire	N	Fire Department Facilities Upgrades	4	3	2	4	3	2	4	3		3.1
28	Fire	N	Fire Station 1 Addition	3	3	0	0	4	2	4	1		2.1
29	Fire	N	Fire Engine Temporary Storage	4	2	0	4	2		4	1		2.4
30	Police	N	Public Safety Building Window Replacement	3	3	3	5	4		4	1		3.3
31	Police	N	Public Safety Roof Replacement/Repair	4	3	2	5	5		4	3		3.7
32	Police	N	Parking Lot Light Fixture Replacement	3	1	0	0	3		4	1		1.7
33	Senior Services	N	Vehicle Replacement	3	1	4	2	4		3	2		2.7
34	Sewers	Y	Sewers	4	5	5	0	4	5	4	3		3.8

Tot of Scores	# of Scores
29	8
29	8
22	7
22	7
35	8
26	7
25	8
21	8
28	8
17	8
17	7
23	7
26	7
12	7
19	7
30	8

Project #	Department	Enterprise Funded	Project Title	1	2	3	4	5	6	7	8	9	8	Average	
35	School	N	HVAC System Recommissioning-NKHS	5	2	5	4	5	4	4	4	4	4	4.1	
36	School (District Wide)	N	Technology Needs	4	1	3	3	1	3	2	3	3	3	2.4	
37	School (District Wide)	N	Vehicle Fleet Replacement including buses & Other Maintenance equipment needs	3	1	2	4	3	3	3	3	3	3	2.7	
38	School	N	Mechanical Fresh Air System-WMS	3	3	3	3	3	4	4	4	4	4	2.9	
39	School (District Wide)	N	Window Replacement	4	4	5	5	3	4	5	5	5	5	4.3	
40	School (District Wide)	N	Electrical Upgrades	4	3	5	5	3	3	5	5	5	5	4.0	
41	School (District Wide)	N	Sewer/Plumbing Upgrades	2	3	2	2	3	3	3	3	3	3	2.2	
42	School (District Wide)	N	Masonry	2	3	1	4	1	3	4	4	4	4	2.6	
43	School (District Wide)	N	Sidewalks and Parking Lots and Playgrounds	2	2	2	2	2	3	3	3	3	3	2.0	
44	School	N	Boiler Replacement-Hamilton Elementary	4	3	4	4	3	5	4	4	4	4	3.3	
45	School	N	Perimeter Heating-Fishing Cove Elementary	4	3	3	3	3	3	1	1	1	1	2.3	
46	School (District Wide)	N	Lighting Upgrades/Energy Efficiency Upgrades	3	2	2	2	1	3	2	2	2	2	1.9	
47	School	N	NKHS Auditorium Lighting	2	2	2	5	1	3	3	3	3	3	2.5	
48	School (District Wide)	N	Health and Safety/ADA Compliance	4	3	4	4	3	5	1	1	1	1	2.9	
49	School	N	WMS Wheelchair lift	4	1	2	5	4	4	5	5	5	5	3.5	
50	School	N	Replacement of floor coverings Stony Lane and Fishing Cove Elementary Schools and NKHS Auditorium and Admin Area, NKHS Floor tiles and expansion joint and D Building	4	1	3	3	1	2	2	2	2	2	2.3	
51	School (District Wide)	N	Playground Equipment	3	1	1	3	1	1	1	1	1	1	1	1.7
52	School (District Wide)	N	Athletic Fields/Complex	3	1	3	5	3	4	2	2	2	2	3.0	
53	School	N	Resurfacing of HS Tennis Courts	3	1	2	2	1	4	3	3	3	3	2.3	
54	School (District Wide)	N	Roof Replacement Needs	4	3	1	4	3	3	4	4	4	4	3.1	
55	School	N	Refinishing of Gym Floors (HS/DMS/WMS)	3	2	2	5	1	3	3	3	3	3	2.7	
56	School	N	Replace Lockers-DMS/WMS	3	1	4	5	3	3	3	3	3	3	3.2	
57	School	N	QES Emergency Generator Install	3	1	0	5	1	4	1	1	1	1	2.1	
58	School	N	Security Upgrades	3	2	2	5	1	3	3	3	3	3	2.7	
59	School	N	D Building RTU/Air Flow System	4	1	2	2	4	2	2	1	1	1	2.3	

Tot of Scores	# of Scores
29	7
17	7
19	7
20	7
30	7
28	7
13	6
18	7
14	7
23	7
14	6
13	7
15	6
20	7
21	6
16	7
10	6
21	7
16	7
22	7
19	7
19	6
15	7
19	7
16	7

FY 2018 Capital Improvement Rating Sheet Summary

North Kingstown Asset Management Commission

Municipal Enterprise Funded
NK Town

Capital Improvement Rating Sheet

Project Number	3	5	7	8	9	10	11	12	13	14	16	17	18	
Project Name:	2017	DISINFECTION OF HIGH SERVICE	WATER SUPPLY DEVELOPMENT/SOURCE AUGMENTATION/SUPPLY REDUNDANCY	REHABILITATION OF STATION #6	REPLACEMENT/RELINING WATER MAIN	SIGNAL ROAD	YORKTOWN IMPROVEMENTS	MCGINN PARK SPORTS TURF	INDOOR REC CENTER	WILSON PARK REPAIRS	GOLF CARTS	GOLF COURSE DRIVING RANGE	MCGINN PARK REPAIRS	RYAN PARK IMPROVEMENTS
FY 18 Estimated Cost:														
Total	\$6,460,000	\$350,000.00	\$75,000.00	\$250,000.00	\$350,000.00	\$200,000.00	\$265,000.00	\$650,000.00	\$3,500,000.00	\$150,000.00	\$350,000.00	\$70,000.00	\$50,000.00	\$200,000.00
Major Considerations Score Range														
A. Town Department Priority Classification														
1. Mandatory	10	5	1	1	1	1	1	1	1	1	1	1	1	1
2. Maintenance	7	1												
3. Improve Efficiency	5	1												
4. New Service	2	2												
A. Town Department Priority Classification														
1. Mandatory	10	\$1,345,000	\$350,000.00	\$75,000.00	\$250,000.00			\$650,000.00		\$150,000.00		\$70,000.00	\$50,000.00	\$200,000.00
2. Maintenance	7	\$450,000												
3. Improve Efficiency	5	\$700,000												
4. New Service	2	\$3,965,000												
		\$6,460,000												
B. Priority Ranking														
1. Very High	10	1	1											
2. High	7	2		1	1									
3. Medium	5	2												
4. Low	2	0												
		8	10	7	7	3	5	5	7	5	10	10	10	7
1. Very High	10	\$970,000	\$350,000.00	\$75,000.00	\$250,000.00			\$650,000.00		\$150,000.00		\$70,000.00	\$50,000.00	\$200,000.00
2. High	7	\$1,175,000												
3. Medium	5	\$3,965,000												
4. Low	2	\$0												
		6,110,000												
C. Project Expected Useful Life (3yr or Less, Score Zero)														
1. 20 or More Years	10	4		1	1	1	1	1	1	1	1	1	1	1
2. 10 - 19 Years	5	1												
3. 5 - 9 Years	2	1												
C. Project Expected Useful Life (3yr or Less, Score Zero)														
1. 20 or More Years	10	\$4,695,000		\$75,000.00	\$250,000.00	\$350,000.00	\$200,000.00							
2. 10 - 19 Years	5	\$1,065,000												
3. 5 - 9 Years	2	\$700,000												
		\$6,460,000												
D. Effect on Operating and Maintenance Costs														
1. Reduce Cost	10	0												
2. Cost Unchanged	5	4	1	1	1	1	1	1	1	1	1	1	1	1
3. Increase Cost	2	2												
D. Effect on Operating and Maintenance Costs														
1. Reduce Cost	10	\$1,470,000												
2. Cost Unchanged	5	\$1,025,000												
3. Increase Cost	2	\$3,965,000												
		\$6,460,000												
E. Effect on Town Revenue														
1. Increase Revenues	10	1												
2. Revenues Unchanged	5	4		1	1	1	1	1	1	1	1	1	1	1
3. Decrease Revenues	2	0												
E. Effect on Town Revenue														
1. Increase Revenues	10	5	0	5	5	5	10	5	10	10	5	10	10	5
2. Revenues Unchanged	5	\$75,000.00												
3. Decrease Revenues	2	\$0												
		6,110,000												
F. Availability of State / Federal Grant Money (if No, Score Zero)														
1. Yes	5	0												
G. Availability of Enterprise or Revenue Stream Funding (if No, Score Zero)														
1. Yes	5	0												
TOTAL SCORE		32	42	39	33	29	19	42	29	40	42	55	50	39
Asset Management Commission														
AMC Priority Rating (Averaged)		4.1	4.3	4.0	4.0	1.1	1.6	1.6	1.0	2.8	3.1	3.4	3.3	2.3

North Kingstown Asset Management Commission

Municipal
NK Town

Capital Improvement Rating Sheet

Project Number

	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33			
Project Name:			Department of Public Works - 100 Farway (Municipal Offices)	Department of Public Works - Fire Maintenance Building	Department of Public Works - Fire Maintenance Building	Department of Public Works - Old Town House (WES site)	Department of Public Works - Road Maintenance	Department of Public Works - Vehicles and Equipment Replacement	Department of Public Works - Landfill Closure	Fire Station 6 Upgrades	Fire Station 1 Addition	Temporary Fire Engine Storage	Public Safety Building Window Replacement	Public Safety Building Replacement	Public Safety Building Parking Lot Light Fixture Replacement	Senior Services Vehicle Replacement		
2017																		
FY 18 Estimated Cost:	\$10,291,000	\$204,000.00	\$400,000.00	\$160,000.00	\$160,000.00	\$204,000.00	\$170,000.00	\$385,000.00	\$2,710,000.00	\$457,500.00	\$5,062,500.00	\$85,000.00	\$6,000.00	\$200,000.00	\$1,000.00	\$86,000.00		
Total	\$15,939,000	\$612,000.00	\$3,390,000.00	\$350,000.00	\$350,000.00	\$612,000.00	\$850,000.00	\$1,257,000.00	\$2,710,000.00	\$457,500.00	\$5,062,500.00	\$85,000.00	\$6,000.00	\$200,000.00	\$1,000.00	\$86,000.00		
Major Considerations Score Range																		
A. Town Department Priority Classification																		
1. Mandatory	10	4	1		1				1	1								
2. Maintenance	7	4		1		1	1	1			1	1						
3. Improve Efficiency	5	0										1		1		1		
4. New Service	2	0											1					
	10	7	10	7	7	7	10	10	7	7	5	2	7	2	7			
A. Town Department Priority Classification																		
1. Mandatory	10	\$3,459,000	\$204,000.00		\$160,000.00				\$385,000.00	\$2,710,000.00								
2. Maintenance	7	\$6,740,000		\$400,000.00		\$160,000.00	\$204,000.00	\$170,000.00		\$457,500.00	\$5,062,500.00			\$200,000.00		\$86,000.00		
3. Improve Efficiency	5	\$85,000										\$85,000.00						
4. New Service	2	\$7,000											\$6,000.00		\$1,000.00			
	10	10,291,000																
B. Priority Ranking																		
1. Very High	10	2	1		1				1			1						
2. High	7	4		1		1	1	1			1	1				1		
3. Medium	5	1							1				1					
4. Low	2	0												1				
	7	10	7	10	7	7	7	5	10	7	7	10	2	7	5	10		
1. Very High	10	\$3,745,000	\$204,000.00		\$160,000.00				\$2,710,000.00			\$85,000.00						
2. High	7	\$6,654,000		\$400,000.00		\$160,000.00	\$204,000.00	\$170,000.00		\$457,500.00	\$5,062,500.00			\$200,000.00		\$86,000.00		
3. Medium	5	\$386,000							\$385,000.00									
4. Low	2	\$6,000											\$6,000.00		\$1,000.00			
	10	10,291,000																
C. Project Expected Useful Life (3yr or Less, Score Zero)																		
1. 20 or More Years	10	6	1	1	1	1	1	1	1	1	1	1	1	1				
2. 10 - 19 Years	5	1																
3. 5 - 9 Years	2	0														1		
	7	10	10	10	10	10	10	5	10	10	10	10	10	1	5	10		
C. Project Expected Useful Life (3yr or Less, Score Zero)																		
1. 20 or More Years	10	\$9,949,000	\$204,000.00		\$400,000.00				\$160,000.00	\$204,000.00			\$385,000.00	\$2,710,000.00	\$457,500.00	\$5,062,500.00	\$6,000.00	
2. 10 - 19 Years	5	\$256,000							\$170,000.00								\$86,000.00	
3. 5 - 9 Years	2	\$0															\$1,000.00	
	10	10,291,000																
D. Effect on Operating and Maintenance Costs																		
1. Reduce Cost	10	4	1	1					1	1	1	1	1					
2. Cost Unchanged	5	2		1					1		1	1	1					
3. Increase Cost	2	1												1		1		
	7	10	10	10	5	2	10	10	5	10	10	10	2	5	2	5		
D. Effect on Operating and Maintenance Costs																		
1. Reduce Cost	10	\$9,295,000	\$204,000.00		\$400,000.00				\$204,000.00	\$170,000.00			\$2,710,000.00	\$457,500.00	\$5,062,500.00	\$85,000.00		
2. Cost Unchanged	5	\$831,000							\$160,000.00								\$200,000.00	
3. Increase Cost	2	\$167,000								\$385,000.00							\$86,000.00	
	10	10,291,000																
E. Effect on Town Revenue																		
1. Increase Revenues	10	0																
2. Revenues Unchanged	5	7	1	1	1	1	1	1	1	1	1	1	1	1	1	1		
3. Decrease Revenues	2	0																
	7	5	5	5	5	5	5	5	5	5	5	5	2	5	2	5		
E. Effect on Town Revenue																		
1. Increase Revenues	10	\$0																
2. Revenues Unchanged	5	\$10,284,000	\$204,000.00		\$400,000.00				\$160,000.00	\$204,000.00			\$170,000.00	\$385,000.00	\$2,710,000.00	\$457,500.00	\$5,062,500.00	\$85,000.00
3. Decrease Revenues	2	\$7,000															\$200,000.00	
	10	10,291,000															\$86,000.00	
F. Availability of State / Federal Grant Money (If No, Score Zero)																		
1. Yes	5	0																
	10	0	0	0	0	5	0	0	5	0	0	0	0	0	0	0		
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)																		
1. Yes	5	1	1															
	5	0	5	5	5	0	0	0	5	0	0	0	5	0	0	0		
TOTAL SCORE		50	39	45	41	39	34	45	45	39	39	35	28	34	12	32		
Asset Management Commission																		
AMC Priority Rating (Averaged)		3.6	3.6	3.1	3.1	4.4	3.7	3.1	2.6									

North Kingstown Asset Management Commission

Municipal
NK Town

Sewer Capital Improvement Rating Sheet

Project Number

Project Name:

FY 18 Estimated Cost:

Total

Major Considerations Score Range

A. Town Department Priority Classification

1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	1
	2

A. Town Department Priority Classification

1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	\$4,625,000.00

B. Priority Ranking

1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	1
	2
	7

1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	1
	2
	7

C. Project Expected Useful Life (3yr or Less, Score Zero)

1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	1
	2
	10

C. Project Expected Useful Life (3yr or Less, Score Zero)

1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	1
	2
	10

D. Effect on Operating and Maintenance Costs

1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	1
	2
	10

D. Effect on Operating and Maintenance Costs

1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	1
	2
	10

E. Effect on Town Revenue

1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	1
	2
	10

E. Effect on Town Revenue

1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	1
	2
	10

F. Availability of State / Federal Grant Money (If No, Score Zero)

1. Yes	5
	5
	5
	5
	5

G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)

1. Yes	5
	5
	5

TOTAL SCORE

41

AMC Priority Rating (Averaged)

3.8

North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

NK
School

Project Number	Capital Improvement Rating Sheets												
Project Name:	35	36	37	40	42	49	50	51	52	54	58	59	
FY 18 Estimated Cost:	\$700,000	\$700,000.00	\$200,000.00	\$200,000.00	\$125,000.00	\$50,000.00	\$30,000.00	\$1,000,000.00	\$80,000.00	\$700,000.00	\$100,000.00	\$200,000.00	\$200,000.00
Total:	\$700,000	\$700,000.00	\$200,000.00	\$200,000.00	\$200,000.00	\$50,000.00	\$200,000.00	\$1,000,000.00	\$80,000.00	\$2,100,000.00	\$100,000.00	\$200,000.00	\$200,000.00
Major Considerations Score Range													
A. Town Department Priority Classification													
1. Mandatory	10	0	1	1	1	1	1	1	1	1	1	1	
2. Maintenance	7	1	1	1	1	1	1	1	1	1	1	1	
3. Improve Efficiency	5	0	1	1	1	1	1	1	1	1	1	1	
4. New Service	2	0	7	5	7	10	7	10	7	7	7	10	
A. Town Department Priority Classification													
1. Mandatory	10	50			\$125,000.00		\$30,000.00					\$200,000.00	
2. Maintenance	7	\$700,000	\$700,000.00	\$200,000.00		\$50,000.00	#####	\$80,000.00		\$100,000.00		\$200,000.00	
3. Improve Efficiency	5	50		\$200,000.00						\$700,000.00			
4. New Service	2	50		\$700,000									
B. Priority Ranking													
1. Very High	10	1	1	1	1	1	1	1	1	1	1	1	
2. High	7	0	1	1	1	1	1	1	1	1	1	1	
3. Medium	5	0											
4. Low	2	0											
1. Very High	10	\$700,000	\$700,000.00	\$200,000.00	\$125,000.03	\$30,000.00	#####	\$80,000.00				\$200,000.00	
2. High	7	50		\$200,000.00	\$200,000.00		\$50,000.00	#####		\$700,000.00	\$100,000.00		
3. Medium	5	50											
4. Low	2	50											
C. Project Expected Useful Life (3yr or Less, Score Zero)													
1. 20 or More Years	10	0					1	1	1	1	1	1	
2. 10 - 19 Years	5	1	1	1	1	1	1	1	1	1	1	1	
3. 5 - 9 Years	2	0											
C. Project Expected Useful Life (3yr or Less, Score Zero)													
1. 20 or More Years	10	50					\$50,000.00	#####		\$700,000.00	\$100,000.00	\$200,000.00	
2. 10 - 19 Years	5	\$700,000	\$700,000.00	\$200,000.00	\$125,000.00	\$30,000.00	#####	\$80,000.00				\$200,000.00	
3. 5 - 9 Years	2	50											
D. Effect on Operating and Maintenance Costs													
1. Reduce Cost	10	0											
2. Cost Unchanged	5	1	1	1	1	1	1	1	1	1	1	1	
3. Increase Cost	2	0											
D. Effect on Operating and Maintenance Costs													
1. Reduce Cost	10	50					\$50,000.00	#####		\$700,000.00	\$100,000.00	\$200,000.00	
2. Cost Unchanged	5	\$700,000	\$700,000.00	\$200,000.00	\$125,000.00	\$30,000.00	#####	\$80,000.00				\$200,000.00	
3. Increase Cost	2	50											
E. Effect on Town Revenue													
1. Increase Revenues	10	0											
2. Revenues Unchanged	5	1	1	1	1	1	1	1	1	1	1	1	
3. Decrease Revenues	2	0											
E. Effect on Town Revenue													
1. Increase Revenues	10	50					\$50,000.00	#####		\$80,000.00	\$700,000.00	\$100,000.00	
2. Revenues Unchanged	5	\$700,000	\$700,000.00	\$200,000.00	\$125,000.00	\$30,000.00	#####	\$80,000.00				\$200,000.00	
3. Decrease Revenues	2	50											
F. Availability of State / Federal Grant Money (If No, Score Zero)													
1. Yes	5	0											
0	0	0	0	0	0	0	0	0	0	0	0	0	
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)													
1. Yes	5	0											
0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL SCORE	32	24	29	35	32	35	34	29	27	32	35	37	
Asset Management Commission													
AMC Priority Rating (Averaged)	4.1	2.4	2.7	4.0	2.6	3.5	2.3	1.7	3.0	3.1	2.7	2.3	

1-8 Water Department Project Requests

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Water	Project Title	Replacement of Well #10									
Description: Well #10 is the most productive of the Town's 11 wells. The well has a problem with the intrusion of sand and gravel and the installation of a liner screen (within the existing liner screen) failed to reduce the amount of sand being drawn into the well. This project includes the engineering, design, permitting, contract development, bidding services and construction of well/pump station appurtenances to replace this well. A contract was awarded in FY 14/15 for engineering services (\$368,000). The next phase of the project will include construction of the replacement well and pump station/treatment works.												
Begin Date	December 2014		End Date	June 2017		Priority # 1						
Project Expenses	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
Planning & Design	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Construction	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$718,000.00					
Equipment/ Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Total Project Expenses:	\$718,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$718,000.00					
Project Funding Source	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
General Fund												
Enterprise Funds	\$350,000.00						\$718,000.00					
Authorized Bonds												
Unauthorized Bonds												
Grants/Other												
Total Funding Sources												
Est. Net Operating Costs	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
Personnel												
Maintenance												
(Less Revenues)												
Net Operating Cost												

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Water	Project Title	Develop a Water System Asset Management Plan/Condition Assessment			
Description: Managing the consequences of asset failure is vital to the water system. Not every asset presents the same failure risk, or is equally critical to water system operations making it important to know which assets are required to sustain system performance. This project is intended to be a more comprehensive approach to the development of a water main replacement plan and also meet the RI state law requirements for Clean Water Infrastructure Replacement plans (CWIRP). It will include building on the pipeline database and mapping projects from the previous CWIRPs and provide a basis for future capital improvement projects.						

Begin Date	January 2017		End Date	September 2017		Priority #2	
Project Expenses	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total
Planning & Design	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction	00.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment/ Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Project Expenses:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$.00
Project Funding Source	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total
General Fund							
Enterprise Funds	\$50,000.00						\$50,000.00
Authorized Bonds							
Unauthorized Bonds							
Grants/Other							
Total Funding Sources							
Est. Net Operating Costs	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total
Personnel							
Maintenance							
(Less Revenues)							
Net Operating Cost							

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	Water	Project Title	Disinfection of High Service Area				
<p>Description: In 2005 the Water Department was required to maintain a disinfectant residual in the Low Service pressure zone of the water distribution system. This was a result of three acute violations of the Total Coliform Rule. Prior to these acute violations samples collected from the service area during the late summer and early Fall months sporadically resulted in total Coliform positive results. Over these past few summers we have detected background (non Coliform) bacteria sporadically in samples collected from locations in both the Slocum High and Saunderstown High Service areas. While this has not resulted in any violations, we believe that given the similarity of conditions (water quality and piping material) between the Low Service Zone and the High Service Zones it is in the best interest of public health to plan for the eventual disinfection of these service areas.</p>							
Begin Date	September 2017		End Date	July 2018		Priority #3	
Project Expenses	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total
Planning & Design	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction	00.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00
Equipment/ Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Project Expenses:	\$0.00	\$50,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00
Project Funding Source	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total
General Fund							
Enterprise Funds		\$50,000.00	\$300,000.00				\$350,000.00
Authorized Bonds							
Unauthorized Bonds							
Grants/Other							
Total Funding Sources		\$50,000.00	\$300,000.00				\$350,000.00
Est. Net Operating Costs	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total
Personnel							
Maintenance							
(Less Revenues)							
Net Operating Cost							



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: DISINFECTION OF HIGH SERVICE

Estimated Cost: \$350,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	2
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	0
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	TOTAL SCORE
	32

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Water	Project Title	Renewable Energy Feasibility Study									
Description: The NK Water Department uses electricity supplied by National Grid at 18 locations including well fields, booster pump station and water tank sites. The cost of electricity for operations is second to the Department's personnel costs. Since 2013 the Water Department has been participating in National Grid's Energy Efficiency Municipal Incentive Program. The program included a Scoping Study that identified a number of Energy Conservation Measures that have been implemented by the Department (high efficiency pump replacements, rebuild of booster pump station, lighting improvements). Participation in this program also included a Renewable Energy Assessment, which is an initial screening of the suitability of installing an RE generating system. This proposed capital improvement project is to fund a RE Feasibility Study to answer questions and determine the viability of RE as an option.												
Begin Date	December 2016		End Date	June 2017		Priority #4						
Project Expenses	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
Planning & Design	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00					
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Construction	00.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Equipment/ Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Total Project Expenses:	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00					
Project Funding Source	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
General Fund												
Enterprise Funds	\$45,000.00						\$45,000.00					
Authorized Bonds												
Unauthorized Bonds												
Grants/Other	???						???					
Total Funding Sources												
Est. Net Operating Costs	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
Personnel												
Maintenance												
(Less Revenues)												
Net Operating Cost												

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Water	Project Title	Water Supply Development/Source Augmentation/Supply Redundancy				
Description: Water demand Build out projections that consider environmental protection (stream flow and other Clean Water Act requirements) forecast a water supply shortfall in the southern portion of Rhode Island. Southern RI is primarily served by groundwater sources. The state has already concluded that the groundwater water resources of the Hunt-Annaquatucket-Pettaquamscutt (HAP) Aquifer are over allocated, making additional well development unlikely. The Water Department will need to investigate additional sources of water supply as well as opportunities for securing redundant supply sources in coordination with local planning objectives and state water supply initiatives. The state Water Resources Board has been looking at options for augmenting water supply in the southern region. The cost of the various options range from \$141,000,000 to \$537,400,000. At this point in time the Water Department is including limited funding for the purpose of investigating and evaluating options.							
Begin Date	2016** **this project to be carried forward depending on state initiatives		End Date			Priority #5	
Project Expenses	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total
Planning & Design	\$25,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction	00.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Project Expenses:	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Project Funding Source	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total
General Fund							
Enterprise Funds	\$25,000.00	\$50,000.00					\$75,000.00
Authorized Bonds							
Unauthorized Bonds							
Grants/Other							
Total Funding Sources	\$25,000.00	\$50,000.00					
Est. Net Operating Costs	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total
Personnel							
Maintenance							
(Less Revenues)							
Net Operating Cost							



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: WATER SUPPLY DEVELOPMENT/SOURCE AUGMENTATION/SUPPLY REDUNDANCY

Estimated Cost: \$75,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0*
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	5
	TOTAL SCORE
	42

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Water	Project Title	Recoating of Slocum Tank									
Description: The project involves recoating the interior and exterior surfaces of the Slocum elevated storage tank. This project was scheduled to be completed during FY 2014/2015. Bids were solicited but the prices were significantly over the budget. We are currently reviewing the specifications and will be advertising for bids again shortly.												
***I have included this project for informational and rate study purposes because I believe it is the only water dept. capital construction project that has not been completed or underway within the anticipated time schedule.												
Begin Date	March 2017		End Date	July 2017		Priority #						
Project Expenses	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
Planning & Design	\$785,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$785,700.00					
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Construction	\$00.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Equipment/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Total Project Expenses:	\$785,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$785,700.00					
Project Funding Source	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
General Fund												
Enterprise Funds	\$785,700.00						\$785,700.00					
Authorized Bonds												
Unauthorized Bonds												
Grants/Other												
Total Funding Sources												
Est. Net Operating Costs	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
Personnel												
Maintenance												
(Less Revenues)												
Net Operating Cost												

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Water	Project Title	Rehabilitation of Well Station #6									
Description: The Water Department is considering developing an RFQ for Engineering services for the rehabilitation of Well Station #6. Mechanical issues and age of operating equipment in particular the motor control and the operating valve, as well as the operational issues resulting from the water quality (high iron and manganese) are driving the need to consider this. The project would include replacement of motor control center with a variable frequency drive (VFD), removal of control valve, R&D obsolete communications equipment and replace with PLC and Radio equipment, installation of PLC and radio at Bow Hunters Tank, and inspection/redevelopment of well and pumping equipment.												
Begin Date	July 2017		End Date	December 2017		Priority #						
Project Expenses	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
Planning & Design	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00					
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Construction	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00					
Equipment/ Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00					
Total Project Expenses:	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00					
Project Funding Source	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
General Fund												
Enterprise Funds	\$0.00	\$250,000.00					\$250,000.00					
Authorized Bonds												
Unauthorized Bonds												
Grants/Other												
Total Funding Sources	\$0.00	\$250,000.00					\$250,000.00					
Est. Net Operating Costs	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
Personnel												
Maintenance												
(Less Revenues)												
Net Operating Cost												



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: REHABILITATION OF STATION #6

Estimated Cost: \$250,000

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	Water	Project Title	Replacement/Relining Water Main									
Description: The Water Department has received a request from the Saunderstown Sewer Association to replace the water mains on Stillman Road, Saunders Road and Waterway Extension. The project would involve the replacement or relining of approximately 1,000 feet of (6" and 8") AC water main. The Department is looking at options.												
Begin Date	May 2017		End Date	October 2017		Priority #						
Project Expenses	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
Planning & Design	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00					
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Construction	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00					
Equipment/ Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00					
Total Project Expenses:	\$50,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00					
Project Funding Source	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
General Fund												
Enterprise Funds	\$50,000.00	\$300,000.00					\$350,000.00					
Authorized Bonds												
Unauthorized Bonds												
Grants/Other												
Total Funding Sources	\$50,000.00	\$300,000.00					\$350,000.00					
Est. Net Operating Costs	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Project Total					
Personnel												
Maintenance												
(Less Revenues)												
Net Operating Cost												



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: REPLACEMENT/RELINING WATER MAIN

Estimated Cost: \$350,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	5
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	3
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	5
	TOTAL SCORE
	33

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

9-18 Recreation Department Project Requests

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Recreation	Project Title	Signal Rock				
<p>Description: Rehabilitation of abandoned building at Signal Rock Park for use as a community center to include heating, air conditioning, insulation, ADA and Fire/Life Safety compliance, flooring, limited exterior lighting, and asbestos abatement. Provide meeting room and classroom facilities with tables and chairs, some limited kitchen equipment including a microwave and refrigerator, and audio/video equipment. Community Groups that would benefit include Arts, Plays, Summer Playground, Scouts and other volunteer organizations. A consultant has been hired to evaluate all hazardous materials associated with this building, as well as identifying all ADA and code deficiencies associated with this building.</p>							
AMC comments:							
Begin Date	7/1/2017		End Date	6/30/2019		Priority #	11
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Construction	\$95,000.00	\$80,000.00		\$0.00	\$0.00	\$0.00	\$175,000.00
Equipment/Furnishings	\$0.00	\$10,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,300.00
Total Project Expenses:	\$110,000.00	\$90,300.00	\$0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$200,300.00
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$22,000.00	\$18,060.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,060.00
Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Authorized Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Unauthorized Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Grants/Other	\$88,000.00	\$72,240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160,240.00
Total Funding Sources	\$110,000.00	\$90,300.00	\$0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$200,300.00
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0.00	\$0.00	\$0.00	\$8,300.00	\$8,300.00	\$8,300.00	\$24,900.00
Maintenance	\$0.00	\$0.00	\$0.00	\$13,000.00	\$13,000.00	\$13,000.00	\$39,000.00
(Less Revenues)	\$0.00	\$0.00	\$0.00	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	(\$15,000.00)
Operating Cost, Net	\$ 0.00	\$ 0.00	\$ 0.00	\$16,300.00	\$16,300.00	\$16,300.00	\$48,900.00



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: SIGNAL ROACK

Estimated Cost: \$200,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	2
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	5
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	2
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	10
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	29

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Recreation	Project Title	Yorktown Park									
Description: Phase III improvements, which includes safety lighting, additional trails and restrooms, will depend on future grant funding. The additional personnel costs identified with this program is in combination with other facility additions proposed by these CIP programs and the need for more staff maintenance. Calf Pasture Point, Yorktown Park and additional recreational fields will eventually require one additional full-time staff person in the DPW Facilities Department. (One third the cost of a staff person has been assigned to each of these three programs).												
AMC comments:												
Begin Date	7/1/2018	End Date	6/30/2022			Priority #	9					
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Planning & Design	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00					
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00					
Construction	\$15,000.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$265,000.00					
Equipment/ Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00					
Total Project Expenses:	\$15,000.00	\$ 0.00	\$ 0.00	\$270,000.00	\$ 0.00	\$ 0.00	\$285,000.00					
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00					
Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00					
Authorized Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00					
Unanthonized Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00					
Grants/Other	\$15,000.00	\$0.00	\$0.00	\$270,000.00	\$0.00	\$0.00	\$285,000.00					
Total Funding Sources	\$15,000.00	\$ 0.00	\$ 0.00	\$270,000.00	\$ 0.00	\$ 0.00	\$285,000.00					
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Personnel	\$0.00	\$0.00	\$0.00	\$17,000.00	\$17,000.00	\$17,000.00	\$51,000.00					
Maintenance	\$2,000.00	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$18,000.00					
(Less Revenues)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00					
Operating Cost, Net	\$2,000.00	\$2,000.00	\$2,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$69,000.00					



10
North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: YORKTOWN IMPROVEMENTS

Estimated Cost: \$265,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	2
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	5
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	5
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	2
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	TOTAL SCORE
	19

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Recreation	Project Title	McGinn Park/ Sports Turf
<p>Description: McGinn Park was designed and built as a result of a Bond about fifteen years ago. One of the fields is used for football, lacrosse, soccer and, if it was in good repair, field hockey. Unfortunately, for the past several years, the field has experienced extreme damage as a result of the Youth Football program. None of the other sports has been able to enjoy use of this facility to any meaningful extent because it has to be taken off line for repairs from November through mid-August after football ends. We need more fields to serve these activities in North Kingstown but one alternative would be to get away from spending a great deal of Public Works time and Town and youth sport's dollars to maintain natural grass. The cost to install sports turf is significantly less than purchasing land and building more fields and this facility would be available and safe year round for a host of activities. Some income could be realized through rental fees for outside groups who would be very interested in the opportunity to play on sports turf.</p>			

AMC comments:

Begin Date	7/1/2019		End Date	6/30/2020		Priority #	3
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$650,000.00
Equipment/ Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Project Expenses:	\$0.00	\$0.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$650,000.00
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Authorized Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Unauthorized Bonds	\$0.00	\$0.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$650,000.00
Grants/Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Total Funding Sources	\$0.00	\$0.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$650,000.00
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
(Less Revenues)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Operating Cost, Net	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: MCGINN PARK SPORTS TURF

Estimated Cost: \$650,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	5
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	10
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	TOTAL SCORE
	42

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	Recreation	Project Title	Indoor Recreation Facility
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Description: Funds for this project will be used to construct an indoor recreation facility to serve as the Town's main indoor activity center. Uses would include two main courts for basketball, volleyball, indoor soccer, inline hockey, etc. Other areas would include a teen center, pre-school area, a room for gymnastics, dance, wrestling, and other activities requiring mats. A 25,000 sq. ft. building would be constructed at a site to be determined. The project is recommended only if a private group comes forward with funding.

AMC comments:

Begin Date	7/1/2019		End Date	6/30/2020		Priority #	1
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$ 0.00	\$ 0.00	\$257,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$257,500.00
Land Acquisition	\$ 0.00	\$ 0.00	\$618,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$618,000.00
Construction	\$ 0.00	\$ 0.00	\$2,575,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$2,575,000.00
Equipment/Furnishings	\$ 0.00	\$ 0.00	\$103,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$103,000.00
Total Project Expenses:	\$ 0.00	\$ 0.00	\$3,553,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$3,553,500.00
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Enterprise Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Authorized Bonds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unauthorized Bonds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Grants/Other	\$ 0.00	\$ 0.00	\$3,553,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$3,553,500.00
Total Funding Sources	\$ 0.00	\$ 0.00	\$3,553,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$3,553,500.00
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$ 0.00	\$ 0.00	\$10,300.00	\$27,810.00	\$28,644.00	\$29,503.00	\$96,257.00
Maintenance	\$ 0.00	\$ 0.00	\$515.00	\$6,180.00	\$6,365.00	\$6,556.00	\$19,616.00
(Less Revenues)	\$ 0.00	\$ 0.00	(\$20,600.00)	(\$30,900.00)	(\$31,827.00)	(\$32,782.00)	(\$116,109.00)
Operating Cost, Net	\$ 0.00	\$ 0.00	(\$9,785.00)	\$3,090.00	\$3,182.00	\$3,277.00	(\$ 236.00)



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name:	INDOOR REC CENTER	
Estimated Cost:	\$3,500,000	
Major Considerations	Score Range	
A. Town Department Priority Classification		
1. Mandatory	10	
2. Maintenance	7	
3. Improve Efficiency	5	
4. New Service	2	
		2
B. Priority Ranking		
1. Very High	10	
2. High	7	
3. Medium	5	
4. Low	2	
		5
C. Project Expected Useful Life (3yr or Less, Score Zero)		
1. 20 or More Years	10	
2. 10 - 19 Years	5	
3. 5 - 9 Years	2	
		10
D. Effect on Operating and Maintenance Costs		
1. Reduce Cost	10	
2. Cost Unchanged	5	
3. Increase Cost	2	
		2
E. Effect on Town Revenue		
1. Increase Revenues	10	
2. Revenues Unchanged	5	
3. Decrease Revenues	2	
		10
F. Availability of State / Federal Grant Money (If No, Score Zero)		
1. Yes	5	
		0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)		
1. Yes	5	
		0
	TOTAL SCORE	29

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

TOWN OF NORTH KINGSTOWN CAPITAL IMPROVEMENT PROGRAM REQUEST							
Department	Recreation	Project Title	Wilson Park / Repair Basketball, Re-surface Tennis Courts and Level Soccer Fields				
<p>Description: The basketball and tennis courts are in serious disrepair. There are wide cracks and large depressions due to the use and settling throughout the years. A review from our insurance has stated that they need to be repaired because of <u>safety issues</u>.</p> <p>The tennis courts will have to be resurfaced and the cracks and depressions have to be repaired, lines will have to be repainted. Also anchors and poles will have to be replaced for the basketball court and the tennis nets.</p> <p>The soccer fields need to be re-graded and leveled.</p> <p>AMC comments:</p>							
Begin Date	Spring of 2017		End Date	6/30/2017		Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design							
Land Acquisition							
Construction	\$150,000.00						\$150,000.00
Equipment/ Furnishings							
Total Project Expenses:	\$150,000.00						\$150,000.00
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund							
Enterprise Funds	\$150,000.00						\$150,000.00
Authorized Bonds							
Unauthorized Bonds							
Grants/Other							
Total Funding Sources	\$150,000.00						\$150,000.00
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel							
Maintenance							
(Less Revenues)							
Net Operating Cost							



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: WILSON PARK REPAIRS

Estimated Cost: \$150,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	<u>10</u>
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	<u>10</u>
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	<u>5</u>
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	<u>10</u>
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	<u>5</u>
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	<u>0</u>
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	<u>0</u>
	TOTAL SCORE
	<u>40</u>

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: **GOLF CARTS**

Estimated Cost: **\$350,000**

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	5
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	2
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	10
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	5
TOTAL SCORE	42

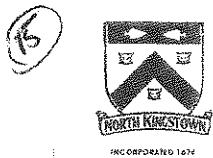
Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

TOWN OF NORTH KINGSTOWN CAPITAL IMPROVEMENT PROGRAM REQUEST							
Department	Recreation	Project Title	Replace Heating / AC at the Cold Spring Community Center				
Description: Replace current heating / air unit with a central system. The current system is inefficient. Efficiency will increase appeal for rentals.							
Partial cost could be taken from rental fees.							
AMC comments:							
Begin Date	7/1/2018		End Date	6/30/2019		Priority #	5
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design							
Land Acquisition							
Construction		\$30,000.00					\$30,000.00
Equipment/ Furnishings							
Total Project Expenses:		\$30,000.00					\$30,000.00
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund		\$30,000.00					\$30,000.00
Enterprise Funds							
Authorized Bonds							
Unauthorized Bonds							
Grants/Other							
Total Funding Sources		\$30,000.00					\$30,000.00
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel							
Maintenance							
(Less Revenues)							
Net Operating Cost							



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: COMMUNITY CENTER CENTRAL AIR

Estimated Cost: \$30,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	5
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	5
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	3
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	28

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	Recreation	Prject Title	Driving Range Update
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Description: Current site is in need of updated equipment. The netting and poles need replacement for safety reasons. Updated netting will be appealing to golfers producing revenue.

AMC comments:

Begin Date	7/1/2017		End Date	6/30/2018		Priority #	6
Prject Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Prject Total
Planning & Design							
Land Acquisition							
Construction							
Equipment/ Furnishings							
Total Prject Expenses:	\$70,000						\$70,000.00
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Prject Tntal
General Fund							
Enterprise Funds	\$70,000						\$70,000.00
Authorized Bonds							
Unauthorized Bonds							
Grants/Other							
Total Funding Sources	\$70,000						\$70,000.00
Est. Net Operating Cnsts	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Prject Tntal
Personnel							
Maintenance							
(Less Revenues)							
Net Operating Cost							



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: GOLF COURSE DRIVING RANGE

Estimated Cost: \$70,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	10
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	5
	TOTAL SCORE
	55

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

(11)

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	Recreation	Project Title	McGinn Park / Repair Basketball and Resurface Tennis Courts									
Description: The basketball and tennis courts are in serious disrepair. There are wide cracks and large depressions due to the use and settling throughout the years. A review from our insurance has stated that they need to be repaired because of <u>safety issues</u> . A grant for \$35,000.00 has been received from RI DEM and RI CDBG no work has been started. Skate park project expected to begin Spring 2017.												
The tennis courts will have to be resurfaced and the cracks and depressions have to be repaired, lines will have to be repainted. Also anchors and poles will have to be replaced for the basketball court and the tennis nets.												
AMC comments:												
Begin Date	Spring of 2017		End Date	6/30/2018		Priority #	4					
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Planning & Design												
Land Acquisition												
Construction	\$50,000.00						\$50,000.00					
Equipment/ Furnishings												
Total Project Expenses:	\$50,000.00						\$50,000.00					
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
General Fund												
Enterprise Funds	\$15,000.00						\$15,000.00					
Authorized Bonds												
Unauthorized Bonds												
Grants/Other	\$35,000.00						\$35,000.00					
Total Funding Sources	\$50,000.00						\$50,000.00					
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Personnel												
Maintenance												
(Less Revenues)												
Net Operating Cost												



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: **MCGINN PARK REPAIRS**

Estimated Cost: **\$50,000**

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	10
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	50

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Recreation	Project Title	Ryan Park Field Improvements
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Description: Phase I : Replace the outfield of the upper field, with new soil and seed, and replace the infield mix and install lighting.
 Phase II : Practice field same as phase I, without lighting.
 Phase III : Womens field, reseed outfield.

AMC comments:

Begin Date	7/1/2017		End Date	6/30/2020		Priority #	8
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design							
Land Acquisition							
Construction							
Equipment/ Furnishings	\$200,000.00 for lighting. ? for soil and seed		?	?			\$200,000.00 +
Total Project Expenses:	\$200,000.00 +						
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund							
Enterprise Funds							
Authorized Bonds							
Unauthorized Bonds							
Grants/Other	\$200,000.00		?	?			\$200,000.00 +
Total Funding Sources	\$200,000.00		?	?			\$200,000.00 +
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel							
Maintenance							
(Less Revenues)							
Net Operating Cost							



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: RYAN PARK IMPROVEMENTS

Estimated Cost: \$200,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	7
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	10
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	0
TOTAL SCORE	39

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	Public Works	Project Title	Municipal Offices Building – 100 Fairway Drive									
Description: The Town was issued a series of Building Code and Fire Code violations (NOV's) in the summer of 2015 for the Town Hall and Town Hall Annex. The Town Council then tasked the Asset Management Commission with researching options to either make the necessary repairs or seek an alternative location for government operations. The result of their research, concluded with their report dated September 10, 2015, was a recommendation to consider the former School Department's Administration (Admin) building, located at 100 Fairway Drive, as a temporary location for relocated government operations. Following their review of this report, Town Council action then directed the Public Works Office to begin design and cost estimating for the renovations needed to relocate Town Hall and Annex staff to 100 Fairway Drive. In September of 2016, renovations were complete and government operations from both the Town Hall and Annex relocated to this facility. Although renovations completed resulted in the occupancy of this facility, there remains many capital and maintenance needs, as many of the building systems are near of their life cycle. If government operations are to remain for an extended period of time, additional improvements will be necessary and should be started by next year. These improvements include mechanical systems, exterior siding, lighting, sidewalks and roofing.												
Begin Date	July 2017		End Date	2020		Priority #						
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Planning & Design	\$4,000						\$4,000					
Land Acquisition												
Construction	\$75,000	\$85,000	\$40,000				\$204,000					
Equipment/ Furnishings												
Total Project Expenses:	\$79,000	\$85,000	\$40,000				\$204,000					
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2012	2021-2022	2022-2023	Project Total					
General Fund	\$79,000	\$85,000	\$40,000				\$204,000					
Enterprise Funds												
Authorized Bonds												
Unauthorized Bonds												
Grants/Other												
Total Funding Sources	\$79,000	\$85,000	\$40,000				\$204,000					
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Personnel												
Maintenance												
(Less Revenues)												

19-25 Department of Public Works Project Requests

(19)



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Department of Public Works - 100 Fairway (Municipal Offices)

Estimated Cost: \$204,000 (2 to 3 year program starting in FY 18)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	5
TOTAL SCORE	50

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Department of Public Works - Facilities Improvements

Estimated Cost: \$400,000 in FY 18 (\$3.3 M over 6 years)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	<u>7</u>
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	<u>7</u>
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	<u>10</u>
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	<u>10</u>
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	<u>5</u>
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	<u>0</u>
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	<u>0</u>
TOTAL SCORE	39

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Public Works	Project Title	Fire Maintenance Building Improvements			
Description: The Fire Department's vehicle maintenance operations relocated to the former Bostich Building, located at 545 Callahan Road, in 2013. The Town Council voted to sign a ten year sublease agreement (with an option to purchase) with the Quonset Development Corporation. The Town Council voted to lease this 30,000 square foot building with the understanding that it function as a combined Fire Department vehicle maintenance and Golf Course vehicle maintenance facility, while providing space for town archive storage. While under the lease, the town opted to invest in several improvements on the building. These included roof insulation, minor electrical upgrades and evaluations, concrete slab modifications and minor mechanical improvements. These and other minor contract work has to date totaled \$201,344. In November of 2016, the voters turned down a bond question to purchase this building before the end of its 10 year lease. That bond question also carried approximately \$350,000 in building improvements that included the installation of overhead doors, HVAC electrical upgrades and misc. maintenance improvements. The town continues to occupy this building with its Fire Maintenance operations, with plans to relocate Golf Course Maintenance operations into this building within a year. Although the bond question was defeated, the town will continue to lease the building and must fund the previously referenced improvements from the General Fund and Capital Reserve.						
Begin Date	June 2017		End Date	2019	Priority #	
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Planning & Design	\$10,000					\$10,000
Land Acquisition						
Construction	\$150,000	\$190,000				\$340,000
Equipment/ Furnishings						
Total Project Expenses:	\$160,000	\$190,000				\$350,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
General Fund	\$160,000	\$190,000				\$350,000
Enterprise Funds						
Authorized Bonds						
Unauthorized Bonds						
Grants/Other						
Total Funding Sources	\$160,000	\$190,000				\$350,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Personnel						
Maintenance						
(Less Revenues)						

29



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Department of Public Works - Fire Maintenance Building

Estimated Cost: \$160,000 in FY 18 (\$350,000 over 2 years)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	5
TOTAL SCORE	45

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Public Works	Project Title	Old Town House (WES Property)										
Description: The historic building known as the Old Town House or Meeting House was moved to the site of the former Wickford Elementary School in 2014. This building is recognized as the oldest municipal building in Rhode Island, and was relocated from its previous location on West Main Street as a donation to the town by the Cranston Family. The Town and the Cranston Family shared the cost of its relocation. Once relocated, the town constructed a permanent foundation under it and reconstructed the flooring support system. The structure is now in need of considerable work. Windows, doors, siding, exterior trim, structural reinforcement, painting, interior carpentry, insulation, plaster, plumbing, electrical and heating represents the majority of the needed work. The town is seeking estimates on the work identified, but it is expected to be over \$200,000 to complete building renovations, especially with respect to maintaining its historic integrity. Local donations, State preservation grants and the town general fund are targeted funding sources. To date, the town has spent approximately \$145,000 on this project. Approximately \$40,600 of this amount has come from donations.													
Begin Date	July 2017		End Date	2019		Priority #							
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total						
Planning & Design	\$8,000						\$8,000						
Land Acquisition													
Construction	\$85,000	\$115,000					\$200,000						
Equipment/ Furnishings													
Total Project Expenses:	\$93,000	\$115,000					\$208,000						
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total						
General Fund	\$53,000	\$65,000					\$118,000						
Enterprise Funds													
Authorized Bonds													
Unauthorized Bonds													
Grants/Other	\$40,000	\$50,000					\$90,000						
Total Funding Sources	\$93,000	\$115,000					\$208,000						
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total						
Personnel													
Maintenance													
(Less Revenues)													
Net Operating Cost													



22 North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Department of Public Works - Old Town House (WES site)

Estimated Cost: \$160,000 in FY 18 (\$350,000 over 2 years)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	7
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	2
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	5
	TOTAL SCORE
	41

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

23



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Department of Public Works - Road Maintenance

Estimated Cost: \$204,000 (2 to 3 year program starting in FY 18)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	7
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	39

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

24

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	Public Works	Project Title	Vehicle and Equipment Replacement									
Description: Vehicle and Equipment replacement programs have been underfunded for over 10 years. Current funding level for DPW Capital Outlay (replacement line item) is \$90,000. By comparison, DPW's FY2000 Capital Outlay line item was \$155,000. Department priority has been the replacement and upkeep of our large truck snow fleet. This has come at the expense of not replacing other valuable and necessary pieces of construction equipment and vehicles. A ten-year equipment replacement analysis was completed by this office and documents an average annual funding need of \$170,000, in order to bring our fleet and equipment into compliance within the next 10 years. That analysis is attached and used to establish appropriate funding levels for this proposal. Equipment and vehicles to be replaced over the next 10 years includes: Backhoe, tractor trailer, sweeper, small dump truck, loader, large dump trucks, brush cutter, small utility body truck. Costs for various pieces range from \$64,000 to \$210,000 for a sweeper and \$253,000 for a loader.												
Begin Date July 2017												
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Planning & Design												
Land Acquisition												
Construction												
Equipment/ Furnishings	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$1,020,000					
Total Project Expenses:												
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
General Fund	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$1,020,000					
Enterprise Funds												
Authorized Bonds												
Unauthorized Bonds												
Grants/Other												
Total Funding Sources												
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Personnel												
Maintenance												
(Less Revenues)												
Net Operating Cost												

24



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Department of Public Works - Vehicles and Equipment Replacement

Estimated Cost: \$170,000 in FY 18 (Annual appropriation of \$170,000)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	24
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	5
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	34

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:



INCORPORATED 1674

TOWN OF
NORTH KINGSTOWN, RHODE ISLAND

DEPARTMENT OF PUBLIC WORKS
2050 DAVISVILLE ROAD
NORTH KINGSTOWN, R.I. 02852
PHONE: (401) 294-3331
FAX: (401) 267-9036

To: Phil P. Bergeron, Director of Public Works

From: Adam S. White, Highway Superintendant
Boyd King, Highway Mechanic Foreman

Re: Highway Department 10 Year
Equipment Replacement Plan

Date: November 8, 2016

Mr. Bergeron,

Attached please find the Highway Departments 10 Year Equipment Replacement Plan. This plan has been created by the Department Public Works Highway Mechanic Foreman and Highway Superintendant. It has been targeted at our Equipment and Truck Fleet by overall condition of items and importance of use.

Please remember that this list could change at any time. Our vehicles are constantly getting older yet the stress and daily demand grow greater with increased project sizes and continuous maintenance activities. If catastrophic failure occurs to a truck or piece of equipment within our fleet it could change priorities.

Below we have included some additional information to accompany the replacement plan.

2017/2018 Backhoe

1995 through 2013 this backhoe was the main piece of equipment used for 90% of Public Works repairs and projects.

2018/2019 Tractor Truck 5th Wheel
Truck/ Flatbed

The 1986 Tractor was used until some point in 2000. This was the tractor that hauled the trash from the Transfer Station to the Landfill. Parts have been used from the truck to make repairs on others and it is out of commission.

The Truck/ Flatbed is a piece of surplus equipment received from the United States Government in 2012. This was one of two which we acquired. This truck would take extensive work to make it useable for everyday situations.

Trading in both Trucks this fiscal year and applying funds towards a new Large Dump Truck would afford us to only have one district without a Large Dump Truck for snow removal and sanding operations.

2019/2020 Sweeper
The Town currently has 4 sweepers. Out of the 4 sweepers only two are useable. Parts have been used from two of the sweepers to make repairs on a third and they are out of commission. This sweeper is one of the two remaining and is approaching its life expectancy with value compared to repair costs.

2020/2021 Small Dump Truck
Truck 71 is a Ford F550 4wd dump truck with an All Season Body. This truck is equipped with a Central Hydraulic System that operates a Snow Plow and All Season Dump Body. The dump body has an integral sanding unit. The Public Works Mechanics have worked to keep this vehicle active in our fleet by completing major repairs where most entities would have considered the vehicle a loss.

2021/2022 Front End Loader
This Front End Loader is the backup machine for the Transfer Station operations; it is also used during sanding operations and storm cleanups. It is equipped with Foam Filled L5 tires and has a jaw type front bucket. Back in 2001/2002 this piece of equipment was out of service due to drive train and fuel system problems. The Public Works Mechanics brought it back to life and we are currently using it on light duty to prolong its life.

2022/2023 Large Dump Trucks
Truck 82 is a basic cab, chassis and dump body. This truck is a replica of our old Truck 77 which was just replaced. There is a Central Hydraulic System that operates a Snow Plow and drop in sander. The sander is not integral to this body. Past experiences with the repairs on 77, including electronics, do not warrant the time and cost of rehabbing this vehicle.
Truck 74 is a basic cab, chassis and All Season Dump Body. This truck is Equipped with a Central Hydraulic System that operates a Snow Plow and the All Season Dump Body. Major repair work has been previously completed by the Public Works Mechanics keeping this vehicle active in our fleet.

2023/2024 AG Tractor/ Brush Cutter
The Brush Cutting Tractor is a 1997 New Holland Tractor with a mid mount ALAMO boom and brush cutting head. This unit assists in cutting roadside brush and clearing sight lines. The tractor takes a lot of abuse with the torque of the boom and associated angles it sometimes needs to work at. Upon replacement this unit will be 26 years old.

2023/2025 Pickup Truck/ Utility Body
This truck, #47, is primarily used for work dealing with Town Signage. It also currently serves as a vehicle which multiple employees can utilize when traveling to a training seminar because of the extra cab style. The utility body has proven very useful giving organization to this field operation.

2025/2026 Large Dump Trucks
Trucks 75 and 89 are sister trucks. These trucks are basic cabs, chassis and All Season Dump Bodies. They both have Central Hydraulic Systems that operate their Snow Plows and All Season Dump Bodies. Repair work has been previously completed by the Public Works Mechanics keeping these vehicles active in our fleet.

Town of North Easton
Highway Department
10 Year Equipment
Replacement Plan



Fiscal Year	Equipment Number	Type	Model Year	Original Cost	Current Hours/ Mileage	Projected Replacement Cost	Comments
2017/2018	91	Backhoe	1995	\$ 69,705.00	7324 Hours	\$136,000	1974 John Deere backhoe traded in for a cost of \$5,775. Actual total purchase price of equipment \$75,480
2018/2019	98	Tractor Truck 5th Wheel	1986	N/A	84,139 Miles	\$170,000	No trade in information found
2018/2019	Mil #2	Truck/ Flatbed	1987	*****	21,403 Miles	Surplus equipment received from United States	No trade in information found
2019/2020	93	Sweeper	1994	\$ 84,140.00	Broken Hours 11,984 Miles	\$210,000	No trade upon purchase
2020/2021	71	Sm DumpTruck	2002	\$ 60,034.00	125,915 Miles	\$90,000	1985 GMC Truck traded in for a cost of \$3,500. Actual total purchase price of truck \$63,534
2021/2022	95	Payloader	1989	\$ 75,381.00	18,827 Hours	\$253,000	
2022/2023	74	Lg Dump Truck	1998	\$ 67,405.00	7957 Hours 79,702 Miles	\$170,000	Information found showing a credit of \$2000. Not sure if vehicle trade. Actual total purchase price of truck \$69,405
2022/2023	82	Lg Dump Truck	2007	\$ 83,497.00	49,725 Miles	\$170,000	1990 International Truck traded in for a cost of \$7,500. Actual total purchase price of truck \$90,997

Town of North Easton
Highway Department
10 Year Equipment
Replacement Plan

Fiscal Year	Equipment Number	Type	Model Year	Original Cost	Current Hours/ Mileage	Projected Replacement Cost	Comments
2023/2024	106	AG Tractor/ Brush Cutter	1997	\$ 57,417.00	4,633 Hours	\$99,857	No trade in information found
2024/2025	47	5m Truck/ Utility Body	1997	\$ 20,400.00	188,260 Miles	\$64,000	No trade in information found
2025/2026	75	Lg Dump Truck	2000	\$ 67,362.00	7128 Hours 80,195 Miles	\$170,000	1983 Ford Truck traded in for a cost of \$2,500. Actual total purchase price of truck \$69,862
2025/2026	89	Lg Dump Truck	2000	\$ 67,362.00	9099 Hours 89,181 Miles	\$170,000	1984 Ford Truck traded in for a cost of \$2,500. Actual total purchase price of truck \$69,862

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

25



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Department of Public Works - Landfill Closure

Estimated Cost: \$385,000 in FY 18 (\$1.257 M over 3 years)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	5
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	5
TOTAL SCORE	45

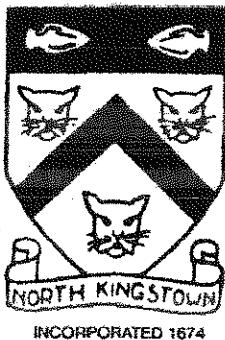
Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

26-29 Fire Department Project Requests



**TOWN OF
NORTH KINGSTOWN, RHODE ISLAND**

**FIRE DEPARTMENT
PUBLIC SAFETY BUILDING
8150 POST ROAD
NORTH KINGSTOWN, R.I. 02852**

**401-294-3346
401-294-4180 FAX**

TO: Asset Management Commission

FROM: Scott G. Kettelle, Fire Chief

DATE: September 22, 2016

SUBJECT: Update to FY2016 projects

At this time the fire department has no projects ongoing. We expect to begin working soon on the window/door replacements at Stations 2 & 3 that were prioritized by you last year. No progress has been made on the priority you listed as Station 1 renovations.

In June 2016, we purchased a new fire marshal vehicle with funds from fire marshal inspection fee account and in August 2016 we purchased a new Rescue vehicle for Rescue Company 3 with funds from the Rescue Recovery account.

Our next vehicle purchase will be a new pickup truck for our maintenance division in order to transfer the existing pickup truck to Station 3 as a vehicle to carry the Ice Rescue Equipment. The vehicle that has previously carried this equipment will be placed out of service for it will no longer pass state inspection. Funding for this purchase will come from the Rescue Recovery Account.

KFD CIP Update - Fleet as of 9/22/16

Unit	Year	Make	Vin	REG #	Exp Replacement	Status Primary/Reserve	2016 Replacement cost	Funding Source
Engine 1	2008	HME Ferrara	44KFT42858WZ21368	2601	2018	Primary	450,000	Station 5 Bond
Engine 2	2015	HME Ahrens Fox	44KFT4283FWZ22743	2038	2026	Primary	450,000	Rescue Recovery
Engine 3	2015	Emergency One	4EN6AHA80F2009403	763	2028	Primary	450,000	Rescue Recovery
Engine 4	1999	International	1HTSDADR2KH644030	778		Reserve		
Engine 5	2008	HME Ferrara	44KFT42878WZ21369	2805	2020	Primary	450,000	Station 5 Bond
Engine 6	2015	HME Ahrens Fox	44KFT4285FWZ22744	417	2026	Primary	450,000	Rescue Recovery
Engine 7	1996	KME Renegade	1K9AF4285TN058786	294		Reserve		
Engine 8	2003	HME Ferrara	44KFT428X4WZ20257	764		Reserve		
Rescue 1	2013	Chevrolet g4500	1G86G5CL3D1188493	2978	*2017	Primary	200,000	Undesignated fund
Rescue 2	2009	Ford E450	1FDXE45P89DA31673	589		Reserve		Undesignated fund
Rescue 4	2011	Chevrolet g4500	1G86G5CL8B1176031	762		Reserve		Undesignated fund
Rescue 3	2016	Ford F450	1FDUF4HT9GE808096	2035	*2020	Primary	200,000	Rescue Recovery
Ladder 1	2001	HENDRICKSON	44KFT64801WZ19638	779	2021	Primary	900,000	
Special Hazards 1	2004	Spartan Gladiator	457AT2DC984C047179	1218	2025	Primary	600,000	FEMA DHS Grant
Car 1	2015	Ford Expedition	1FMJU1GT2FEF13353	415	2025	Primary	45,000	Rescue Recovery
Car 2	2015	Ford Expedition	1FMJK1GT3FEF13352	777	*2020	Primary	45,000	Rescue Recovery
Car 3	2003	Ford Explorer	1FMZL72K13UB53756	2158		Reserve		
Car 4	2002	GMC YUKON	1GKEC16232J206763	758	Going out 2016	Reserve		
Car 7	2016	Ford Expedition	1FMJU1GT8GEF15528	2144	2026	Primary	40,000	FM Inspection Fees
Car 8	2008	Ford Expedition	1FMFK16588LA61941	1269	2020	Primary	40,000	
TRUCK 4	2005	FORD F350	1FTWW33P56EB49745	1243		Primary		DHS DECON GRANT
Truck 17	2004	Chevrolet	1GCHK24U44E118907	771	2016 to brush 3	Primary	42,000	
Truck 12	1999	FORD F350	1FDWF36F6KEC30981	776		Primary		
Truck 10	1987	Chevrolet	1GCFR2421HJ145686	760		Reserve		
Truck 7	1999	Freightliner FL70	1FV6HJA5XHB26695	772	out of service			Sale of Surplus goods
Motor Transport 1	2001	Ford E450	1FDXE4571HB31588	774				Donation
Brush 1	1979	Chevrolet	CKL3398150302	761	2022	Primary	200,000	
Marine 1		Boston Whaler 27	214H990		For Sale			Donation
Marine 2		Zodiac	XDC34008K900		Fresh water only	Primary		
Marine 5		MOOSE	IR037090L313			Primary		DHS Grant
ANTIQUE LADDER	1973	AMERICAN LaFR	C123524	1651		Antique		
ANTIQUE PUMPER	1976	AMERICAN LaFR	CE124711	988		Antique		
BOAT TRAILER		LOAD RITE	5A4XJR13220004805			Primary		
SNS TRAILER	2016	HAULMARK	575P81427GP302669	766		Primary		RIEMA GRANT
	755		2036					
Available plates	759		2037					
	762		2043					
	768							
	769							
	773							
	778							
	977							
	2032							

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Fire Department	Project Title	Fire Station								
Description: Construct Fire Station in the Quonset Point Davisville Park											
Fire Station shall have 3-4 bays in order to house one (1) Pumper, one (1) Ladder Truck, and eventually one (1) transport Rescue, and one (1) Heavy Rescue unit. The total square footage will be approximately 10,000 sq. feet. The building should incorporate the use of GREEN technologies such as solar, wind, and geothermal with the goal to achieve a high Leed certification.											
Project Funding Source- At this time, funding is divided in the hope that that Quonset Development Corporation may assist in identifying partial funding for this project as the continued growth and expansion in the park has over the years justified this and the need is ever growing. <i>A risk assessment is ongoing and will be forwarded to Asset Management as soon as completed.</i>											
Begin Date	7/1/17		End Date	6/30/2018		Priority #					
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total				
Planning & Design	150,000.00	0.00	0.00	0.00	0.00	0.00	150,000.00				
Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Construction	0.00	2,500,000.00	0.00	0.00	0.00	0.00	2,500,000.00				
Equipment/Furnishings	0.00	60,000.00	0.00	0.00	0.00	0.00	60,000.00				
Total Project Expenses:	150,000.00	2,560,000.00	0.00	0.00	0.00	0.00	2,710,000.00				
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total				
General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Enterprise Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Authorized Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Unauthorized Bonds	0.00	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00				
Grants/Other	0.00	1,560,000.00	0.00	0.00	0.00	0.00	1,560,000.00				
Total Funding Sources	150,000.00	2,560,000.00	0.00	0.00	0.00	0.00	2,710,000.00				
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total				
Personnel	0.00	450,000.00	900,000.00	900,000.00	900,000.00	900,000.00	5,400,000.00				
Maintenance	0.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	65,000.00				
(Less Revenues)	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Net Operating Cost	0.00	463,000.00	913,000.00	913,000.00	913,000.00	913,000.00	5,002,000.00				



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Fire Station 6

Estimated Cost: 2,710,000.00

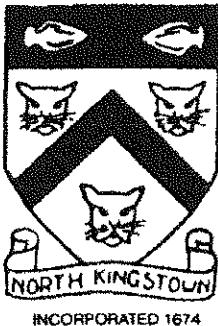
Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	
45	

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:



**TOWN OF
NORTH KINGSTOWN, RHODE ISLAND**

**FIRE DEPARTMENT
PUBLIC SAFETY BUILDING
8150 POST ROAD
NORTH KINGSTOWN, R.I. 02852**

**401-294-3346
401-294-4180 FAX**

TO: James McGwin, Chairman

FROM: Scott G. Kettelle, Fire Chief *Scott G. Kettelle*

DATE: February 22, 2017

SUBJECT: Asset Management CIP 2018

As stated in recent mouths to the Asset Management Commission the fire department has a clear need for increased fire protection capabilities in the Quonset Point/ Davisville Industrial Park. We have demonstrated that our response times from our current station configuration do not provide adequate coverage to many of the target hazards located in the park.

The fire department is urging the Asset Management Commission to prioritize the addition of a fire station in the park in its 2018 CIP and we hope to garner support from elected officials to identify funding sources to bring this concept to realization. The improved response times will undoubtedly save lives in the park due to medical emergencies and industrial accidents, but also provide a shorter response time to facilities that by their very nature have dangerous processes that could harm the community if we are unable to arrive and control incidents in their early stages.

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

27



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Fire Department Facilities Upgrades

Estimated Cost: \$457,500.00

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	7
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	39

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

(28)
TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	Fire Department	Project Title	Fire Station (Station #1 Addition)								
Description: Construct a Fire Station addition on the north side of the current station 1, (8150 Post Road). The station shall be a minimum of 9,200 square feet and have the capacity to house one (1) Pumper, one (1) Ladder Truck, one (1) Deputy Chief Vehicle, one (1) Heavy Rescue, one (1) Reserve Rescue, one (1) Brush Fire Truck, one (1) fresh water inflatable boat. The living and office section shall have a minimum of 7,600 square feet of area. The apparatus shall be for four (4) additional apparatus bays with additional work areas with a total of a minimum of 7,400 square feet. The facility shall incorporate as many GREEN technologies as possible including solar, wind, geothermal with the goal of achieving high Leed certification. The building shall be constructed of brick/block to increase overall life of the structure. The total square footage of the facility will be 15,000 square feet at \$300.00 per square foot. This construction was originally proposed in the late 1990's as public safety project (Phase 2)											
Begin Date	1/1/2017		End Date	6/30/2021		Priority #					
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total				
Planning & Design	\$337,500.00	0.00	0.00	0.00	0.00	0.00	\$337,500.00				
Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Construction	0.00	0.00	0.00	\$4,500,000	0.00	0.00	\$4,500,000.00				
Equipment/ Furnishings	0.00	0.00	0.00	225,000.00	0.00	0.00	\$225,000.00				
Total Project Expenses:	\$337,500.00	0.00	0.00	4,725,000	0.00	0.00	5,062,500.00				
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Prject Total				
General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Enterprise Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Authorized Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Unauthorized Bonds	0.00	4,725,000.00	0.00	0.00	0.00	0.00	\$4,725,000.00				
Grants/Other	337,500.00	0.00	0.00	0.00	0.00	0.00	\$337,500.00				
Total Funding Sources	337,500.00	\$4,725,000.00	0.00	0.00	0.00	0.00	\$5,062,500.00				
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total				
Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Maintenance	0.00	0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$40,000.00				
(Less Revenues)	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Net Operating Cost	0.00	0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$40,000.00				



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Fire Station 1 AdditionEstimated Cost: \$5,062,500.00

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	7
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	10
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	TOTAL SCORE
	39

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

29



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Temporary Fire Engine Storage

Estimated Cost: \$85,000.00

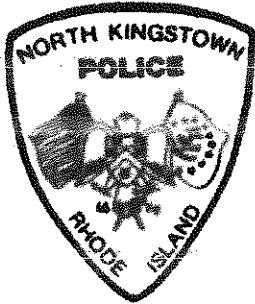
Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	5
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	0
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	5
TOTAL SCORE	35

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:



NORTH KINGSTOWN POLICE DEPARTMENT

8166 POST ROAD, NORTH KINGSTOWN, RHODE ISLAND 02852
Telephone: (401) 294-3311 FAX: (401) 294-6830
Administrative Offices: (401) 294-3316

CHIEF OF POLICE
Patrick Flanagan

To: Asset Management Commission
From: Captain Steven St. Onge
Date: October 14, 2016
Subject: Update to FY 16 Projects

As of this date the Police Department does not have any ongoing projects other than the annual projects such as the purchasing of police vehicles. Three vehicles were purchased from the Departments budget at a total cost of \$87,084, line item Vehicular Equipment. To outfit the vehicles the cost was \$26,000. The money to outfit the three vehicles was taken from the Department's budget; specifically from line items: Training \$10,000, Tuition \$13,000 and \$3,000 Vehicle Equipment (remainder of the \$90,000 budgeted for 3 new vehicles). In FY 16, the Department purchased seven bulletproof vests. The total cost of the vests purchased was \$5,194.98. Half of the vests were purchased using funds from the Departments budget line item: Personnel Equipment. The other half came from a federal grant (BVP). Total cost to the Department was \$2,597.49.

The Department has plans to begin work on the following projects in the remainder of this fiscal year: Window replacement at the police station (15 windows), roof replacement, and one outside light fixture replacement. As of this date, none of these projects are funded.

It is projected that three new police vehicles will be purchased in FY 17 with monies coming from the Department's budget, line item Vehicular Equipment.

Respectfully submitted,

Captain Steven D. St. Onge

Steven St. Onge (Capt.)

From: Patrick Flanagan (Chief)
Sent: Wednesday, October 26, 2016 9:48 AM
To: Steven St. Onge (Capt.)
Subject: FW: Cruiser Fees

FYI

-----Original Message-----

From: Thomas Menec (Patrol Officer)
Sent: Wednesday, October 26, 2016 7:23 AM
To: Patrick Flanagan (Chief)
Subject: Cruiser Fees

Chief,

We looked through the detail records and learned that the cruisers produced \$140,526.50 in 2015 and \$120,730.00 thus far in 2016.

Respectfully,
PO Menec #30

NKPD CIP UPDATE-FLEET AS OF SEPTEMBER 2016

UNIT	YEAR	MAKE	VIN	REG #	COLOR	EXPECTED REPLACEMENT	TRADE-IN/SELL/DETAIL FLEET	REPLACEMENT COST	FUNDING SOURCE			
UNMARKED POLICE VEHICLES												
5	2007	FORD 500	1FAHP24187G152225	R8463/240	GREEN							
1	2005	FORD	2FAFP71W66X107846	NK931/573	BLACK	Oct-16	TRANSFER TO DET DIV					
3	2014	FORD	1FAHP2MK4EG185826	42	WHITE	Oct-16	TRANSFER TO PATROLS					
2	2008	FDRD	1FAHP24W28G172466	PX128/611	BLUE							
B	2004	FORD	2FAFP71W04X154013	VS957/634	BLUE							
9	2001	FORD	2FAFP71W31X158231	MK624/593	BLUE							
10	2000	FORD	2FAFP71W0YX195781	ST479	GREEN	Oct-16	TRADE-IN	\$30,000	FY 16-17 BUDGET			
4	2014	FORD	1FAHP2MK7EG120016	VI502/606	GRAY							
7	2006	FORD	1FMPU16576LA73221	NE981/605	WHITE							
6	2009	FDRD	1FAHP23W79G117904	NE182/807	GOLD							
MARKED POLICE VEHICLES												
201	2015	FORD	1FAHP2MK8FG170120	970	WHITE							
202	2014	FORD	1FAHP2MK6EG185827	1503	WHITE							
203	2011	FORD	2FABP7BV1BX175518	2688	WHITE							
204	2011	FORD	2FABP7BV6BX162568	565	WHITE							
205	2014	FORD	1FAHP2MK2EG120084	205	WHITE							
206	2003	FORO/SUV	1FMPU16L09L879374	613	WHITE							
207	2014	FORD	1FAHP2MK0EG120083	1534	WHITE							
208	2011	FORD	2FABP7BV6BX175515	20	WHITE							
209	2015	FORD	1FAHP2MKXFG170121	971	WHITE							
210	2015	FORD	1FAHP2MK1FG170122	968	WHITE							
211	2014	FORD	1FAHP2MK2EG185825	343	WHITE							
212	2011	FORD	2FABP7BV9BX157302	975	WHITE							
ANIMAL CONTROL VEHICLES												
252	2014	FORD	NMOLS6E78E1161114	652	WHITE							
251	2000	GMC	1GTDMD19W6Y8507892	651	WHITE	Oct-16	TRADE-IN	NOT TO BE REPLACED				
HARBOR DIVISION VEHICLES												
PB239	2014	MARITIME	MIX90135E314	0022NK	WHITE				\$73,000			
FORFEITURE VEHICLES												
UC	2002	MAZDA	JM1BJ245921602061	939843/2945								
MILITARY SURPLUS VEHICLES/DETAIL VEHICLES												
213	1988	CHEV	1GNEV18C9JF169385	POL 2921								
214	2011	FORD	2FABP7BV7BX157301	POL 2923	WHITE							
215	2011	FORD	2FABP7BVXBX175517	POL 221								
MISCELLANEOUS VEHICLES												
BCI	2006	HOMESTEAD	5HA8V10136N061688	3754	WHITE							
TRUCK	2002	GMC	1GCEC14W52Z172461	3757	WHITE	NDT TO BE REPLACED						
	2015		1M9US0810F0597075	SPEED MONITOR	WHITE							
			1K98S0811YK118226	SMART TRAILER	WHITE	NOT TO BE REPLACED	SCRAP					
	2001		1K98081X1K1180017	SMART TRAILER	WHITE	NOT TO BE REPLACED	RE-OUTFIT/ACC RECON					
	2009		189AF511B9PB25301	FD TRAILER	WHITE							

NKPD CIP UPDATE-FLEET AS OF SEPTEMBER 2016

UNIT	YEAR	MAKE	VIN	REG #	COLOR	EXPECTED REPLACEMENT	TRADE-IN/SELL/DETAIL FLEET	REPLACEMENT COST	FUNDING SOURCE	NOTES
UNMARKED POLICE VEHICLES										
5	2007	FORD	500	1FAHP24187G152225	RR463/240	GREEN	UNDETERMINED TRADE-IN			
1	2006	FORD		2FAFP71W66X107846	NK931/573	BLACK	Oct-16	TRANSFER TO DET DIV	\$34,603	FY 16-17 BUDGET
3	2014	FORD		1FAHP2MK4EG185826	42	WHITE	Oct-16	TRANSFER TO PATROLS	\$36,006	FY 16-17 BUDGET
2	2008	FORD		1FAHP24W2BG172466	395009/611	BLUE	UNDETERMINED TRADE-IN			
8	2004	FORD		2FAFP71W04X154013	V5957/634	BLUE	UNDETERMINED TRADE-IN			
9	2001	FORD		2FAFP71W31X158281	MK624/593	BLUE	17-Oct	TRADE-IN	\$29,028	FY 17-18 BUDGET
10	2000	FORD		2FAFP71WOYX195781	ST479/148	GREEN	Oct-16	TRADE-IN	REPLACED BY CAR 1	FY 16-17 BUDGET
4	2014	FORD		1FAHP2MK7EG120016	VI502/606	GRAY	UNDETERMINED TRADE-IN			
7	2006	FORD		1FMPU16576LA73221	NE981/605	WHITE	UNDETERMINED TRADE-IN	TRADE-IN	\$55,556	FY 18-19 BUDGET
6	2009	FORD		1FAHP23W79G117904	NE1B2/807	GOLD	UNDETERMINED TRADE-IN			
MARKED POLICE VEHICLES										
201	2016	FORD		1FAM5KBAR0GG854295	S70	WHITE	UNDETERMINED TRADE-IN			
202	2014	FORD		1FAHP2MK6EG185827	1503	WHITE	CONVERT TO 204 OCT 16	TRADE-IN 2017	32,000	FY 17-18 BUDGET
203	2015	FORD		1FAHP2MK8FG170120	2688	WHITE	UNDETERMINED TRADE-IN			
204	2011	FORD		2FABP7BV6BX162568	565	WHITE	Oct-16	ADDED TO DETAIL FLEET		
205	2014	FORD		1FAHP2MK2EG120084	205	WHITE	17-Oct	TRADE-IN	\$36,900	FY 17-18 BUDGET
206	2016	FORD		1FM5K8AR9GGB54294	613	WHITE	UNDETERMINED TRADE-IN			
207	2014	FORD		1FAHP2MK0EG120083	1534	WHITE	Oct-17	TRADE-IN	\$36,900	FY 17-18 BUDGET
208	2011	FORD		2FABP7BV68X175515	20	WHITE	Oct-16	ADDED TO DETAIL FLEET	\$40,816	FY 16-17 BUDGET
209	2015	FORD		1FAHP2MKXFG170121	971	WHITE	UNDETERMINED TRADE-IN			
210	2015	FORD		1FAHP2MK1FG170122	968	WHITE	UNDETERMINED TRADE-IN			
211	2014	FORD		1FAHP2MK2EG185825	343	WHITE	UNDETERMINED TRADE-IN			
212	2016	FORD		2FABP7BV98X157302	975	WHITE	UNDETERMINED TRADE-IN			
ANIMAL CONTROL VEHICLES										
252	2014	FORD		NMOLS6E78E1161114	652	WHITE	2026	TRADE-IN		
251	2000	GMC		1GTD19W6YB507892	651	WHITE	Oct-16	TRADE-IN	NOT TO BE REPLACED	
HARBOR DIVISION VEHICLES										
P8239	2014	MARITIME		MIX90135E314	0022NK	WHITE	2026		\$73,000	FY 26-27 BUDGET
FORFEITURE VEHICLES										
UC	2002	MAZDA		JM1BJ245921602061	939843/2945	BLUE	NOT TD BE REPLACED	SCRAP		WON'T PASS INSPECTION
MILITARY SURPLUS VEHICLES/DETAIL VEHICLES										
213	1988	CHEV		1GNEV18C9JF169385	POL 2921	WHITE	17-Oct	SELL	N/A	
214	2011	FORD		2FABP7BV7BX157301	PDL 2923	WHITE	17-Oct	REPLACED BY PATROL VEHICLE	\$500	PROCEEDS RETURN TO PD
215	2011	FORD		2FABP7BVXBX175517	POL 221		17-Oct	REPLACED BY PATROL VEHICLE	\$500	STRIP-OUT COST
MISCELLANEOUS VEHICLES										
BCI	2006	HOMESTEAD		5HABV10136N061688	3754	WHITE	2026		N/A	STRIP-OUT COST
TRUCK	2002	GMC		1GCEC14W5Z172461	22108/3757	WHITE	NOT TO BE REPLACED			PURCHASED WITH GRANT
	2015			1M9US0810FD597075	1511/SP TRL	WHITE	UNDERTERMINED			
	2000			1K9BS0811YK118226	SMART TRAILER	WHITE	NOT TO BE REPLACED	SCRAP		
	2001			1K9B081X1K1180017	SMART TRAILER	WHITE	NOT TO BE REPLACED	RE-OUTFIT/ACC RECON		PURCHASED WITH GRANT
	2009			189AF51189P825301	3970/MSG SIGN	WHITE	NOT TO BE REPLACED			

Capital Improvement Project (CIP) Updates for Fiscal Year 2017 Projects as of 10/18/2016

Police Department

Number	Project Description	Asset(s)	Fiscal Year 2017 Total Expenditure	Source(s) of project funding	Project Completion date	Comments
1	Window Replacement (15)	NKPD	\$6,000	Not Funded @ This Time	Summer 2017	
2	Roof Replacement	NKPD	\$200,000	Not Funded @ This Time	Summer 2017	
3	Light Fixture (Front Lot) Replacement	NKPD	\$1,000	Not Funded @ This Time	Summer 2017	
4						
5						
6						

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	Police	Project Title	Window Replacement				
Description:							
Replace windows on east and west side of the Public Safety Building that were not replaced in the last building project.							
Begin Date	7-1-17		End Date	6-30-18		Priority #	
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	0						
Land Acquisition	0						
Construction	6,000						
Equipment/ Furnishings	0						
Total Project Expenses:	6,000						
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	6,000						
Enterprise Funds	0						
Authorized Bonds	0						
Unauthorized Bonds	0						
Grants/Other	0						
Total Funding Sources	6,000						
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel							
Maintenance							
(Less Revenues)							
Net Operating Cost							



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Public Safety Building Window Replacement

Estimated Cost: \$6,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	2
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	2
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	1
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	2
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	2
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	9
	TOTAL SCORE

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Police	Prject Title	Roof Replacement/Repair				
Description:							
Replace/repair roof of Public Safety Building.							
Begin Date	7-1-17		End Date	6-30-18		Priority #	
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	0						
Land Acquisition	0						
Construction	200,000						
Equipment/ Furnishings	0						
Total Project Expenses:	200,000						
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	200,000						
Enterprise Funds	0						
Authorized Bonds	0						
Unauthorized Bonds	0						
Grants/Other	0						
Total Funding Sources	200,000						
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel							
Maintenance							
(Less Revenues)							
Net Operating Cost							

31



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Public Safety Building Roof Replacement

Estimated Cost: \$200,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	7
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero.)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	34

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Police	Project Title	Parking lot light fixture replacement				
Description:							
Replace light fixture in front lot of the Public Safety Building that was damaged by a motor vehicle accident.							
Begin Date	7-1-17		End Date	6-30-18		Priority #	
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	0						
Land Acquisition	0						
Construction	1,000						
Equipment/ Furnishings	0						
Total Project Expenses:	1,000						
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	1,000						
Enterprise Funds	0						
Authorized Bonds	0						
Unauthorized Bonds	0						
Grants/Other	0						
Total Funding Sources	1,000						
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel							
Maintenance							
(Less Revenues)							
Net Operating Cost							

32



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Public Safety Building Parking Lot Light Fixture Replacement

Estimated Cost: \$1,000

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	2
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	4
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	1
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	2
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	2
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	TOTAL SCORE
	11

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

33 Senior Services Project Requests

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Senior Services	Project Title	Vehicle Replacement									
Description: Senior Services currently uses two vehicles for senior transportation. Our 2006 Ford E450 Terra Transit Turtle Top transports seniors on Tues, Wed, and Thurs. food shopping and special quality of life appointments. The current mileage is 112,674 which is excessive miles for transportation of seniors. For FY 16 we transported 1,421 seniors on this bus. The roof currently is leaking (slightly), A/C and heating works intermittently. This vehicle was due for replacement in FY17 and was postponed to 2018. We currently have \$45,000 in Capital Outlay (\$15,000/year for 3 years).												
Our 2012 Ford E450 Odyssey Turtle Top – current mileage 67,124 transports seniors to the senior center daily and to quality of life appointments and local trips. For FY 16 we transported 2,416 seniors. Upon replacement of the 2006 bus, our 2012 will be used three days per week and our new bus would be used daily to minimize mileage.												
Begin Date			End Date			Priority #						
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Planning & Design												
Land Acquisition												
Construction												
Equipment/ Furnishings	\$86,000					\$90,000	\$176,000					
Total Project Expenses:												
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
General Fund												
Enterprise Funds	\$15,000 Cap. Outlay	\$90,000										
Authorized Bonds												
Unauthorized Bonds												
Grants/Other												
Total Funding Sources	\$60,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$135,000					
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Personnel												
Maintenance												
(Less Revenues)												
Net Operating Cost												



33 North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Vehicle Replacement

Estimated Cost: _____

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	7
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	5
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	TOTAL SCORE
	32

Asset Management Commission Use Only

Commission Member Initials: _____

Priority Rank Awarded: _____

Commission Member Comments: _____

34 Sewers Project

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	Public Works	Project Title	Sewers
Description: The Town of North Kingstown completed a Wastewater Facility Plan (Plan) for the commercial and residential areas of the Post Road Corridor and Wickford. That Plan broke Post Road into 2 phases, Post Road North (Rt 403 to Austin Road) and Post Road South (Rt. 403 to State Police Barracks). Each of these phases was further broken down into sub-phases to be designed and built over multiple years. The Town Council approved the Plan in October, 2011 and it has subsequently been approved by RIDEM. Post Road South sewers were approved by the voters in 2009 and 2010, and construction was completed in 2016. Earlier voter approval also included funds to upgrade the QDC treatment facility, as required by the town's Intergovernmental Agreement with QDC. Voters more recently approved sewers for the commercial district in Wickford (\$4.9 million) and sewers for the section of Post Road between Route 403 and School Street (\$6.6 million). The town is currently construting new metering chambers to measure flows entering the Quonset Business Park, as well as undergoing renovations to the Mark Drive pump stations. Wickford sewers are under design, with an anticipated construction start in spring of 2017. The approved Post Road North project has not been designed, but could start as early as FY 19. Other estimated costs contained in the Plan include Post Road South Residential at \$5 million, Post Road North Commercial at an additional \$5 million from currently appoved funding, Post Road North Residential at \$24 million, Shore Acres at \$13 million, Wickford Village and Poplar Point at \$34 million. The Plan proposes to add three personnel to administer the program, a superintendant to oversee construction and maintenance, a part time clerical to handle administration and billing, and a second part time maintenance operator later in the program, all to be funded from sewer usage fees.			

AMC comments:

Begin Date	7/1/2017		End Date	2023		Priority #	
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$125,000.00	\$90,000.00	\$108,000.00	\$0.00	\$0.00	\$0.00	\$323,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction	\$4,500,000.00	\$2,910,000.00	\$3,492,000.00	\$0.00	\$0.00	\$0.00	\$10,902,000.00
Equipment/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Project Expenses:	\$4,625,000.00	\$3,000,000.00	\$3,600,000.00	\$0.00	\$0.00	\$0.00	\$11,225,000.00
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Authorized Bonds	\$4,625,000.00	\$3,000,000.00	\$3,600,000.00	\$0.00	\$0.00	\$0.00	\$11,225,000.00
Unauthorized Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grants/Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Funding Sources	\$4,625,000.00	\$3,000,000.00	\$3,600,000.00	\$0.00	\$0.00	\$0.00	\$11,225,000.00
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$80,134.00	\$115,134.00	\$118,588.00	\$122,146.00	\$125,810.00	\$129,584.00	\$691,396.00
Maintenance	\$77,147.00	\$85,000.00	\$87,550.00	\$90,177.00	\$92,883.00	\$95,669.00	\$528,426.00
(Less venues)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Operating Cost, Net	\$157,281.00	\$200,134.00	\$206,138.00	\$212,323.00	\$218,693.00	\$225,253.00	\$1,219,822.00



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Department of Public Works - SewersEstimated Cost: \$4,625,000 in FY 18 (\$11.2 M over 3 years)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	2
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	2
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	10
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	5
TOTAL SCORE	41

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

35-59 School Department Project Requests



NORTH KINGSTOWN SCHOOL DEPARTMENT

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November 2, 2016

Members of the North Kingstown Town Council:

Attached is our FY18 Capital Improvement Program (CIP) for your review and consideration. The Facilities Subcommittee recommended presentation of this document to the NK School Committee at their October 11, 2016, meeting. The North Kingstown School Committee then approved this document at their October 18, 2016, meeting. The Committee also approved a request for current funding, as noted below, at their November 1, 2016, meeting.

Our CIP plan for FY18 consists of the following:

1. A request for immediate funding for completion of the heating and ventilation upgrades begun at the North Kingstown High School. As you are aware, approximately \$1M of upgrades have been completed, with an estimated \$700,000 in upgrade remaining.

The Committee requests immediate consideration of funding by the Town Council for the completion of these repairs during the summer of 2017. The Committee has agreed to move forward with the planning of this work but has requested a decision by the Council before the work is actually put out to bid in February of 2017.

The request is for \$700,000 for funding to complete this project started 2 years ago based on original estimates, that are now 3 years old, for the complete project to cost approximately \$1.7M.

2. The Committee is also requesting an additional \$2,930,000 in capital funding to be considering during the FY18 budget cycle with a determination by early May (during the normal budget process).

A spreadsheet with the anticipated projects that are part of these requests (request 1 and 2), is attached. This \$2,930,000 request is predicated on the use of \$400,000 of available funding from the 2004 bond approval and the use of the remainder of approximately \$250,000 of funds remaining of FY17 allocated capital funds.

3. Finally, the District's 5 year Capital Improvement Plan documentation is also attached. This information has been forwarded to Phil Bergeron for the Asset Management Committee's FY18 Capital Improvement Plan yearly review.

Should you have any questions regarding this information, please contact me. Thank you for your consideration of this important request.

Sincerely,



Phil Auger, Ph.D.
Superintendent of Schools

**NORTH KINGSTOWN SCHOOL DEPARTMENT
FY18 CAPITAL IMPROVEMENT FUNDING REQUEST
NOVEMBER 1, 2016**

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>NOTES</u>
<u>I. RECOMMENDED FOR CONSIDERATION AT FY18 BUDGET APPROVAL:</u>		
Electrical Upgrades, Phase 2	500,000	Replacement of Federal Pacific equipment
Security upgrades	200,000	Door access systems/door monitoring system
Technology upgrades	200,000	Refresh of smartboards purchased in 2008 needed
2 new mini-buses/cameras/GPS	200,000	Request for 2 new mini-buses and add camera/GPS to large fleet buses
Floor covering, FC, SL, NKHS, D Bldg	1,000,000	Recommend high traffic, long life flotex product
D Building airflow upgrades	200,000	Currently houses IT, Transportation, Facilities and Food Service functions
Maintenance bldg roof replacement	100,000	Per roof surveys completed for district in 2013
A&E Fees	480,000	20% of total as noted NTE By RIDE
TOTAL FY18 BUDGET CAPITAL FUNDING	2,880,000	Before other sources applied (see below)
<u>II. REQUEST FOR FUNDING FOR NKHS ATHLETIC COMPLEX UPGRADES:</u>		
NKHS ATHLETIC COMPLEX	700,000	If new athletic complex does not move forward, track and tennis courts need to be upgraded.
<u>III. LESS: KNOWN AVAILABLE FUNDING SOURCES:</u>		
2004 Bond Approval outstanding	(400,000)	Per Information received from Town Finance Director and Town Bond Counsel; only for use at FC, WMS, FP; would require TC approval; recommended for FC floor covering
FY17 TC Capital Funding	(250,000)	Approximate remaining funds; funds have been available upon request
SUBTOTAL NET OF POSSIBLE FUNDING SOURCES	2,930,000	
<u>IV. RECOMMENDED FOR IMMEDIATE FUNDING CONSIDERATION:</u>		
NKHS Heating Ventilation, Phase 2	700,000	If funds can be anticipated by late December 2016, we can get the work bid and approved for completion in the summer of 2017.
TOTAL RECOMMENDED REQUEST	3,630,000	Total items I thru IV.

**NORTH KINGSTOWN SCHOOL DEPARTMENT
5 YEAR CAPITAL IMPROVEMENT PLAN
FOR THE FISCAL YEAR FY2018 THRU FY2022**

<u>CAPITAL NEED/SCHOOL:</u>	SUGGESTED		<u>PROJECTED</u> 2017	5-YEAR PROJECTION					<u>TOTAL</u> 5-YEAR	<u>+5 YEARS</u>	
	<u>PRIORITY</u>	<u>FUNDING SOURCE</u>		<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>			
NKHS HVAC SYSTEM RETRO COMMISSIONING	1	TOWN	700,000	-	-	-	-	-	700,000	-	
DISTRICTWIDE SECURITY UPDATES	1	FB/BOND	-	200,000	200,000	-	-	-	400,000	250,000	
DISTRICTWIDE TECHNOLOGY NEEDS	2	FB	200,000	200,000	200,000	350,000	350,000	350,000	1,650,000	1,750,000	
D BUILDING RTU/AIR FLOW SYSTEM	2	FB	-	-	200,000	-	-	-	200,000	-	
DISTRICTWIDE EQUIPMENT/VEHICLE NEEDS	3	FB	100,000	150,000	100,000	50,000	50,000	50,000	500,000	300,000	
WMS MECHANICAL FRESH AIR SYSTEM	3	BOND	-	-	-	-	450,000	-	450,000	-	
DISTRICTWIDE WINDOW REPLACEMENTS	3	BOND	-	-	50,000	950,000	25,000	25,000	1,050,000	75,000	
DISTRICTWIDE ELECTRICAL UPDATES	1	FB/TOWN	50,000	450,000	250,000	150,000	-	-	900,000	50,000	
DISTRICTWIDE SEWER/PLUMBING UPDATES	3	BOND	-	-	-	300,000	50,000	25,000	375,000	100,000	
MASONRY NEEDS	3	BOND	-	50,000	-	225,000	25,000	25,000	325,000	100,000	
SIDEWALKS/PARKING LOTS/PLAYGROUNDS	3	BOND	-	-	-	500,000	25,000	25,000	550,000	150,000	
HAMILTON ELEMENTARY BOILER REPLACE	4	FB	-	-	-	200,000	-	-	200,000	-	
FISHING COVE PERIMETER ROOMS HEATING	4	FB	-	-	-	200,000	-	-	200,000	-	
DISTRICTWIDE LIGHTING UPDATES	4	FB	-	-	-	200,000	-	150,000	350,000	200,000	
NKSD AUDITORIUM LIGHTING	4	FB	-	-	50,000	-	-	-	50,000	-	
HEALTH & SAFETY/ADA COMPLIANCE	4	BOND	-	-	-	2,000,000	2,000,000	-	4,000,000	-	
WMS CHAIRLIFT	2	FB	-	30,000	-	-	-	-	30,000	-	
<u>FLOOR COVERINGS:</u>											
FISHING COVE	1	BOND	-	-	-	200,000	-	-	200,000	-	
STONY LANE	1	BOND	-	-	-	350,000	-	-	350,000	-	
NKHS (ADMIN AND MUSIC ROOMS AREAS)	1	BOND	-	-	-	100,000	-	-	100,000	-	
D BUILDING	1	BOND	-	-	-	250,000	-	-	250,000	-	
NKHS FLOOR TILES/EXPANSION JOINTS	3	BOND	-	-	-	500,000	-	-	500,000	-	

CAPITAL NEED/SCHOOL:	PRIORITY	FUNDING SOURCE	PROJECTED 2017	5-YEAR PROJECTION					TOTAL 5-YEAR	+5 YEARS
				2018	2019	2020	2021	2022		
PLAYGROUND EQUIPMENT:										
DAVISVILLE ACADEMY	3	FB	-	60,000	-	-	-	-	60,000	-
FOREST PARK	4	FB	-	20,000	-	-	-	-	20,000	-
ALL OTHER SCHOOLS	4	FB	-	-	25,000	25,000	25,000	25,000	100,000	150,000
ATHLETIC FIELDS:										
NKHS ATHLETIC FIELD IMPROVEMENTS ⁽¹⁾	4	OTHER	-	1,200,000	-	-	-	-	1,200,000	-
NKHS TRACK SURFACE RESURFACING ⁽¹⁾	4	OTHER	-	300,000	-	-	-	-	300,000	-
RESURFACING OF TENNIS COURTS (HS) ⁽¹⁾	4	OTHER	-	150,000	-	-	-	-	150,000	-
WMS SOFTBALL FIELD GRASS TO DIRT	4	OTHER	-	200,000	-	-	-	-	200,000	-
ROOF REPLACEMENTS:										
NKHS	4	BOND	-	-	-	-	1,200,000	-	1,200,000	2,000,000
WMS	3	BOND	-	-	-	-	200,000	-	200,000	425,000
DMS	N/A	BOND	-	-	-	-	-	-	-	-
SL	N/A	BOND	-	-	-	-	-	-	-	-
FC	3	BOND	-	-	-	-	-	-	-	800,000
FP	4	BOND	-	-	-	-	1,000,000	-	1,000,000	10,000
QES	N/A	BOND	-	-	-	-	500,000	-	500,000	-
HES	3	BOND	-	-	-	-	250,000	-	250,000	800,000
DAVISVILLE ELEMENTARY	3	BOND	-	-	-	-	250,000	-	250,000	-
MAINTENANCE BUILDING	2	BOND	-	100,000	-	-	550,000	-	550,000	-
D BUILDING	N/A	BOND	-	-	-	-	-	-	100,000	225,000
REFINISHING OF GYM FLOORS (HS/DMS/WMS)	4	FB	-	-	100,000	-	-	-	100,000	-
REPLACE LOCKERS - DMS/WMS	4	BOND	-	-	500,000	-	-	-	500,000	-
REPLACE LOCKERS - NKHS	4	FB	-	-	-	-	-	-	-	500,000
QES EMERGENCY GENERATOR INSTALL	4	FB	-	-	45,000	-	-	-	45,000	-
			1,050,000	3,010,000	1,820,000	6,550,000	6,700,000	675,000	19,805,000	7,885,000

NOTES:

FB = NKSD FUND BALANCE

(1) NKSD is pending a professional cost estimate for a new High School Athletic Complex that would include a new complex, a new field and resurfacing of the tennis courts. The plan for this project would be for a large portion to be from fundraised dollars as well as the possibility of applying for an open space grant thru RIDEM. If this plan does not move forward, however, resurfacing of the current track as well as resurfacing of the current tennis courts will need to be undertaken as soon as possible. The conversion of the WMS softball field is not part of the NKHS Athletic Complex project.

NOTE REGARDING LONG TERM INFRASTRUCTURE PLANS FOR THE DISTRICT:

The District is beginning a long term infrastructure project that would have an end goal of modernizing our current facilities including new facilities and/or consolidation of current buildings. Should consolidation of facilities occur, the capital needs noted above could change significantly should older facilities be eliminated.



NORTH KINGSTOWN SCHOOL DEPARTMENT

BUSINESS OFFICE

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October 18, 2016

Members of the North Kingstown School Committee:

Attached is our proposed FY18 Capital Improvement Program (CIP) for your review and consideration. The Facilities Subcommittee recommended presentation of this document to the NK School Committee at their October 11, 2016, meeting.

As in years past, the Town of North Kingstown Asset Management Committee will meet (date TBD) to review the school department Capital Improvement Plan.

In order to formulate a plan for capital needs for the NKSD, the School Department is preparing to undertake a long term Infrastructure Improvement project that is anticipated to culminate in a request for bond funding. In preparation for this project the District has completed an educational facilities best use plan that can be found on our District website. Also, the RI Department of Education contracted for a statewide facilities analysis, the results of which can also be found on our website.

The attached excel spreadsheet will be presented to the Town Council in the format requested by the Asset Management Committee. This document is largely the same as in prior years in terms of work needed in the next 5 to 10 years except for a few additions and updates. Also, the dates of projects continue to be pushed into the future based on lack of a funding plan for the Town of North Kingstown.

PLEASE NOTE: Estimates are just that – “estimates.” Some estimates are based on prior project work done or input from contractors and other professionals. The true cost of any construction project is not known until the work is formally bid. Providing actual bid pricing is not possible because vendors will not take the time necessary to provide preliminary pricing on larger jobs without knowing that a formal bid is in process. However, this lack of formal pricing should in no way lead anyone to believe that the lack of a town wide capital plan is in the best interest of the students or citizens of the Town of North Kingstown. We are yet again entering another budget cycle with no formal plan for funding of our current or long-term infrastructure needs.

Please note the following information that corresponds to the attached spreadsheet:

1. NK High School HVAC Retro-commissioning – Phase I of this work was completed this past summer. Total project cost estimated is at approximately \$1.7M. Phase II estimates are approximately \$500K. No work was completed during the summer of 2016 on this project due to unknown costs for electrical upgrades for replacing Federal Pacific electrical panels at various schools.

2. **Districtwide security upgrades** – A districtwide PA system has been installed and is in full use. Future upgrades envisioned are for card access systems and door monitoring systems/cameras.
3. **Technology** – Technology continues to be a major area of focus. This is an area that encompasses districtwide infrastructure, shared technology programs, career tech programming needs, staff equipment needs and future goals for technology for our district. We continue to follow our 5-year technology plan.
4. **D-Building RTU/Air Flow System** – Similar issue as WMS #6 below. Staff housed at the D Building include Information Technology, Facilities, Food Service and Transportation. Required for proper air flow. Building interior has been renovated since originally constructed and current system is inadequate for current configuration.
5. **Vehicle Fleet Replacements, Including buses, and other maintenance equipment needs** – While we have been able to replace some equipment needed for facilities this past year, we cannot lose sight of the fact that much of our equipment is old and in need of replacement. For example, we currently have a 1969 John Deere 300 tractor that has an estimated replacement cost of \$50,000. This tractor is used for grass cutting and all summer field work as well as snow removal at the HS. The current model has become less and less dependable due to age and use.

Mini buses for student transportation are also part of this plan and should be considered for replacement on a consistent basis so our fleet does not continue to deteriorate.

6. **Mechanical fresh air system** – WMS - This is a health and safety issue addressed by RIDE as a short term need at the school.
7. **Districtwide window replacement** - Damaged, old windows are inevitable with age and also an area contributing to inefficient energy usage. Wickford Middle School, Davisville Middle School and Hamilton Elementary School are three schools that need mass window replacement. Many of the other buildings in the district also need new windows to some extent.
8. **Districtwide electrical upgrades** - The condition of our electrical systems in our buildings is of concern mainly due to age. Electrical panels, circuit breakers, terminals, etc., are all in need of upgrade. Our on staff electrician has done a detailed analysis of issues by building but formal cost estimates have not been gathered as this is a major project for the district. A commitment of funding prior to seeking RFPs and project planning should be determined. As our technology demands increase, it will be increasingly critical to ensure that our electrical systems are properly sized and functioning. We are currently working a Phase I project for approximately \$100K to begin replacing Federal Pacific electrical panels. The much larger Phase II project will be proposed in mid to late February for completion during the summer of 2017.

9. Districtwide sewer/plumbing upgrades – Aged sewer system (FC) and districtwide plumbing needs to be addressed. Showers at both DMS and WMS need significant improvements. FC sewer system, old clay pipes, have caused several maintenance issues and also needs to be addressed.
10. Masonry – Issues at Fishing Cove Elementary School and Wickford Middle School for masonry work are becoming more common as our schools age. Old/damaged masonry can lead to other damages and is a capital area that needs attention.
11. Sidewalks/Parking Lots – Many schools have sidewalks and parking lots that need repair/resurfacing. The resurfacing is estimated at approximately \$1.25/sf. Sidewalk repairs can also be extensive and the need is becoming more and more apparent as our schools age.
12. Boiler Replacement - Hamilton Elementary School – HES is projected to need a boiler replacement in the next 5 years.
13. Fishing Cove Perimeter Rooms Heating Upgrades – The heating system at FC for the perimeter rooms and addition was electric and is no longer functional. On very cold days heat can be an issue in these rooms. An add-on system to the current new boiler system needs to be reviewed and implemented.
14. Districtwide lighting upgrades/energy efficiency upgrades (including insulation, electric heat conversion) - We continue to review our energy consumption and investigate energy rebate programs and other funding sources to accomplish these projects.
15. NKHS Auditorium Lighting Replacement – The lighting in the auditorium is original from the OLD building. The lighting was brought from the old building when the HS was built nearly 15 years ago. The system was very old then; it is now significantly beyond its useful life. Repairs are difficult and costly due to the age of the system and lack of available materials.
16. Health and Safety/ADA Compliance – The Phase II study performed by SMMA indicates that there are several areas of the district that will need asbestos abatement, ADA compliance and other health and safety upgrades not addressed in the most recent \$6,400,000 bond.
17. WMS Chairlift Replacement – One of the chairlifts at WMS needs replacement. There is one operating lift at the school but the second lift should be replaced.
18. Replacement of floor coverings - Many of the buildings in the district still have original floor coverings or floor coverings that are more than 20 years old. At the time of the 2013 summer bond construction, two estimates were received for replacement of floor coverings, one at Stony Lane estimated at \$350,000 and one at Fishing Cove estimated at \$200,000. There are

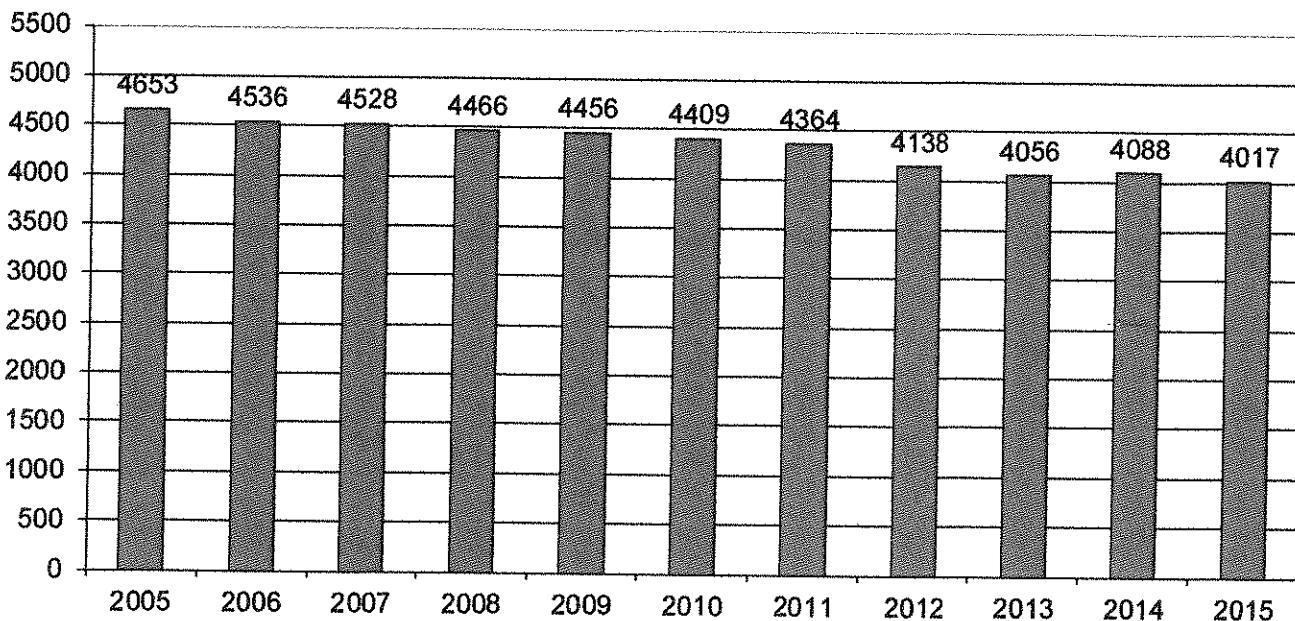
other areas of the district that need floor covering replacement as well such as the high school auditorium and the high school administration area and the D Building.

19. Athletic complex upgrades - The District is pending a cost analysis on a new athletic complex at the NKHS. Funding is currently envisioned as a mix between fundraising, school and town funds and a possible open space grant. If this project does not move forward, however, the NKHS track will still need to be resurfaced and the tennis courts need to be resurfaced, in some cases completely re-done. The WMS softball field item is not part of this project but should be reviewed to be converted from grass to dirt for a better, safer playing field.
20. Roof replacements - In 2013, the school department contracted with RCS Design to provide a detailed analysis of the condition of the roofs in the District. Several roofs are projected to be at the end of their life within the next three to five years. Estimated replacement costs have been projected in the attached spreadsheet based on costs provided in the RCS report. Quidnessett Elementary School had an independent study in the summer of 2012 and the Davisville Middle School roof was replaced in the summer of 2012.
21. Refinishing of gym floors - HS/DMS/WMS - Aging gym floors require refinishing and repainting/restripling.
22. Locker replacement - HS/DMS/WMS - Many lockers at the middle schools are not usable due to age. Many lockers are no longer repairable. Initial estimates to replace lockers are approximately \$100,000 for 300 lockers.
23. QES emergency generator - The QES area often experiences long term power loss. Estimates for an emergency generator have been supplied as an alternative to prolonged periods of power outage.

The Town is still lacking a solid plan on funding current facility, technology and other capital needs and planning for future depreciation of our assets. Determining a standard funding methodology will enable the Town and the School Department to become more proactive in its approach to facility capital upgrades instead of reactionary to emergency issues that were not properly planned. There are many methodologies that can be employed to determine reserve levels. However, the Town as a municipality needs to address these issues for the future upkeep of critical assets. Technology needs and vehicle and equipment replacements are of a shorter useful lifespan and should be addressed as separate and distinct areas also in need of reserve funding. Partnering with the Town of North Kingstown is crucial. This partnership has yet to occur.

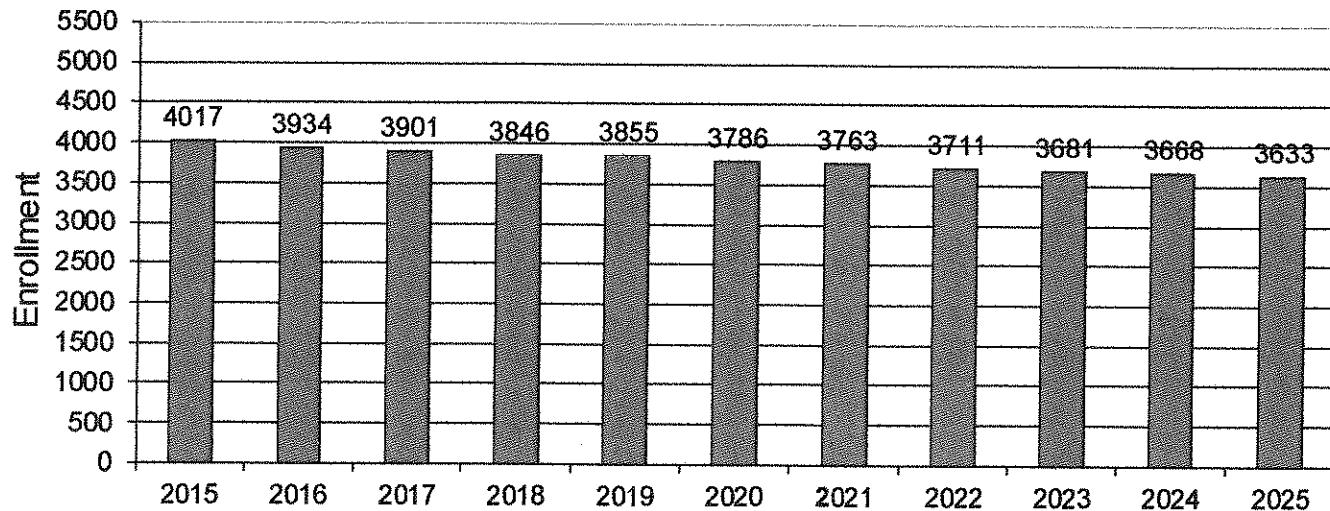
North Kingstown, RI Historical Enrollment

PK-12, 2005-2015



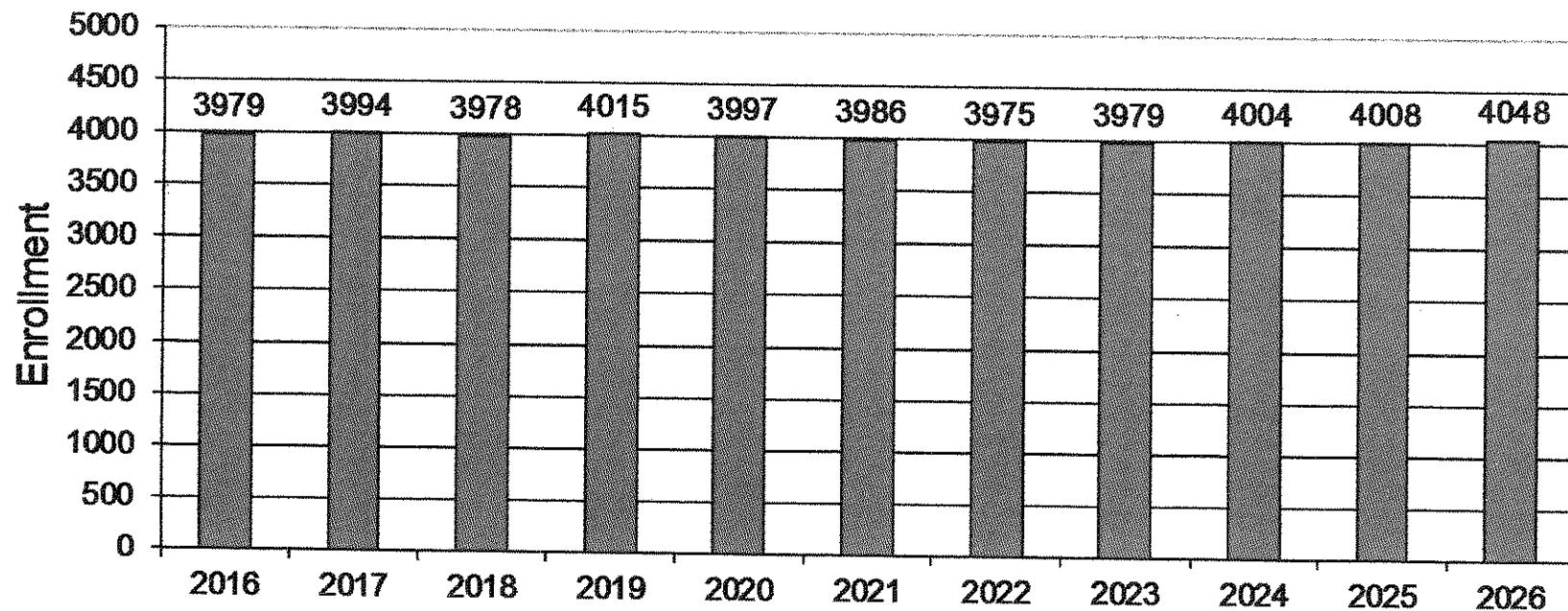
North Kingstown, RI Projected Enrollment

PK-12 TO 2025 Based On Data Through School Year 2015-16



North Kingstown, RI Projected Enrollment

PK-12 TO 2026 Based On Data Through School Year 2016-17



North Kingstown, RI Historical Enrollment

School District: North Kingstown, RI

3/30/2016

Note: The District added a program of Full-Day Kindergarten in 2015-16

Historical Enrollment By Grade																			
Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2000	293	2005-06	24	294	293	314	333	343	364	367	402	356	430	386	364	383	0	4629	4653
2001	308	2006-07	18	246	303	294	318	322	333	363	356	405	407	424	385	362	0	4518	4536
2002	318	2007-08	35	286	282	294	298	325	322	336	373	354	426	404	415	378	0	4493	4528
2003	281	2008-09	44	234	315	274	289	287	333	331	329	362	420	424	414	410	0	4422	4466
2004	268	2009-10	57	254	276	309	286	291	287	344	339	341	415	428	424	405	0	4399	4456
2005	275	2010-11	58	245	291	266	334	290	299	301	343	340	401	401	417	423	0	4351	4409
2006	245	2011-12	64	255	281	296	274	342	300	306	304	338	400	387	393	424	0	4300	4384
2007	250	2012-13	58	234	271	272	302	275	333	311	306	315	358	356	364	383	0	4080	4138
2008	234	2013-14	61	211	265	275	282	303	285	336	318	314	345	354	340	367	0	3995	4056
2009	204	2014-15	89	205	242	269	284	290	308	304	351	310	372	350	354	360	0	3999	4088
2010	205	2015-16	82	217	234	239	281	277	292	322	307	342	336	368	333	387	0	3935	4017

Historical Enrollment in Grade Combinations									
Year	PK-6	K-5	K-6	K-8	5-8	6-8	7-8	7-12	
2005-06	1965	1941	2308	3066	1489	1125	758	2321	1563
2006-07	1834	1816	2179	2940	1457	1124	761	2339	1578
2007-08	1842	1807	2143	2870	1385	1063	727	2350	1623
2008-09	1776	1732	2063	2754	1355	1022	691	2359	1668
2009-10	1760	1703	2047	2727	1311	1024	680	2352	1672
2010-11	1763	1725	2026	2709	1283	984	683	2325	1642
2011-12	1812	1748	2054	2696	1248	948	642	2246	1604
2012-13	1745	1687	1998	2619	1265	932	621	2082	1481
2013-14	1682	1621	1957	2589	1253	968	632	2038	1406
2014-15	1687	1598	1902	2563	1273	985	661	2097	1436
2015-16	1622	1540	1862	2511	1263	971	649	2073	1424

Historical Percentage Changes			
Year	K-12	Diff.	%
2005-06	4629	0	0.0%
2006-07	4518	-111	-2.4%
2007-08	4493	-25	-0.6%
2008-09	4422	-71	-1.6%
2009-10	4399	-23	-0.5%
2010-11	4351	-48	-1.1%
2011-12	4300	-51	-1.2%
2012-13	4080	-220	-5.1%
2013-14	3995	-85	-2.1%
2014-15	3999	4	0.1%
2015-16	3935	-64	-1.6%
Change	-694		-15.0%

North Kingstown, RI Projected Enrollment

School District: **North Kingstown, RI**

3/30/2016

Note: The District added a program of Full-Day Kindergarten in 2015-16; projection assumes continued in-migration of new families and additional residential construction (see slides)

Enrollment Projections By Grade*

Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12	
2010	205	2018-19	82	217	234	239	281	277	282	322	307	342	336	368	333	387	0	3935	4017	
2011	180	2016-17	82	184	246	241	248	297	283	304	330	304	383	335	357	351	0	3852	3834	
2012	201	2017-19	83	205	208	252	260	253	293	294	312	327	341	382	325	376	0	3818	3901	
2013	202	2018-19	84	206	232	214	282	265	258	305	302	309	387	340	370	342	0	3762	3846	
2014	232	(prov)	2019-20	85	237	233	239	222	267	260	288	313	300	346	368	329	390	0	3770	3855
2015	204	(est.)	2020-21	86	208	268	240	248	226	272	270	275	310	336	345	365	347	0	3700	3786
2016	204	(est.)	2021-22	87	209	235	278	249	253	231	283	277	273	348	335	334	374	0	3676	3763
2017	209	(est.)	2022-23	88	213	235	243	298	264	268	240	290	275	308	347	325	352	0	3623	3711
2018	210	(est.)	2023-24	89	214	241	242	251 ¹⁴	282	269	268	246	268	308	305	336	342	0	3592	3681
2019	212	(est.)	2024-25	90	216	242	248	251	268	289	269	276	244	323	307	295	354	0	3578	3666
2020	208	(est.)	2025-26	91	212	244	249	267	258	281	310	276	273	274	322	297	311	0	3542	3633

*Projections should be updated on an annual basis.

Based on an estimate of births

Based on children already born

Based on students already enrolled

Projected Enrollment in Grade Combinations*

Year	PK-5	K-6	K-6	K-8	5-8	6-8	7-8	7-12	8-12
2015-16	1622	1540	1662	2511	1263	971	649	2073	1424
2016-17	1570	1486	1792	2426	1221	938	634	2080	1426
2017-18	1544	1461	1755	2394	1226	833	639	2063	1424
2018-19	1511	1427	1732	2343	1174	916	611	2030	1419
2019-20	1543	1458	1726	2339	1141	881	613	2044	1431
2020-21	1548	1462	1732	2317	1127	855	585	1968	1383
2021-22	1539	1452	1735	2285	1064	833	550	1941	1391
2022-23	1576	1488	1728	2293	1063	805	565	1895	1330
2023-24	1588	1499	1767	2301	1061	802	534	1825	1291
2024-25	1601	1511	1780	2299	1086	788	519	1798	1279
2025-26	1570	1479	1789	2338	1120	859	549	1753	1204

Projected Percentage Changes

Year	K-12	Diff.	%
2015-16	3935	0	0.0%
2016-17	3852	-83	-2.1%
2017-18	3618	-34	-0.9%
2018-19	3762	-56	-1.5%
2018-20	3770	8	0.2%
2020-21	3700	-70	-1.9%
2021-22	3676	-24	-0.6%
2022-23	3623	-53	-1.4%
2023-24	3592	-31	-0.9%
2024-25	3578	-14	-0.4%
2025-26	3542	-36	-1.0%
Change	-393	-	-10.0%

North Kingstown, RI Projected Enrollment

School District: North Kingstown, RI

Note: Continuing new residential construction and the addition of full-day Kindergarten have increased the number of new families moving in; pacing/timing of the arrival of families will vary.

12/8/2016

Enrollment Projections By Grade*

Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12	
2011	180	2016-17	92	247	237	234	257	294	277	307	325	321	383	339	340	326	0	3887	3979	
2012	201	2017-18	92	230	278	237	248	261	296	292	314	324	360	385	325	354	0	3902	3994	
2013	202	2018-19	92	231	250	278	249	250	263	312	298	313	384	362	369	338	0	3886	3978	
2014	232	2019-20	92	266	286	259	292	253	252	277	319	297	351	366	347	384	0	3923	4015	
2015	224	(prov.)	2020-21	92	257	300	280	272	297	255	266	283	318	333	352	351	361	0	3905	3997
2016	208	(est.)	2021-22	92	238	280	300	273	277	298	269	272	283	357	334	337	365	0	3884	3986
2017	213	(est.)	2022-23	92	244	288	290	315	278	278	315	275	272	318	359	320	350	0	3933	3975
2018	216	(est.)	2023-24	92	247	275	268	305	320	280	294	322	275	305	319	344	333	0	3887	3979
2019	219	(est.)	2024-25	92	250	278	275	282	310	322	285	300	321	369	308	306	358	0	3912	4004
2020	218	(est.)	2025-26	92	247	282	278	289	287	312	340	301	289	360	310	293	318	0	3916	4008
2021	214	(est.)	2026-27	92	245	278	282	292	294	289	329	347	300	338	362	297	305	0	3956	4048

*Projections should be updated on an annual basis in order to reflect changes in births, real estate sales, in-out-migration of families, and housing construction.

Based on an estimate of births

Based on children already born

Based on students already enrolled

Projected Enrollment in Grade Combinations*

Year	PK-5	K-5	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2016-17	1838	1546	1853	2498	1230	953	646	2034	1388
2017-18	1640	1548	1840	2478	1226	930	638	2062	1424
2018-19	1822	1530	1842	2453	1186	923	611	2044	1433
2019-20	1874	1582	1859	2475	1145	893	616	2064	1448
2020-21	1733	1641	1907	2508	1122	867	601	1998	1397
2021-22	1769	1877	1946	2501	1123	824	555	1948	1393
2022-23	1766	1874	1889	2536	1141	862	547	1894	1347
2023-24	1787	1895	1889	2588	1171	891	597	1898	1301
2024-25	1809	1717	2012	2633	1238	916	821	1900	1279
2025-26	1787	1895	2035	2638	1252	940	800	1881	1281
2026-27	1772	1680	2009	2658	1265	976	847	1947	1300

Projected Percentage Changes

Year	K-12	Diff.	%
2016-17	3887	0	0.0%
2017-18	3802	15	0.4%
2018-19	3886	-16	-0.4%
2019-20	3823	37	1.0%
2020-21	3805	-16	-0.5%
2021-22	3894	-11	-0.3%
2022-23	3883	-11	-0.3%
2023-24	3887	4	0.1%
2024-25	3912	25	0.6%
2025-26	3916	4	0.1%
2026-27	3956	40	1.0%

Change 69 1.8%

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North Kingstown, RI Additional Data

Building Permits Issued		
Year	Single-Family	Multi-Units
2005	53	0
2012	37	0
2013	30	0
2014	40	0
2015	46	0
2016	47 to Oct 31	31 to Oct 31

Source: HUD and Building Department

Enrollment History		
Year	Voc-Tech 9-12 Total	Non-Public K-12 Total
2005-06	13	843
2012-13	46	410
2013-14	38	520
2014-15	32	549
2015-16	37	460
2016-17	11	n/a

Residents in Non-Public Independent and Parochial Schools (General Education)														
2015-16	K	1	2	3	4	5	6	7	8	9	10	11	12	K-12 TOTAL
	28	32	28	27	31	24	41	28	38	44	44	38	57	460

K-12 Home-Schooled Students	
2016	79

K-12 Residents "Choiced-out" or In Charter or Magnet Schools	
2016	106

K-12 Special Education Outplaced Students	
2016	38

K-12 Choiced-In, Tuitioned-In, & Other Non-Residents	
2016	9

The above data were used to assist in the preparation of the enrollment projections. If additional demographic work is needed, please contact our office.

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**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	HVAC System recommissioning – NK High School
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Description:

In 2013, an itemized report was obtained from the commissioning agent, Fitzemeyer and Tocci, showing detailed findings regarding the HVAC system at the NK High School. Multiple issues need to be addressed and total project costs are estimated at \$1.7M.

Installation of attic fans was completed in the fall of 2014. Major work was completed in the summer of 2015 costing \$1M. Approximately \$700K worth of work is remaining. A matrix of items identified as issues along with those completed and those pending can be provided upon request.

The School Department requests immediate consideration of funding from the Town Council in the amount of \$600,000, notice of which to be provided no later than late December/early January to allow time to plan the project and execute the work in the summer of 2017.

Begin Date	Summer of 2017 for remaining		End Date	Fall of 2017		Priority #	1
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$650,000	\$0	\$0	\$0	\$0	\$0	\$650,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$700,000	\$0	\$0	\$0	\$0	\$0	\$700,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$700,000	\$0	\$0	\$0	\$0	\$0	\$700,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$700,000	\$0	\$0	\$0	\$0	\$0	\$700,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: NKH5 Phase 2 - Heating and ventilation project (univents, airhandlers, circulating)

Estimated Cost: \$700K (estimated remainder of project from commissioning study)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
B. Priority Ranking	7
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
C. Project Expected Useful Life (3yr or Less, Score Zero)	10
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
D. Effect on Operating and Maintenance Costs	5
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
E. Effect on Town Revenue	5
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
F. Availability of State / Federal Grant Money (If No, Score Zero)	5
1. Yes	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	0
1. Yes	5
TOTAL SCORE	32

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Districtwide Technology needs
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Description: This is an area that encompasses infrastructure for the district, shared technology programs, staff equipment needs and future goals for technology for our students. A 5-year technology strategic plan has been approved by the NKSC and these estimates follow the goals of that plan.

Begin Date	On-going yearly		End Date	On-going yearly		Priority #	2
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/ Furnishings	\$200,000	\$200,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,800,000
Total Project Expenses:	\$200,000	\$200,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,800,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$200,000	\$200,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,800,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$200,000	\$200,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,800,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Technology - Refresh of old classroom smartboard technology

Estimated Cost: \$200K

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	5
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	2
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	24

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Districtwide vehicle fleet replacement including buses and other maintenance equipment needs									
Description: Many of the vehicles and equipment in the school department are very old and in need of replacement. The school department has slowly been replacing equipment on an emergency basis. The NKSC has established a \$50K reserve for replacement of vehicles. However, this is a small amount of money based on the built up need for replacement of maintenance fleet vehicles and equipment and bus fleet vehicles.												
Begin Date	ASAP		End Date	On-going for refresh		Priority #	3					
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Equipment/ Furnishings	\$150,000	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$450,000					
Total Project Expenses:	\$150,000	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$450,000					
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
General Fund	\$150,000	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$450,000					
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Total Funding Sources	\$150,000	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$450,000					
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0					



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Two new mini-buses, addition of cameras/GPS on larger buses

Estimated Cost: \$200K

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
B. Priority Ranking	7
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
C. Project Expected Useful Life (3yr or Less, Score Zero)	7
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
D. Effect on Operating and Maintenance Costs	5
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
E. Effect on Town Revenue	5
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
F. Availability of State / Federal Grant Money (If No, Score Zero)	5
1. Yes	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	0
1. Yes	5
TOTAL SCORE	29

Asset Management Commission Use Only

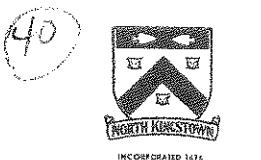
Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Districtwide Window Replacements				
Description: Damaged, old windows, most critical at WMS, DMS and HES. Replacement could provide significant energy savings.							
Begin Date	Unknown		End Date	Unknown		Priority #	3
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$10,000	\$10,000	\$0	\$0	\$0	\$20,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$40,000	\$940,000	\$25,000	\$25,000	\$25,000	\$1,055,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$50,000	\$950,000	\$25,000	\$25,000	\$25,000	\$1,075,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$0	\$0	\$0	\$25,000	\$25,000	\$50,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$50,000	\$950,000	\$25,000	\$0	\$0	\$1,025,000
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$50,000	\$950,000	\$25,000	\$25,000	\$25,000	\$1,075,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Electrical Upgrades - Federal Pacific equipment replacement

Estimated Cost: Phase 1 - in progress - \$125K; Phase 2 in planning - \$500K

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	0
	35
	TOTAL SCORE

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

(41)

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Districtwide Sewer/Plumbing Upgrades			
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Description: Aged sewer system (FC) and districtwide plumbing needs to be addressed. Showers at both DMS and WMS need significant improvements. FC sewer system, old clay pipes, have caused several maintenance issues and also needs to be addressed.

Begin Date	Unknown		End Date	Unknown		Priority #	3
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$290,000	\$50,000	\$25,000	\$25,000	\$390,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$0	\$300,000	\$50,000	\$25,000	\$25,000	\$400,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$0	\$0	\$0	\$25,000	\$25,000	\$50,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$300,000	\$50,000	\$0	\$0	\$350,000
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$0	\$300,000	\$50,000	\$25,000	\$25,000	\$400,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

(42)

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Districtwide Masonry				
Description: Masonry issues at schools in the district have highlighted the advanced age of some of our schools in terms of old/damaged masonry work that must be addressed. Damaged masonry can lead to water infiltration and other physical damage to building interior and exterior.							
Begin Date	Unknown		End Date	Unknown		Priority #	3
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$5,000	\$0	\$10,000	\$0	\$0	\$0	\$15,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$45,000	\$0	\$215,000	\$25,000	\$25,000	\$25,000	\$335,000
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$50,000	\$0	\$225,000	\$25,000	\$25,000	\$25,000	\$350,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$50,000	\$0	\$0	\$25,00	\$25,000	\$25,000	\$125,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$225,000	\$0	\$0	\$0	\$225,000
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$50,000	\$0	\$225,000	\$25,000	\$25,000	\$25,000	\$350,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Masonry repairs

Estimated Cost: \$50K (for FY18)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
B. Priority Ranking	7
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
C. Project Expected Useful Life (3yr or Less, Score Zero)	5
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
D. Effect on Operating and Maintenance Costs	10
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
E. Effect on Town Revenue	5
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
F. Availability of State / Federal Grant Money (If No, Score Zero)	5
1. Yes	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	0
1. Yes	5
	0
TOTAL SCORE	32

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department School **Project Title** Districtwide Sidewalks and Parking Lots and Playgrounds

Description: Many schools have sidewalks and parking lots that need repair/resurfacing. All repairs can be extensive and the need is becoming more and more apparent as our schools age.

Begin Date	Unknown		End Date	Unknown		Priority #	3
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$490,000	\$25,000	\$25,000	\$25,000	\$565,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$0	\$500,000	\$25,000	\$25,000	\$25,000	\$575,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$75,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$0	\$500,000	\$25,000	\$25,000	\$25,000	\$575,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Perimeter Heating – Fishing Cove Elementary				
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Description: The heating system at FC for the perimeter rooms and addition was electric and is no longer functional. On very cold days heat can be an issue in these rooms. An add-on system to the current new boiler system needs to be reviewed and implemented.

Begin Date	Unknown		End Date	Unknown		Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$190,000	\$0	\$0	\$0	\$190,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,00
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

46

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Districtwide Lighting Upgrades/Energy Efficiency Upgrades				
Description: Report from National Grid indicates that significant energy savings could be realized with some lighting upgrades throughout the District. Many upgrades have been completed in partnership with National Grid. However, further work is needed to gain further energy efficiencies.							
Begin Date	Unknown		End Date	Unknown		Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$200,000	\$0	\$150,000	\$0	\$350,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$0	\$200,000	\$0	\$150,000	\$0	\$350,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$0	\$200,000	\$0	\$150,000	\$0	\$350,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$0	\$200,000	\$150,000	\$0	\$0	\$350,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	NKHS Auditorium Lighting			
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Description: The lighting in the auditorium is original from the OLD building. The lighting was brought from the old building when the HS was built nearly 15 years ago. The system was very old then; it is now significantly beyond its useful life. Repairs are difficult and costly due to the age of the system and lack of available materials.

Begin Date	Unknown		End Date	Unknown		Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Health & Safety/ADA Compliance									
Description: The Phase II study performed by SMMA indicates that there are several areas of the district that will need asbestos abatement, ADA compliance and other health and safety upgrades not addressed in the most recent \$6.4M bond.												
Begin Date	Unknown		End Date	Unknown		Priority #	4					
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Planning & Design	\$0	\$0	\$50,000	\$50,000	\$0	\$0	\$100,000					
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Construction	\$0	\$0	\$1,950,000	\$1,950,000	\$0	\$0	\$3,900,000					
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Total Project Expenses:	\$0	\$0	\$2,000,000	\$2,000,000	\$0	\$0	\$4,000,000					
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Authorized Bonds	\$0	\$0	\$2,000,000	\$2,000,000	\$0	\$0	\$4,000,000					
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Total Funding Sources	\$0	\$0	\$2,000,000	\$2,000,000	\$0	\$0	\$4,000,000					
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total					
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0					

(49)

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	WMS Wheelchair Lift				
Description: One wheelchairlift needs to be replaced at WMS.							
Begin Date	Unknown		End Date	Unknown		Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/ Furnishings	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Total Project Expenses:	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

(49)



North Kingstown Asset Management Commission
Capital Improvement Rating Sheet

Project Name: WMS Wheelchair lift (one operational, one not operational)

Estimated Cost: \$30K

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	5
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	TOTAL SCORE
	35

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Replacement of floor coverings – Stony Lane and Fishing Cove Elementary Schools and NKHS auditorium and administration area, NKHS floor tiles and expansion joints and D Building				
Description: The floor coverings in many of our buildings are more than 20 years old. At the time the summer bond construction was estimate in the summer of 2013, two estimates were received for replacement for floor coverings at SL (\$350,000) and FC (\$200,000). These estimates are the basis for other estimated replacement costs.							
Begin Date	Unknown		End Date	Unknown		Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$1,375,000	\$0	\$0	\$0	\$1,375,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$0	\$1,400,000	\$0	\$0	\$0	\$1,400,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$1,400,000	\$0	\$0	\$0	\$1,400,000
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$0	\$1,400,000	\$0	\$0	\$0	\$1,400,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Floor coverings - Fishing Cove, Stony Lane, High School, D Building

Estimated Cost: \$1M

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	<u>7</u>
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	<u>7</u>
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	<u>10</u>
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	<u>5</u>
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	<u>5</u>
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	<u>5</u>
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	<u>0</u>
	TOTAL SCORE
	<u>34</u>

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Playground Equipment			
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Description: Playground equipment is very old or non-existent at some of our schools and should be replaced with the early focus on Davisville Academy and Forest Park.

Begin Date	Unknown		End Date	Unknown		Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/ Furnishings	\$80,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$205,000
Total Project Expenses:	\$80,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$205,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$80,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$205,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$80,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$205,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

51



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Playground Equipment needs (Davisville Academy/Forest Park)

Estimated Cost: \$80K

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	7
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	5
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	29

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Athletic Fields/Complex				
Begin Date	Unknown		End Date	Unknown		Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$1,650,000	\$0	\$0	\$0	\$0	\$1,650,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$1,700,000	\$0	\$0	\$0	\$0	\$1,700,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$0	0	\$0	\$0	\$0	\$0
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$1,700,000	\$0	\$0	\$0	\$0	\$1,700,000
Total Funding Sources	\$0	\$1,700,000	\$0	\$0	\$0	\$0	\$1,700,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Resurfacing of HS tennis courts				
Description: Our HS tennis courts are nearly unusable and need resurfacing in order to continue tennis programs at the school.							
Begin Date	Unknown	End Date	Unknown	Priority #	3		
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$140,000	\$0	\$0	\$0	\$0	\$140,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Total Funding Sources	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: NKHS Athletic complex to include track and tennis courts

Estimated Cost: \$700K (represents estimated 1/3 of project cost)

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	2
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	5
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	TOTAL SCORE
	27

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Districtwide Roof Replacement needs			
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Description: An itemized report was obtained from a roof design consultant contracted to review all roofs in the District (2014) (except QES which was reviewed separately in 2012 and except DMS which has a roof replacement in 2012). Several roofs in the District are estimated to come to the end of their useful life in the next 5 to 10 years.

Begin Date	Unknown		End Date	Unknown		Priority #	2/3/4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$10,000	\$0	\$50,000	\$0	40	\$60,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$90,000	\$0	\$3,650,000	\$0	\$0	\$3,740,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$100,000	\$0	\$3,700,000	\$0	\$0	\$3,800,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$3,700,000	\$0	\$0	\$3,700,000
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$100,000	\$0	\$3,700,000	\$0	\$0	\$3,800,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0



54
North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Maintenance building roof

Estimated Cost: \$100K

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	7
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	5
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	0
G. Availability of Enterprise or Revenue 5stream Funding (If No, Score Zero)	
1. Yes	5
	0
TOTAL SCORE	32

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	Refinishing of gym floors (HS/DMS/WMS)
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Description: Aging gym floors require refinishing to bare wood, staining and/or repainting.

Begin Date	Unknown		End Date	Unknown		Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

56

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	School	Project Title	Replace lockers – DMS/WMS			
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Description: Many lockers at the middle schools are not usable due to age. Many lockers are no longer repairable. Initial estimates to replace lockers are approximately \$100,000 per 300 lockers.

Begin Date	Unknown	End Date	Unknown			Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Expenses:	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

(3)

**TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST**

Department	School	Project Title	QES Emergency generator install				
Begin Date	Unknown		End Date	Unknown		Priority #	4
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/ Furnishings	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Total Project Expenses:	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0

TOWN OF NORTH KINGSTOWN
CAPITAL IMPROVEMENT PROGRAM REQUEST

Department	School	Project Title	Districtwide Security Upgrades			
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Description: This encompasses security upgrades to access systems, security cameras, door and lock replacements, public announcement systems and crisis management team/systems. The School Department engaged the services of a professional consultant to assess the security of school buildings. In the summer of 2015, new PA systems districtwide were installed for a cost of \$400K. The remaining \$400K is estimated and is primarily for card access, door monitoring systems and door and lock replacement.

Begin Date	Unknown		End Date	Unknown		Priority #	1
Project Expenses	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/ Furnishings	\$0	\$200,000	\$200,000	\$0	\$0	\$0	\$400,000
Total Project Expenses:	\$0	\$200,000	\$200,000	\$0	\$0	\$0	\$400,000
Project Funding Source	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
General Fund	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Enterprise Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authorized Bonds	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000
Unauthorized Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding Sources	\$0	\$200,000	\$200,000	\$0	\$0	\$0	\$400,000
Est. Net Operating Costs	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Project Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Less Revenues)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Operating Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: Security Upgrades - Door access, door monitoring, lock replacement interior

Estimated Cost: \$200K

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	10
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	10
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	5
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	5
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	0
TOTAL SCORE	35

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

(59)



North Kingstown Asset Management Commission

Capital Improvement Rating Sheet

Project Name: D Building airflow system, window additions

Estimated Cost: \$200K

Major Considerations	Score Range
A. Town Department Priority Classification	
1. Mandatory	10
2. Maintenance	7
3. Improve Efficiency	5
4. New Service	2
	5
B. Priority Ranking	
1. Very High	10
2. High	7
3. Medium	5
4. Low	2
	7
C. Project Expected Useful Life (3yr or Less, Score Zero)	
1. 20 or More Years	10
2. 10 - 19 Years	5
3. 5 - 9 Years	2
	10
D. Effect on Operating and Maintenance Costs	
1. Reduce Cost	10
2. Cost Unchanged	5
3. Increase Cost	2
	10
E. Effect on Town Revenue	
1. Increase Revenues	10
2. Revenues Unchanged	5
3. Decrease Revenues	2
	10
F. Availability of State / Federal Grant Money (If No, Score Zero)	
1. Yes	5
	5
G. Availability of Enterprise or Revenue Stream Funding (If No, Score Zero)	
1. Yes	5
	0
	0
TOTAL SCORE	37

Asset Management Commission Use Only

Commission Member Initials:

Priority Rank Awarded:

Commission Member Comments:

Other Comment

MEMBER COMMENT:

FY 2018 CIP COVER LETTER

TO: THE HONORABLE TOWN COUNCIL
FROM: Asset Management Commission (AMC) Member Dianne L. Izzo
DATE: February 25, 2017
RE: FY'18 Capital Improvement Plan Report

"It is a capital mistake to theorize before one has data. Insensibly one begins to twist facts to suit theories, instead of theories to suit facts."

— Arthur Conan Doyle, Sherlock Holmes

Because the final draft of the AMC report to the Town Council has not been distributed to the members of the Commission, I herewith submit this document as "Member Comment."

In 2017, North Kingstown Departments requested over \$27,000,000 for capital improvements. The Annual Financial Report for the year ending in June, 2015 as reported January 19, 2016 noted the sum of \$1.9 million assigned for Town Capital Reserve funds and Infrastructure Replacement. While we have executed our duty under the Charter to prioritize allocation of whatever funds are available, clearly the figures show a stark deficit facing the Town.

AMC has met throughout the year but has not been able to identify any new or different sources of funding. To its credit, the Town of North Kingstown has maintained an excellent bond rating and has developed enterprise funds wherever possible. However, deferred maintenance continues to exist due to limited Capital Reserves. It is time to restore funding and embark on a fiscally responsible capital improvement program.

Asset Management CIP Review Process

The Asset Management Commission started with a standard request made to school and municipal department heads. We asked for an annual assessment of capital needs in the coming budget year. This input was received on a form entitled "Capital Improvement Program Request." A supplemental assessment form entitled "Capital Improvement Rating Sheet" collected data regarding each department's opinions of most proposed projects. Data includes the department's rating of priority, expected useful life of the project, impact on town revenue, and outside funding, if any. In addition, the Commission interviewed department heads and/or staff. Then commissioners rated each individual request and some provided written comments.

Commissioners' ratings represent their personal (necessarily subjective) opinions based on the data sheets, interviews, personal experience and point of view. Priority was assigned on a scale from 0 to 5, with 0 the lowest and 5 the highest priority.

Financing of the Capital Improvement Program

The Commission identified current sources of financing for projects under consideration for FY'18. They are: Capital Reserve, Authorized Bond Funds, Prospective Bond Funds, Enterprise Funds or dedicated Income Stream, and Grants or Other Income.

“Open AMC Recommendations”

A list of recommendations initially submitted in 2016 remain “open.” These largely represent suggestions for management (not financing) of an asset protection program. I believe that responsibility lies with the Town Manager and Town Council, and would defer to their judgment.

FY'18 AMC CIP Ranking and Comments

[not complete as of 3/9/17 meeting]

Observations

The Town must allocate funds to capital reserve and fund an Asset Management Program.

When the Town has a funded maintenance program in place, AMC can turn its attention to other functions, as stated in the Charter: projecting new public facilities, and seeking creative alternative funding for capital improvement projects.

I must reserve further comment on the AMC report until I have an opportunity to see it.

Respectfully submitted,

Dianne L. Izzo

March 12, 2017